



DUNHAM HILL and HAPSFORD MEETING OF THE PARISH COUNCIL

To the Members of Dunham Hill and Hapsford Parish Council: You are hereby summoned to attend the Parish Council Meeting on Tuesday 5th November, 2024 to be held in Dunham Hill Village Hall, which will begin at 7.30pm, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk

29/10/2024

Clerk.dunhamhillpc@gmail.com, 07784 486 767

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	And reason for absence.
2.	PARISH COUNCIL VACANCIES	To agree any applications for co-option received since the last meeting following the election on 4 th May 2023.
3.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
4.	EXCLUSION OF PRESS AND PUBLIC	Council is asked to discuss excluding the Press and public for any item listed on the below Agenda. The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair, and for a total of 15 minutes) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Dunham Hill and Hapsford. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119
6.	CORRESPONDENCE	To receive any correspondence since the last meeting and to agree any action required.
7.	ACCEPTANCE OF MINUTES	To approve the minutes of the Parish Council Meeting held on 3 rd Sept 2024 and 1 st October 2024.
8.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - To note any planning applications received since the agenda has been distributed. - To review the Cadent Gas Limited's (Cadent) HyNet North West Hydrogen Pipeline Project - Statutory Consultation under Section 42 of the Planning Act 2008 and agree any response the Parish Council wishes to make.
9.	NEIGHBOURHOOD PLANNING	- To receive an update on the Neighbourhood Plan and approve any tasks that require undertaking before the next meeting. - To agree for the submission of the:- ▪ Neighbourhood Plan Consultation Statement ▪ Neighbourhood Plan Submission ▪ Design Appraisal and Code
10.	ACCOUNTS	1. To accept the Cash Book and Outturn v Budget Reports. 2. To approve the Bank Reconciliation against Cashbook YTD. 3. To approve the new pay rates that have been agreed and are applicable from 1st April 2024 to 31st March 2025. 4. To approve payments made since last meeting.



DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 3rd September 2024, at 7.30pm in the Dunham Hill Village Hall.

MINUTES

Present: Cllr K Bradley – Chair
Cllr S Clarke
Cllr C Green

Cllr R Johnson
Cllr K Holmes

Clerk: Mrs T Ryall-Harvey

Members of the public: 3

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr H Boardman and Cllr N McGarrigle due to previous commitment and Cllr S Wallace due to family commitments. It was also discussed and noted that Cllr S Wallace had been unable to attend the last six months Parish Council meetings due to family commitments, it was therefore proposed by Cllr Bradley and seconded by Cllr Green and unanimously **RESOLVED 24/028** to accept these absences and also allow Cllr Wallace an extended leave of absence of further six months.

PARISH COUNCIL VACANCIES – It was reported that there were currently two vacancies available for co-option and no applications were received prior to the meeting. It was noted that an application was received at the meeting from Mrs. Jones, and this would be considered and brought to the next meeting.

DECLARATION OF INTERESTS – no declarations of interest were received.

EXCLUSION OF PRESS AND PUBLIC – Cllr Green proposed that Item 12.3 – Clerk Update be discussed with the exclusion of the press and public this was seconded by Cllr Johnson and unanimously **RESOLVED 24/029**.

PUBLIC PARTICIPATION –

- A resident attended the meeting, after reading with interest the newsletter in regard to the issues the parish council had raised regarding blocked drains. He reported that he had raised issues with the blocked drains on the A56 for several years, they were continually blocked causing water to run down the A56 from Low Hill resulting in anyone standing waiting for a bus to get soaked. Cllr Bradley confirmed that the Parish Council had also reported these and confirmed that the Parish Council would continue to monitor.
- A resident highlighted the overgrown hedges on the A56, Cllr Bradley reported that he has reported all of the hedges along the A56 to Cheshire West and Chester Council. Cllr Bradley noted that one of the farmers had, this week, cut a their hedge but left the debris on the road.
ACTION: Cllr Bradley undertook to post the CWaC leaflet regarding the responsibility of landowners to maintain their hedges through landowners letterboxes.
- It was also highlighted by a resident that the hedges around the bus stop on A56 needed cutting back so that the bus drivers can clearly see the location of the bus stop.
ACTION: Cllr Bradley undertook to look into this.
- It was reported that the hedge along Church Lane, Dunham on the Hill was badly overgrown and required maintenance. It was highlighted that the properties were believed to be owned by the Oldfield Trust but the residents who lived there were elderly.

