



DUNHAM HILL and HAPSFORD

MEETING OF THE PARISH COUNCIL

To the Members of Dunham Hill and Hapsford Parish Council: You are hereby summoned to attend the Parish Council Meeting on **Tuesday 1st September 2026** to be held in **Dunham Hill Village Hall**, which will start at 7.00pm, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk

26/08/2026

clerk@dunhamhillandhapsford.co.uk

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	And reason for absence.
2.	PARISH COUNCIL VACANCIES	To agree any applications for co-option received since the last meeting following the election on 4 th May 2023.
3.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
4.	EXCLUSION OF PRESS AND PUBLIC	Council is asked to discuss excluding the Press and public for any item listed on the below Agenda. The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair, and for a total of 15 minutes) <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Dunham Hill and Hapsford. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i>
6.	CORRESPONDENCE	- Advance Notice of Local Plan Scoping Consultation early Sept 2026 - To receive any correspondence since the last meeting and to agree any action required.
7.	ACCEPTANCE OF MINUTES	- To approve the minutes of the Parish Council Meeting held on 7 th July 2026.
8.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - To note any planning applications received since the agenda has been distributed.
9.	ACCOUNTS	1. To accept the Cash Book and Outturn v Budget Reports. 2. To approve the Bank Reconciliation against Cashbook YTD. 3. To confirm the Purchase of a Defibrillator Battery for the Defibrillator at Cheshire Park Homes site on behalf of the residents their. 4. To approve payments made since last meeting.
10.	THE COMMUNITY	- To receive verbal reports on any activities that had taken place within the village since the last meeting. - Willow Arch - Pink Poo Campaign – to receive an update on the Pink Poo Campaign - Tree Planting on the Green in Dunham Hill – to receive a verbal update.
11.	PARISH COUNCIL MATTERS	1. To receive a verbal report on any Assets requiring maintenance and agree actions to be undertaken. 2. Staffing

		- National Salary Awards – to approve the new pay scales for 2026-27 to be implemented from 1st April 2026. - Mileage Rates – to approve the updated mileage rates issues by HM Revenue and Customs. - Pensions Contributions – to agree if the Parish Council wishes to provide a 5% pension contribution for the Clerk. - Correspondence Address – to agree if the Parish Council supports the purchase of a PO Box Address for correspondence to protect the clerk’s personal data. 3. To review the Parish Council Action Plan for 2026-27 and agree items for inclusion on Action Plan for 2027-28. 4. Parish Council website – to discuss and agree if the Parish Council wishes to move to .gov.uk and comply with the AGAR for year. 5. Newsletter - To agree any items of interest raised at the meeting that should be included in the newsletter.
12.	DATE OF NEXT MEETING	Tuesday 3 rd November 2026 at 7.00pm in Dunham Hill Village Hall.

From: NEIGHBOURHOOD PLANNING
<NeighbourhoodPlanning@cheshirewestandchester.gov.uk>
Sent: 04 August 2026 15:30
To: NEIGHBOURHOOD PLANNING
Subject: Advance Notice of Local Plan Scoping Consultation early September 2026

Dear Town and Parish Councils

We are writing to provide advance notice that the Council will shortly be launching a scoping consultation as part of the preparation of the new Cheshire West and Chester Local Plan.

Under the Government's new local plan-making system, the scoping consultation is the first of three stages of consultation. Its main purpose is to identify what to include in the local plan and how to approach future local plan engagement. It is not a consultation on draft planning policies, site allocations, settlement boundaries or a preferred development strategy for the borough.

