



DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 21st October 2025, at 7.00pm in the Dunham Hill Village Hall.

MINUTES

Present: Cllr S Clarke
Cllr C Jones
Cllr K Holmes

Cllr K Bradley
Cllr C Green
Cllr R Johnson

Clerk: Mrs T Ryall-Harvey

Members of the public: 0

APOLOGIES FOR ABSENCE – None

PARISH COUNCIL VACANCIES – it was reported that there were currently two vacancies available for co-option and no applications had been received since the last meeting.

DECLARATION OF INTERESTS – no declarations of interest were received.

EXCLUSION OF PRESS AND PUBLIC – it was agreed that there were no issues that needed to be discussed with the exclusion of Press and Public.

PUBLIC PARTICIPATION - nothing raised.

CORRESPONDENCE

Connections Locality Meeting (Frodsham plus): Tuesday 14 October 2025 – Cllr Bradley & Cllr Holmes provided a verbal report of the recent meeting that they attended on behalf of the Parish Council.

ACCEPTANCE OF MINUTES

RESOLVED 25/031 - that the Chair of the meeting signs, as a true and correct record of the circulated minutes of the Parish Meeting held on Tuesday 2nd September 2025.

PLANNING

The Planning Register dated 08/10/2025 was accepted and changes to the planning register from last meeting were noted.

It was noted that the following planning consultations had been received by the Parish Council since the last meeting:-

- 25/02679/FUL - The Wheatsheaf Chester Road Dunham On The Hill Chester WA6 0LL - Change of use and conversion of a redundant amenity pub/restaurant to a children's day nursery, including the removal of various modern extensions, construction of first floor rear extension, new roof height, alterations to existing window and door openings, new front entrance. The stopping up of existing vehicular access and provision of replacement vehicular access and associated hard and soft landscaping works. The Parish Council reviewed this application and agreed to *support* the development after considering the application against the Neighbourhood Plan.
- Cllr Bradley reported on the proposed development in Helsby and Hapsford by Brook House, they are looking to hold a residents consultation meeting on 11th November from 3.30pm to 7pm on the building of new homes within the area.

ACTION: Cllr Bradley to ask Brookhouse for clarification of the site proposal.

- 25/02807/CAT - 1 Church View Village Road Dunham On The Hill Frodsham WA6 0LT – Removal of conifer– The Parish Council had no comments to this application.
- 25/02981/CAT – 1 Croft Cottage, Church Lane, Dunham on the Hill, Chester WA6 0LZ – 2m reduction of walnut – The Parish Council had no objection to this application.
- 25/02828/FUL - Morley Bridge Works Chester Road Dunham On The Hill Chester CH2 4JS - Demolition of existing building and erection of replacement commercial vehicle preparation building (retrospective). The Parish Councillors undertook to review this application and agree a response in between meetings.

NEIGHBOURHOOD DEVELOPMENT PLAN

Following a successful "yes" vote at the referendum on 28th August 2025, Cheshire West and Chester Council formally made the Dunham on the Hill and Hapsford Neighbourhood Plan on the 10th September 2025.

In accordance with Regulation 19 of the 2012 Regulations, Cheshire West and Chester Council have now published the Decision Statement and details of where the decision document can be inspected on the Council's website.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 08/10/2025.

Bank Reconciliation

RESOLVED 25/032 – the council approved the bank reconciliation as circulated against the bank statements and Cllr Holmes sign the originals as a true and correct record.

Income & Expenditure

RESOLVED 25/033 - to accept the expenditure as reported to the meeting:-

Income received since the last meeting for noting

Date	Payable to	Gross Amount	Comment
08/09/2025	Bank Interest	£45.83	Gross Interest for period 2nd June - 1st Sept

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
18/09/2025	Linus Internet Ltd	£47.88	£9.58	£57.46	Cloud Hosting
22/09/2025	Uniformity Clothing	£75.00	£0.00	£75.00	Parish Council Tie
08/10/2025	PDQ Limited	£103.50	£20.70	£124.20	Payroll Services
08/10/2025	Walkers Nursery	£34.95	£6.99	£41.94	Daffodils
10/10/2025	Royal British Legion	£30.00	£0.00	£30.00	Lamp-post poppies
10/10/2025	Royal British Legion	£16.67	£3.33	£20.00	Poppy Wreath

Payments not yet made for approval

Payable to	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£358.03	£0.00	£358.03	Salary Tax Month 7
Mrs T Ryall-Harvey	£78.56	£4.24	£82.81	Clerk's Expenses
HMRC PAYE	£94.19	£0.00	£94.19	HMRC Tax Month 7

THE COMMUNITY

Community Litter Picking – it was confirmed that the recent Community Litter Picking Event took place on Saturday 11th October from 10am and the Parish Council thanked all those who participated with this event.

PARISH COUNCIL MATTERS

Action Plan

The Action Plan for 2026-27 was circulated and it was RESOLVED 25/034 unanimously to adopted it.

Budget Requirements for 2026-27

Parish Councillors were asked to consider any items/projects they wishes to include for consideration for the next Parish Council budget.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 6th January 2026 at 7.00pm in Dunham Hill Village Hall.

The meeting closed at 19.50

Signed:.....



Dated: 6.1.26

Mrs T Ryall-Harvey