ACTION: Clerk to write to the Oldfield Trust

ACTION: Contact Hayden if Oldfield Trust would not undertake the maintenance themselves.

- Concern was raised about customers of the Garage on A56 who, were parking on the pavement, when visiting the site due to there being no customer parking provided. This resulted in pedestrians having to walk on the A56 to get past.

ACTION: Clerk to raise with PCSO.

CORRESPONDENCE

Cheshire West and Chester Council Housing Strategy Consultation – it was noted that Cheshire West and Chester Council (CWaC) were currently carrying out a Housing Strategy Consultation and the Councillors undertook to review and respond.

Meeting with EET Hydrogen & Partners – the notes of the meeting between EET Hydrogen & Partners and the Parish Council that took place on 18th June 2024 were circulated and it agreed that these were a true a correct record of the meeting.

ACTION: Can they clarify the height of masts

ACTION: Change of footpath – please can you provide more information in relation to this and the location of the close of footpath.

Chester West and Chester Design Code – it was noted that Cheshire West and Chester Council (CWaC) were currently starting to develop a borough wide design code and were seeking views of the community. It was agreed that the Parish Councillors would look to review and respond to this in line with the Parish Council's draft neighbourhood plan.

ACCEPTANCE OF MINUTES

RESOLVED 24/030 - that the Chair signs, as a true and correct record the circulated minutes of the Parish Meeting held on Tuesday 2nd July 2024.

Two residents left the meeting.

PLANNING

The Planning Register dated 21/08/2024 was accepted and changes to the planning register from last meeting were noted.

It was noted that the following planning application had been received since the last meeting:-

- 24/02182/CAT – Wooded Area off Chester Road, Dunham on the Hill, Chester WA6 0LN – Crown clean Ash with one snapped out limb still hung up. Crown lift over highway to 6m to provide clearance five trees mixed species – the Parish Council had submitted a response **not objecting** to this consultation but requested that the adjacent trees on the corner of Church Lane by the bus stop also be cut back at the same time. As they are also starting to grow over the road.
- 24/02232/FUL – 27 Talbot Road, Dunham on the Hill, Chester WA6 0JW – Rear single storey extension – the Parish Council submitted a **no objection** response to this planning consultation.

It was noted that the following issue had been reported to the Cheshire West and Chester Planning Enforcement Team - EN639662642 – Dunky's Nursery, Moor Lane, Hapsford - Installation of a static caravan on a commercial site for educational purposes.

NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Green reported that she had circulated the next steps of the Neighbourhood Plan, highlighting that there needs to be a consultation statement (more like a full document in itself). This is Regulation 15. It needs to answer the following questions:

The Neighbourhood Planning (General) Regulations 2012 identify that:

15 (2) In this regulation "consultation statement" means a document which-

- (a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan or neighbourhood development plan as proposed to be modified;
- (b) explains how they were consulted;
- (c) summarises the main issues and concerns raised by the persons consulted; and
- (d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan or neighbourhood development plan as proposed to be modified.

Cllr Green confirmed she had prepared a consultation statement which had been circulated around Parish Councillors, however it was suggested that an extraordinary meeting be organized to agree this statement. It was agreed that the date of this meeting would be 1st October at 7.00pm.

ACTION: Clerk to book the village hall.

ACTION: Clerk to pull agenda together and advertise as Extra-ordinary Meeting.

It was also agreed that a virtual meeting with Catharine Morgetroyd, Principal Planning Officer – Planning Policy, Cheshire West and Chester Council be arrange on 11th September at 4.30pm in relation to the questions raised regarding the Neighbourhood Plan.

Cllr Green sought clarification from Cllr Bradley on his comments relating to the Mersey Forestry.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 21/08/2024.