We recognise that there may be some frustration or confusion that the Council is restarting the local plan-making process. However, this is necessary so that the Council can comply with the new plan-making regulations. We would like to thank all those who took the time to respond to the Issues and Options consultation held last year. This consultation generated more than 16,000 comments, which provided very valuable feedback on a range of subjects and issues. You may be interested in viewing the responses to the Issues and Options consultation here. [Local Plan Issues and Options \(Regulation 18\) | Cheshire West Planning Policy](#)

Given the limited nature of the scoping stage, the consultation period (intended to run from 7 – 28 September) will be relatively short but will meet the minimum 21 days set out in Government guidance. In line with the Government's expectation that plans are prepared quickly, it is unlikely that the Council will accept late representations. However, Town and Parish Councils should be reassured that there will be further opportunities to engage as the Local Plan progresses. Following the scoping consultation, there will be consultation on the proposed vision and spatial strategy of the Local Plan scheduled for later this year. This will be followed by consultation on the full version of the Local Plan for an eight-week period in autumn next year. The exact dates of the consultation stages will be added to the Local Plan timetable, which is available to view at: [Local Plan timetable | Cheshire West Planning Policy](#)

The Council has prepared a methodology to identify indicative housing requirement figures for use by neighbourhood planning groups to support the preparation of their plans. Several Town and Parish Councils are now using these figures as a basis for their neighbourhood plans, including the allocation of sites to meet local housing needs. At this point in time, indicative housing requirements are available for Key Service Centres and Local Service Centres as identified in the adopted Local Plan. If your council is considering preparing or reviewing a neighbourhood plan that allocates sites to meet local housing needs, we would encourage you to contact us as soon as possible so this can be considered during preparation of the new Local Plan. Whilst these housing requirements are indicative and may change through the Local Plan process, the Council will endeavour, where possible, to ensure that the new Local Plan complements neighbourhood plans that have allocated sites to meet identified housing needs.

If your neighbourhood area has not already obtained information on indicative housing requirements and would like further details, please contact us at: neighbourhoodplanning@cheshirewestandchester.gov.uk or call us on 01244 973887. The team will also be happy to answer questions about the emerging Local Plan and neighbourhood planning and where beneficial arrange a meeting to discuss.

A map showing made neighbourhood plans and those in progress is available here: [Neighbourhood Areas map | Cheshire West Planning Policy](#)

Yours faithfully



DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 7th July 2026, at 7.00pm in the Dunham Hill Village Hall.

MINUTES

Present: Cllr G Barr
Cllr K Bradley (Chair)
Cllr K Holmes

Cllr C Jones
Cllr R Johnson
Cllr J McWhan

Clerk: Mrs T Ryall-Harvey

Members of the public: 2

The Chair welcomed everyone to the meeting.

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr Clarke and Cllr C Green due to other commitments.

PARISH COUNCIL VACANCIES – it was reported that there were currently four vacancies available for co-option and two applications had been received since the last meeting. It was proposed by Cllr Bradley and seconded by Cllr C Jones and unanimously **RESOLVED 26/018** to accept the co-option of Jacob McWhan and George Barr until May 2027. Send R Johnson contact details for adding onto the Whatsapp Group

DECLARATION OF INTERESTS – no declarations of interest were received.

EXCLUSION OF PRESS AND PUBLIC – it was agreed that there were no issues that needed to be discussed with the exclusion of Press and Public.

PUBLIC PARTICIPATION

A resident submitted a request via email for the consideration of the Parish Council. They wished to push for the installation of either a pedestrian crossing or a speed camera on Chester Road.

They stated that following the recent and welcome addition of a children's nursery on this road is a positive development for our community. However, it is also likely to result in a significant increase in traffic, particularly vehicles turning in and out of the nursery entrance during busy drop-off and pick-up times.

Residents of Talbot Road already experience considerable difficulty when attempting to join Chester Road due to the volume and speed of passing traffic.

An increase in vehicle movements is likely to worsen this issue, creating additional safety concerns for both motorists and pedestrians, including young children and their families.

In addition, children living on Talbot Road continue to face challenges crossing Chester Road safely in order to access the village park. Likewise, many elderly residents must cross this busy road to attend the village church, and the current lack of a safe crossing point can make this difficult and potentially hazardous. As traffic levels continue to increase, these risks will only become more significant.

The installation of a pedestrian crossing would provide a safe and clearly designated place for children, families, older residents, and other pedestrians to cross the road.

Alternatively, a speed camera would encourage greater compliance with the speed limit and help reduce the speed of vehicles passing. Ideally, both measures should be considered to maximize the safety of everyone using Chester Road.

