



DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 5th November 2024, at 7.30pm in the Dunham Hill Village Hall.

MINUTES

Present: Cllr S Clarke
Cllr C Green
Cllr C Jones

Cllr R Johnson - Chair
Cllr K Holmes

Clerk: Mrs T Ryall-Harvey

Members of the public: 3

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr K Bradley and Cllr S Wallace due to family commitments.

PARISH COUNCIL VACANCIES – It was reported that there were currently two vacancies available for co-option and one application had been received at the last meeting from Mrs Jones. It was therefore proposed by Cllr Green and seconded by Cllr Johnson and unanimously **RESOLVED 24/033** that Mrs Jones be nominated as a Parish Councillor until 2027.

DECLARATION OF INTERESTS – no declarations of interest were received.

EXCLUSION OF PRESS AND PUBLIC – it was agreed that there were no issues that needed to be discussed with the exclusion of Press and Public.

PUBLIC PARTICIPATION –

Cllr Holmes reported on behalf of a resident that lived at Morley Bridge about the shed that had been taken down and a much larger shed built that overlooks all of the houses there.

ACTION: Report to Planning Enforcement.

Cllr Green reported on concerns raised by residents about the amount of dog faeces on the pavements.

ACTION: Enquiry about running a Pink Poo Campaign.

It was reported that the Christmas Lights Switch scheduled for 8th December at 6.00pm in Dunham Hill.

ACTION: Explore closing village road with CWaC.

ACTION: Inform PCSO and invite them to attend.

ACTION: Cllr Johnson to see if residents of Talbot Road can help decorate the tree on 16th November.

CORRESPONDENCE

- A resident wrote to the Parish Council and raised concerns about the lack of planning permission for the static caravan at Dunkys Day Nursery and asked why CWaC have only cut the grass twice this year and why the wildflower areas had not been touch for the last two years.
ACTION: Confirm we have reported to Planning Enforcement and that we are exploring options for improving the wildflower area and will discuss further in the January Meeting.
- A resident wrote to the Parish Council and raised concerns about the window and door business that is being run out of a resident house in Hapsford and the concern the residents of the area have with regards to the amount of traffic and road blockages when deliveries to the house are made causing inconvenience to the residents who live in the area.

ACTION: Report to Planning Enforcement and Highways due to obstruction of green space.

- A resident wrote to the Parish Council to request a copy of the proposals for the conversion of the Wheatsheaf site due to them selling their property.

ACTION: Respond to say that we are unaware of any current plans for the site.

ACCEPTANCE OF MINUTES

RESOLVED 24/033 - that the Chair of the meeting signs, as a true and correct record the circulated minutes of the Parish Meeting held on Tuesday 3rd September 2024 and Tuesday 1st October 2024..

PLANNING

The Planning Register dated 27/10/2024 was accepted and changes to the planning register from last meeting were noted.

It was noted that the following planning consultation had been determined by the unitary authority since the last meeting:-

- 20/02301/FUL – Hobgoblin Farm, Hob Lane, Dunham on the Hill, Chester WA6 0LW – Slurry lagoon – retrospective – *approved*.
- 24/01614/FUL – Oakfield, Hapsford Lane, Dunham on the Hill, Chester WA6 0JR – Single Storey side extensions – *refused*.
- 24/02182/CAT – Wooded Area off Chester Road, Dunham on the Hill, Chester WA6 0LN – Crown clean Ash with one snapped out limb still hung up. Crown lift over highway to 6m to provide clearance five trees mixed species – *decided*.
- 24/02232/FUL – 27 Talbot Road, Dunham on the Hill, Chester WA6 0JW – Rear single storey extension – *approved*.

It was noted that no planning applications had been received since the agenda had been distributed.

Cadent Gas Limited's (Cadent) HyNet North West Hydrogen Pipeline Project - Statutory Consultation under Section 42 of the Planning Act 2008

It was reported that the Cllr Holmes had reviewed the documents and circulated comments about the application, he believed that the only direct impact on our parish would appear to be on the west of the M56 where our boundary meets the railway. Cllr Holmes reported he had not looked at the details of the traffic movements but it appears they should not have any significant impact on us. There is access proposed along the A5117 to Helsby and from Helsby and Frodsham to the marshes is for light vehicles only, cars, vans etc mainly for staff movements. They do not say how many movements per day as it depends on too many variables.

Cllr Holmes raised concern about the possible impact on the residents of Hapsford from dust & noise during the laying of the pipeline. However, he reported that a variety of strategies were being proposed for dealing with dust.

It was agreed to not submit a response.

NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Green reported upon the amendments that had been made to the following documents:-

- Neighbourhood Plan Consultation Statement, Cllr Green confirmed she had made the amendments to the document that the Parish Councillors had suggested and forwarded to CWaC. Following this she has received comments back and shared these with the meeting. Cllr Green undertook to amend as required and circulate the final document around the Parish Council for approval prior to submission.

- Design Appraisal and Code – Cllr Green and Cllr Holme have reviewed and made changes for this document, CWaC have reviewed these changes and made some recommendations, these were discussed at the meeting and it was agreed that Cllr Green would make the changes and circulate around the Parish Council for approval prior to submission.
- Neighbourhood Plan Submission - Cllr Green again had amended the document following the meeting on 1st October and submitted it to CWaC for their comments. These comments were discussed at the meeting and actions were agreed. Cllr Green undertook to seek clarification from CWaC and then circulate around the Parish Council for approval prior to submission.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 27/10/2024.

Bank Reconciliation

RESOLVED 24/035 – the council approved the bank reconciliation as circulated against the bank statements and Cllr Johnson sign the originals as a true and correct record.

Salary Pay Rates

RESOLVED 24/036 – to approve the LGA new pay scales for 2024-25 be paid and backdated until April 2024.

Income & Expenditure

RESOLVED 24/036 - to accept the income and expenditure as reported to the meeting:-

Income received since the last meeting

Date	Received from:	Gross Amount	Comment
02/09/2024	Bank Interest	£50.91	Interest for period Jun/Sep

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
16/09/2024	Linux Internet Ltd	£23.98	£4.80	£28.78	2yr Domain Registration Fee
16/09/2024	Linux Internet Ltd	£47.88	£9.58	£57.46	Cloud Hosting for 12 Months
25/10/2024	Mrs T Ryall-Harvey	£361.95	£0.00	£361.95	Salary Tax Month 7
29/10/2024	HMRC PAYE	£66.40	£0.00	£66.40	HMRC Tax Month 7
09/10/2024	Shires Accountants	£93.50	£18.70	£112.20	Payroll Services for Months 07 to 12 for tax year 24/25

Payments not yet made for approval

Payable to	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£440.11	£0.00	£440.11	Salary Tax Month 8
Mrs T Ryall-Harvey	£142.00	£4.17	£146.17	Clerk's Expenses
Walkers Nurseries	£45.10	£9.02	£54.12	Purchase of Daffodils
HMRC PAYE	£86.20	£0.00	£86.20	HMRC Tax Month 8

THE COMMUNITY

Community Litter Picking Event - following the Community Litter Picking event on 26th October 2024, it was confirmed that this had been well attended and the litter that had been collected in Dunham Hill and Hapsford had been removed by CWaC.

Hapsford Village Signs – It was confirmed that the quote to install the 'village signs' by CWaC was £750 per sign to include traffic management. Agreement on the location of the signs would need to be agreed with CWaC if this project would move forward.

ACTION: Cllr Johnson undertook to review options and bring a recommendation to the next meeting as to if the project should move forward or be cancelled.

Hapsford Drains – it was confirmed that detailed design for highway improvements was currently being finalized by CWaC. Funding had not yet been confirmed so this scheme may need to wait until 25-26. Works to disconnect the residential property would need to be completed prior to or during works to assist with traffic management costs.

PARISH COUNCIL MATTERS

Action Plan 2025-26

The draft Action Plan was circulated and agreed in the meeting subject to the following changes:-

- Remove the Grant Giving Policy.

Budget Requirements for 2025-26

Parish Councillors were asked to consider any items/projects they wishes to include for consideration for the next Parish Council budget should be submitted to the Clerk by the end of December latest.

Cllr Holmes suggested a new tree to plant on the village green to plan to replace the tree that is currently there that will only last within 20 years.

Hapsford Christmas Tree – It was discussed and agreed that should Hapsford want a Christmas Tree this year the only option was to purchase a Christmas Tree along with the Christmas Trees for the Village Hall and Church in the hope that a better price can be achieved, however the Parish Council felt strongly that as the money had run out that alternatives should be explored.

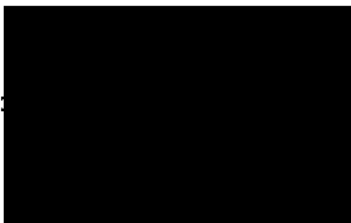
ACTION: Clerk to check with Cllr Wallace about the expectations of Hapsford and if the seated area could be decorated with lights rather than buying a Christmas Tree or if crowd funding from the residents could be organized to fund the Christmas Tree.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 7th January 2025 at 7.30pm at Dunham Hill Village Hall.

The meeting closed at 21.02

Signed:



Dated: 5.1.25

Mrs T Ryall-Harvey