Bank Reconciliation

RESOLVED 24/31 – the council approved the bank reconciliation as circulated against the bank statements and Cllr Holmes sign the originals as a true and correct record.

Income & Expenditure

RESOLVED 24/032 - to accept the income and expenditure as reported to the meeting:-

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
07/08/2024	PKF Littlejohn	£210.00	£42.00	£252.00	External Audit
07/08/2024	Dunham Hill VH	£192.00	£0.00	£192.00	Room hire for 2023-24
25/08/2024	Mrs T Ryall-Harvey	£349.35	£0.00	£349.35	Salary Tax Month 5
29/08/2024	HMRC PAYE	£36.60	£0.00	£36.60	HMRC Tax Month 5

Payments not yet made for approval

Payable to	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£349.35	£0.00	£349.35	Salary Tax Month 6
Mrs T Ryall-Harvey	£47.28	£1.37	£48.65	Clerk's Expenses

National Association of Local Councils	£50.00	£10.00	£60.00	Local Council Award Scheme Assessment & Certificate
HMRC PAYE	£36.60	£0.00	£36.60	HMRC Tax Month 6
SLCC	£35.00	£0.00	£35.00	Cheshire Branch Conference

THE COMMUNITY

Community Litter Picking Event - It was agreed that the next Community Litter Picking date should be planned for 26th October 2024.

Hapsford Village Signs – confirm installation charges from CWaC to Cllr Johnson so that the Parish Council can agree at the next meeting if this is going to be taken forward or not.

Hapsford Drains – there was no further update since the last meeting on this matter.

Asset of Community Value – It was suggested that the Parish Council review this within 12 months of the next break clause.

ACTION: Clerk to send over the information required for the Asset of Community Value to Mrs Jones.

Community Speed Watch Training – it was reported that following the distribution of the newsletter six resident/Parish Councillors confirmed they would be willing to attend this training. The Clerk undertook to confirm the venue and time to the PCSO and residents.

PARISH COUNCIL MATTERS

Assets – it was reported that the following assets required maintenance:-

Benches and tables in Hapsford – need sanding down and painting.

Benches through the area – need sanding down and painting.

Bus Shelters – Brick ones – need painting.

Perspex on Bus Shelter outside the Wheatsheaf – needs replacing.

Noticeboard in Hapsford – Cllr Johnson to look to repair.

Phone box opposite Boshaw Centre needs cleaning and painting.

Phone box in Hapsford needs cleaning.

ACTION: Cllr Bradley to ask Cllr Wallace if any residents want to volunteer to repaint the benches and tables in Hapsford.

ACTION: Cllr Clarke to ask David if he would be willing to paint the benches in Dunham Hill.

ACTION: Cllr Clarke confirmed he would be happy to paint inside the bus shelter if the Parish Council provides the paint.

External Audit

- *Completion of the Limited Assurance Review* - it was noted that PKF Littlejohn had now completed their External Audit.
- *Auditor's Report and Certificate for 2023-24*- the Auditor's Report and Certificate for 2023-24 was circulated for the Parish Council's information, this had also been published on the Website.
- *Notice of Conclusion of Audit* – it was reported that the Notice of Conclusion of Audit had been announced on 5th August.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 5th November 2024 at 7.30pm at Dunham Hill Village Hall.

Members of the Public and the Clerk left the meeting.

Clerk Update

In recognition of a successful appraisal cycle 2023/24, the recommendation is that the Clerk is moved to SCP 29 effective 1st September 2024 (the start of the new appraisal cycle 2024/25) and pay backdated accordingly.

The councillors expressed their thanks and recognition of the clerk's hard work and the support provided to everyone.

It was also noted that Cllr Johnson will undertake your appraisal going forward.

The meeting closed at 20.52

Signed:..... Dated:.....

Mrs T Ryall-Harvey



DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 1st October 2024, at 7.00pm in the Dunham Hill Village Hall.

MINUTES

Present: Cllr K Bradley – Chair
Cllr S Clarke
Cllr C Green

Cllr R Johnson
Cllr K Holmes

Clerk: Mrs T Ryall-Harvey

Members of the public: 2

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr S Wallace due to family commitments.