I would be grateful if the Parish Council could give this matter serious consideration and, if appropriate, liaise with the relevant highways authority to carry out a road safety assessment and consider these much-needed improvements.

ACTION: Submit this request to Cllr H Deynem.

A resident who attended the meeting supported these comments. He also requested a 20mph be considered through the village.

ACTION: Contact the PCSO to see if they will undertake speed monitoring through the village and on Chester Road.

A resident renewed the offer of undertaking litter picking; they committed to undertaking another event within the next month.

CORRESPONDENCE -

CWaC Local Plan Update was circulated around the Parish Councillors for their review and noted at the meeting.

CWaC Neighbourhood Planning Update was circulated around the Parish Councillors for their review and noted at the meeting.

Police & Parish Clerks Engagement & Problem-Solving Forum – scheduled for Saturday 18th July had been shared with Parish Councillors in case there was anything they wished to clerk to raise on their behalf.

- Recent incident in Helsby of a group of people on bikes attacking a resident
- Speeding on Chester Road and Village Road.

Police and Crime Commissioner Midterm update - was shared with the Parish Councillors for their review and noted.

Revised dated for the West Cheshire Town and Parish Council Conference 2026 was confirmed to be Wednesday, 30 September 2026, at 4:00pm – 6:30pm at Room One, Hartford Golf Club, Burrows Hill, Northwich, CW8 3AP, it was agreed with Keith Bradley and Kevin Holmes would attend on the Parish Council's behalf.

Affordable Homes on Cable Drive, Helsby – information with regards to Affordable Homes on Cables Drive, Helsby had been shared with Parish Councillors and advertised on the Parish Council noticeboards.

ACCEPTANCE OF MINUTES

RESOLVED 26/019 - that the Chair of the meeting signs, as a true and correct record of the circulated minutes of the Parish Meeting held on Tuesday 5th May 2026.

PLANNING

The Planning Register dated 22/06/2026 was accepted and changes to the planning register from last meeting were noted.

It was noted that the following planning consultations had been received by the Parish Council since the last meeting:-

- 26/01591/FUL – Protos Ince Biomass Power Plant Marsh Lane Ince CH2 4NR - Erection and operation of a Carbon Capture Plant to serve the Ince Bio Power facility – the Parish Council agreed not to comment on this application due to the complex nature of the application.

It was noted that the following planning consultation had been received by the Parish Council since the agenda had been distributed:

- 26/01945/PIP – Land at Rose Cottage, Village Road, Dunham on the Hill, Frodsham – Erection of no. 1 self-build custom build dwelling house -the Parish Councillors undertook to speak to the local residents and submit a response as per the Parish Council's Planning Standing Orders.

It was noted that the following planning consultations had been determined by the local authority:-

- 25/02679/FUL – The Wheatsheaf Chester Road Dunham On The Hill Chester WA6 0LL - Change of use and conversion of a redundant amenity pub/restaurant to a children's day nursery, including the removal of various modern extensions, construction of first floor rear extension, new roof height, alterations to existing window and door openings, new front entrance. The stopping up of an existing vehicular access and provision of replacement vehicular access and associated hard and soft landscaping works – *approved*.

Enforcement Issues reported to Cheshire West and Chester since the last meeting:-

- EN831560792 – Paddock adjacent to the bungalow on Chester Road – Evidence of the paddock being converted from a field in green belt to hard standing – CWaC had confirmed that this is possibly the works related to approved permission, 23/01023/FUL, for the change of use from open pasture to stable block and associated hard-standing and fencing. It looks like there was hard standing approved in the area identified on the pictures. This was approved in 2025 and they have 3 years to carry out the development.
- EN849264647 – Paddock adjacent to bungalow by Morley Bridge – this application had been sent to Ward Councillor, Hugo Deynem about recent activity on the land opposite Morley Bridge which had now been reported to the Planning Enforcement. A response from the Planning Department was received to say:-

Thank you for your email. I note an enquiry has been logged with the Planning Enforcement Team regarding a new vehicular access and this is in the process of being validated. We will triage this case, once generated and assess its priority.

