



Dunham Hill and Hapsford Parish Council

Action Plan 2026-27

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Speeding in the Parish	Monitor using SID	K Holmes	£907 provision for ancillaries & servicing	Regular and frequent monitoring
2.	Parking on pavements	Liaise with PCSO	Councillors	NIL	As and when required
3.	Fly Tipping	Report to CWaC	Cllr Bradley	NIL	As and when required
Events & Activities					
4.	Remembrance	Lamppost Poppies	Cllr Bradley /Johnson	NIL	October-November
		Lay Poppy Wreath at Remembrance Event	Parish Councillors	£25 for Poppy Wreath	
5.	Festive Season	Festive Wreaths	Cllr Bradley /Johnson	NIL	End of November – Beg January
		Organise Lights Switch on event for:- Dunham Hill Village	Cllrs Bradley		First weekend in December
6.	Community Cleanup Events	Maintain twice yearly cleanup events	Cllr Bradley	£100 Litter picking equip.	March & Oct
Communication					
7.	Improve communication of Parish Council activities	3 x per year Parish Council Newsletter	Cllr Bradley	£500 for printing for year	Apr, Aug, Dec
		PC Website, WhatsApp, & Facebook	Clerk/Cllrs Johnson	NIL	Monitor & Update Monthly
Environment					
8.	Bulb Planting	Undertake rolling program of planting daffodils around the Parish	All Councillors	£50	Annually
9.	Planters	Refresh plants in village planters		£300	Bi-Annually
Planning, Enforcement & Neighbourhood Plan					
10.	Planning Applications	Review all planning applications against neighbourhood plan and circulate suggested	Councillors /Clerk	NIL	As and when required.

		response around Parish Council for approval.			
11.	Enforcement Issues	Report all Enforcement Issues to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Highways

12.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
13.	Highways Weeding	Report all highways weeding issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Footpaths

14.	Footpath Accessibility	Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
15.	Public Rights of Way & Bridleways	Monitor and report any overgrown PROW's	Councillors	NIL	As and when required.
16.	Maintenance /replacement of stiles	Report all stile damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Community Resources

17.	Assets	Review all assets owned by PC and agree a maintenance schedule.	Councillors	£400	Annually
18.	Defibrillator	Monitor Defibrillators and replace batteries or pads as required	K Holmes	£360	Monthly
19.	Speed Indicator Device	Maintain the Parish Council Speed Indicator Device and relocate minimum of every three months	K Holmes / All Councillors	£80	3 monthly

Parish Council

20.	Training	- Identify and schedule training for Clerk - Identify and schedule training for Parish Councillors	Clerk Parish Councillors	£150 £100	As and when required. As and when required.
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21.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	Chairperson/ Clerk	NIL	March
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