I know complaints have been raised about not seeking emergency injunctions in this case and we have been able to secure injunctions on other sites where we have sufficient evidence of a breach before hand and approach the courts. We cannot obtain injunctions on the basis of hearsay or unfounded rumours, even if those rumours at a later stage turn out to be true or for breaches of planning control which have not taken place. We also need to be seen to be proportionate in our dealings with all residents of our borough. I would stress that the only two things in planning that are illegal are the display of adverts and work to a listed building without consent. It is not illegal to start development but there are risks involved with doing so. We see breaches of planning across the borough on a regular basis but the only requests we receive to use temporary stop notices and injunctions to effectively criminalise such proceedings is cases involving Gypsy and Traveller families. There is a case to be made that this is not proportionate and does not follow our local enforcement plan.

As such, at present the level of activity on site would not warrant an injunction or temporary stop notice.

In the event, there is change in circumstances on the site, please let me know and we can act appropriately and proportionately to the breach of planning control.

Cllr Bradley reported on a recent appeal to a planning application from a neighbouring parish where the appeal had been dismissed. He thought this information was useful for our Parish Council to note, in particular the reference to the application being on Green Belt land there being no services nearby, it being located on a rural road with no streetlights to footpaths and the Local Plan did not support the application.

ACTION: It was agreed to share this information around the Parish Council .

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 22/06/2026.

Bank Reconciliation

RESOLVED 26/020 – the council approved the bank reconciliation as circulated against the bank statements and Cllr Barr sign the originals as a true and correct record.

Purchase of Poppy Wreath – it was RESOLVED 26/021 to purchase a wreath @ £25 from Royal British Legion for Remembrance Sunday in November.

Daffodil Bulbs – it was RESOLVED 26/022 to the purchase of 1 x 25kg bags of daffodils for planting in the autumn.

Income & Expenditure

RESOLVED 26/023 - to accept the expenditure as reported to the meeting:-

Date	Payable to	Gross Amount	Comment
08/06/2026	Interest Paid Gross	£42.74	Barclays Bank Interest Paid

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
11/06/2026	Information Commission	£47.00	£0.00	£47.00	ICO Subscription for 2026-27
25/06/2026	Mrs T Ryall-Harvey	£358.24	£0.00	£358.24	Clerk's Salary Tax Month 3
29/06/2026	HMRC PAYE	£94.00	£0.00	£94.00	PAYE Payment Tax Month 3

Payments not yet made for approval

Payable to	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£358.04	£0.00	£358.04	Clerk's Salary Tax Month 4
Mrs T Ryall-Harvey	£70.51	£2.73	£73.24	Clerk's Expenses
HMRC PAYE	£94.20	£0.00	£94.20	PAYE Payment Tax Month 4

THE COMMUNITY

Lights in Hapsford – Cllr Johnson confirm that work needed to be completed in preparation for the lights to be installed in the winter. It was agreed that the Parish Councillors would look to carry out this preparation work in September.

Willow Arch in Hapsford – Cllr Bradley confirmed he had spoken with the Twig Twister and agreed that this work needs to be done in the Autumn.

Gate to Green Space in Hapsford – the Clerk reported that CWaC had now replaced the gate to the Green Space in Hapsford.

Pink Poo Campaign- It was confirmed that the Pink Poo Campaign was currently running.

Talbot Road
Village Road
Barrow Lane

Cllr Barr confirmed that this would also be useful to run in Hapsford in the future.

Tree Planting on the green in Dunham Hill – Cllr Holmes reported that the current tree on the green is a Silver Birch, it gets pruned by Scottish Power every few years and this reduces the lifespan of the tree, the life of this tree is probably less than 60 years. Cllr Holmes suggestion that a new tree be planted on the green to allow future generations.

ACTION: Cllr Jones undertook to speak to a Tree Specialist to seek guidance on the best type of tree to plant on the green.

PARISH COUNCIL MATTERS

Assets – it was reported that the noticeboard in Hapsford still required the post to be secured. Cllr Johnson confirmed that he had purchased the postcrete and undertook to do it in September.

Newsletter

It was confirmed that the latest newsletter had now been printed and would be distributed around the Parish by the weekend.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 1st September 2026 at 7.00pm in Dunham Hill Village Hall.

The meeting closed at 19.57

Signed:..... Dated:.....

Mrs T Ryall-Harvey

Dunham Hill & Hapsford Parish Council Planning Register 2022

	Received	No.	Location	Description	PC Observation	Result
	Tue 13 Dec 2022	22/04619/FUL	Renley Chester Road Dunham On The Hill Chester Cheshire WA6 0JQ	Erection of stable block and new driveway.	Objected	Awaiting Decision
	Fri 16 Dec 2022	22/04645/FUL	4 Moor Court Moor Lane Hapsford Chester WA6 0LA	Erection of Car Port	No objections	Awaiting Decision

Dunham Hill & Hapsford Parish Council Planning Register 2024

	Received	No.	Location	Description	PC Observation	Result
3.	19 June 2024	24/01685/106	Plot 8, Protos ERF Ince Resource Recovery Park Grinsome Road Ellesmere Port, Cheshire	S106A Application associated with the Protos ERF Unilateral Undertaking (ref. 18/01543/S73), signed on 24 April 2019, to remove Clause 5 associated to the delivery of the rail facility.		Awaiting Decision
4.	19 June 2024	24/01322/S73	Ince Resource Recovery Park Marsh Lane Ince	Removal of condition 17 (requirement to implement the first phase rail infrastructure prior to the occupation of plots within Protos Phase 2) of 14/02277/S73 (Variation of conditions 2, 3, 6, 9, 10, 12, 13, 16, 17, 19, 41 and 46 on planning permission APP/Z0645/A/07/205909 - Section 73 application for proposed development of Resource Recovery Park to include layout alterations) Additional Information received - Revised Planning Statement	Noted but no response submitted.	Awaiting Decision
	Mon 11 th Nov 2024	EN661533244 24/00401/EM COU	Property Opposite Holly Mount Cottage	Running a business, receiving deliveries and processing orders which blocks that highway and the product is stored around the property meaning that the area looks untidy.		
11.	Mon 23 Dec 2024	24/03823/OU T	Land At Mere's Edge, Helsby	Outline application for up to 120 dwellings (with access for approval; appearance, landscaping, layout and scale reserved for future approval) residential development (Use Class C3) with new vehicular, pedestrian and cycle access, a new bridge and associated landscaping, engineering and demolition works	No response submitted	Awaiting Decision

Dunham Hill & Hapsford Parish Council Planning Register 2025

	Wed 7 th May 2025	EN712556205 25/00204/EOP DEV	The Dales, Low Hill, Dunham on the Hill, Chester	Creation of tarmac drive through agricultural land, division of garden to include agricultural land and development of garage to living space.		
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2.	2 June 2025	25/01339/FUL	Land North of Rake Lane Dunham On The Hill Chester	Construction and operation of a solar photovoltaic (PV) farm with associated infrastructure and landscape and ecological enhancements for a temporary operational period of 40 years.	Response submitted from PC	Awaiting Decision
5.	Thu 28 Aug 2025	25/02679/FUL	The Wheatsheaf Chester Road Dunham On The Hill Chester WA6 0LL	Change of use and conversion of a redundant amenity pub/restaurant to a children's day nursery, including the removal of various modern extensions, constructions to floor rear extension, new roof height, alterations to existing window and door openings, new front entrance. The stopping up of an existing vehicular access and provision of replacement vehicular access and associated hard and soft landscaping works.	Neutral	Approved
7.	Mon 08 Sep 2025	25/02828/FUL	Morley Bridge Works Chester Road Dunham On The Hill Chester CH2 4JS	Demolition of existing building and erection of replacement commercial vehicle preparation building (retrospective).	PC Objected to application due to The Parish Council has concerns about: 1- the near doubling in the height of the building, 2- the impact on the appearance of the local area 3- the impact on the neighbouring residential developments 4- the impact of the noise from the change of use, from the previously approved planning permission 09/11028/COU and 11_00180_FUL, on the neighbours	Approved
9.	Tue 16 Dec 2025	25/03608/OUT	Land North of Chester Road Helsby Frodsham	Outline application (with access for approval; appearance, landscaping, layout and scale reserved for future approval) for up to 160 dwellings (Use Class C3) with new vehicular, pedestrian and cycle access, a new bridge, public open space and associated landscaping, engineering and demolition works.	Neutral	Awaiting Decision
11.	Mon 02 Feb 2026	26/00331/FUL	The Guest House Moor Lane Hapsford Chester WA6 0JY	Retrospective change of use from a domestic dwelling to a mixed use of a dwelling and Class E (selling of windows and doors)	Not supported	Awaiting Decision

Dunham Hill & Hapsford Parish Council Planning Register 2026

	24 April 2026	EN831560792	Paddock adjacent to the bungalow on Chester Road	Evidence of the paddock being converted from a field in greenbelt to hard standing.		CwAC confirmed that this is possibly the works related to approved permission, 23/01023/FUL, for the change of use from open pasture to stable block and
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					associated hard-standing and fencing. It looks like there was hardstanding approved in the area identified on the pictures. This was approved in 2025 and they have 3 years to carry out the development.
1.	Wed 17 Jun 2026	26/01591/FUL	Protos Ince Biomass Power Plant Marsh Lane Ince CH2 4NR	Erection and operation of a Carbon Capture Plant to serve the Ince Bio Power facility.	PC agreed to not submit a response.
	Wed 17 June 2026	EN849264647	Paddock opposite Witherwin	Widening of gateway and creation of stepped back double gates from A56	CWaC are aware but unable to raise an emergency injunction at this time.
	Tue 2 June 2026	26/01668/BGP	The Wheatsheaf, Chester Road, Dunham on the Hill, Chester WA6 0LL	To discharge condition 7 (Habitat Management and Monitoring Plan) and informative 2 (Biodiversity gain plan) of planning permission 25/02679/FUL.	Not consulted on
2.	Wed 24 Jun 2026	26/01945/PIP	Land At Rose Cottage Village Road Dunham On The Hill Frodsham	Erection of no.1 self build custom build dwelling house	The Parish Council has no objection to this however, any traffic or deliveries whilst the site was a building site would need to reverse out and could cause a disruption to the neighbours. Also, removal of trees from the garden in order to undertake the build, the Parish Council would like to see replaced with native trees once build was complete.
	Mon 29 Jun 2026	26/02022/ADV	Hapsford Hall Moor Lane Hapsford Chester WA6 0JZ	Erection of post-mounted signage and 2 x feather banners at the main site entrance, together with 2 x directional signs on the corner of the A5117/Hapsford Lane.	Not consulted on
3.	Mon 23 Mar 2026	26/00914/FUL	1 Gethsemane Caravan Park Chester Road Dunham On The Hill Chester WA6 0JQ	Change of use from open pasture to provide a self-build accessible bungalow (pitch 8) with hardstanding and ramped access.	Objection submitted

Wed 05 Aug 2026	26/02467/DIS	The Wheatsheaf, Chester Road, Dunham on the Hill, Chester WA6 0LL	Discharge of conditions 3 (materials), 4 (Hard Landscaping), 8 (Hedgehog Commuting Route) and 11 (External Lighting) of planning permission 25/02679/FUL	Not consulted on	

Frudy Ryall-Harvey
Dated 20-08-2026

Dunham Hill and Hapsford Parish Council

Bank Reconciliation to Cashbook - 20th August 2026

Presented to Meeting on Tuesday 1st September 2026

Prepared - Mrs T Ryall-Harvey

Balance show on Cashbook	£22,573.11
Current Account	£6,672.73
Deposit Account	£15,900.38
TOTAL	£22,573.11
Balance on Bank Accounts	
Current Account	£7,124.97
Deposit Account	£15,900.38
Less: Unpresented Payment	-£452.24
TOTAL	£22,573.11
Reconciliation	YES

DUNHAM HILL & HAPSFORD PARISH COUNCIL



Dunham Hill & Hapsford PC >



[Show recent transactions](#)

£7,124.97

Available balance

Last night's balance £7,124.97

DUNHAM HILL & HAPSFORD PARISH COUNCIL



Dunham Hill Deposit Acc >



[Show recent transactions](#)

£15,900.38

Available balance

Last night's balance £15,900.38

Income received since the last meeting for noting

Date	Payable to	Gross Amount	Comment
19/08/2026	Cheshire West and Chester Council	£200.00	Contribution towards the replacement Defibrillator battery at Cheshire Park Homes

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
10/08/2026	Paul Johnson	£245.00	£0.00	£245.00	Printing of Newsletter
25/08/2026	Mrs T Ryall-Harvey	£358.04	£0.00	£358.04	Clerk's Salary Tax Month 5
28/08/2026	HMRC PAYE	£94.20	£0.00	£94.20	PAYE Payment Tax Month 5

Payments not yet made for approval

Payable to	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£358.04	£0.00	£358.04	Clerk's Salary Tax Month 6
Mrs T Ryall-Harvey	£155.84	£6.42	£162.26	Clerk's Expenses
HMRC PAYE	£94.20	£0.00	£94.20	PAYE Payment Tax Month 6



Dunham Hill and Hapsford Parish Council

Action Plan 2026-27

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Speeding in the Parish	Monitor using SID	K Holmes	£907 provision for ancillaries & servicing	Regular and frequent monitoring
2.	Parking on pavements	Liaise with PCSO	Councillors	NIL	As and when required
3.	Fly Tipping	Report to CWaC	Cllr Bradley	NIL	As and when required
Events & Activities					
4.	Remembrance	Lamppost Poppies	Cllr Bradley /Johnson	NIL	October-November
		Lay Poppy Wreath at Remembrance Event	Parish Councillors	£25 for Poppy Wreath	
5.	Festive Season	Festive Wreaths	Cllr Bradley /Johnson	NIL	End of November – Beg January
		Organise Lights Switch on event for:- Dunham Hill Village	Cllrs Bradley		First weekend in December
6.	Community Cleanup Events	Maintain twice yearly cleanup events	Cllr Bradley	£100 Litter picking equip.	March & Oct
Communication					
7.	Improve communication of Parish Council activities	3 x per year Parish Council Newsletter	Cllr Bradley	£500 for printing for year	Apr, Aug, Dec
		PC Website, WhatsApp, & Facebook	Clerk/Cllrs Johnson	NIL	Monitor & Update Monthly
Environment					
8.	Bulb Planting	Undertake rolling program of planting daffodils around the Parish	All Councillors	£50	Annually
9.	Planters	Refresh plants in village planters		£300	Bi-Annually
Planning, Enforcement & Neighbourhood Plan					
10.	Planning Applications	Review all planning applications against neighbourhood plan and circulate suggested	Councillors /Clerk	NIL	As and when required.

		response around Parish Council for approval.			
11.	Enforcement Issues	Report all Enforcement Issues to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Highways

12.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
13.	Highways Weeding	Report all highways weeding issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Footpaths

14.	Footpath Accessibility	Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
15.	Public Rights of Way & Bridleways	Monitor and report any overgrown PROW's	Councillors	NIL	As and when required.
16.	Maintenance /replacement of stiles	Report all stile damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Community Resources

17.	Assets	Review all assets owned by PC and agree a maintenance schedule.	Councillors	£400	Annually
18.	Defibrillator	Monitor Defibrillators and replace batteries or pads as required	K Holmes	£360	Monthly
19.	Speed Indicator Device	Maintain the Parish Council Speed Indicator Device and relocate minimum of every three months	K Holmes / All Councillors	£80	3 monthly

Parish Council

20.	Training	- Identify and schedule training for Clerk - Identify and schedule training for Parish Councillors	Clerk Parish Councillors	£150 £100	As and when required. As and when required.
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21.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	Chairperson/ Clerk	NIL	March
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