DECLARATION OF INTERESTS – no declarations of interest were received.

EXCLUSION OF PRESS AND PUBLIC – None

PUBLIC PARTICIPATION –

A resident raised concerns relating to parking on pavement on Village Road, the clerk suggested that the resident report this directly to the Police via the ‘resident voice’ survey. The resident requested that Parish Councillors also report this.

Two residents left the meeting.

NEIGHBOURHOOD DEVELOPMENT PLAN

The Parish Councillors reviewed a draft Consultation Statement and Cllr Green sought comments and amendments to this document.

- It was confirmed that there were 258 households within the parish according to the electoral register.
- Parish Councillors suggested that Policy 10 of the draft Neighbourhood Plan should be reconfigured to include renewable energy.
- Parish Councillors suggested that cross referencing the maps to the policies might provide clarification and avoid confusion in the document.
- It was agreed that within the Neighbourhood Plan the views of Wales and Mouldsworth and Manley should be protected.
- It was agreed that a section on sustainable construction should be included within the design code and page 15 of the Neighbourhood plan.
- It was suggested that the Bus Shelters be recorded as a Community Facility and not Special Character.
- It was agreed that pictures should only be referenced in one document and not both the Neighbourhood Plan and the design code.
- It was agreed to include the Dunham Hill sits on the Mersey Forestry Boundary and consideration to their plan needs to be taken into account.
- It was suggested that something be included within the Neighbourhood Plan to protect the ammunition buildings for business use for the future.
- Comments from CHER should be included within the Neighbourhood Plan.

It was **recommended** that the amended document should be circulated around the Parish Council for their consideration and brought to the next Parish Council meeting for final approval, prior to sending it to CWaC for their review.

It was agreed that Cllr Holmes would work through the Design Code and circulate any changes to the Parish Councillors prior to the next meeting.

It was agreed that Cllr Holmes would provide Cllr Green with the license number and detail that needed adding to all maps.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 5th November 2024 at 7.30pm at Dunham Hill Village Hall.

The meeting closed at 20.52

Signed:..... Dated:.....

Mrs T Ryall-Harvey

Dunham Hill & Hapsford Parish Council Planning Register 2022

	Received	No.	Location	Description	PC Observation	Result
	11 Sept 2020	20/02301/FUL	Hobgoblin Farm Hob Lane Dunham On The Hill Chester Cheshire WA6 0LW	Slurry lagoon - retrospective	No objections	Approved
	Tue 13 Dec 2022	22/04619/FUL	Renley Chester Road Dunham On The Hill Chester Cheshire WA6 0JQ	Erection of stable block and new driveway.	Objected	Awaiting Decision
	Fri 16 Dec 2022	22/04645/FUL	4 Moor Court Moor Lane Hapsford Chester WA6 0LA	Erection of Car Port	No objections	Awaiting Decision
	Tue 20 Dec 2022	22/04674/OUT	Land At Mere's Edge Chester Road Helsby Frodsham	Outline application (with all matters reserved) for the development of up to 100 dwellings (Use Class C3), up to 30 bedspaces (Use Class C2), up to 1,000 sqm of commercial, business and service floorspace (Use Class E) and/ or community uses (Use Class F), new pedestrian and cycle route, and associated highway, landscaping and engineering works	Not supported	Awaiting Decision

Dunham Hill & Hapsford Parish Council Planning Register 2023

	Received	No.	Location	Description	PC Observation	Result
4.	Tue 24 Oct 2023	23/03369/FUL	Land To The South East of Stanlow Manufacturing Complex Thornton-le-Moor Ellesmere Port Cheshire	The installation of a new underground natural gas pipeline with ancillary above-ground infrastructure at either end of the pipeline, to supply Stanlow Manufacturing Complex	Submitted comments & concerns	Awaiting Decision
5.	9 Jan 2024	23/01023/FUL	1 Gethsemane Caravan Park Chester Road Dunham On The Hill Chester WA6	Change of use from open pasture to stable block and associated hardstanding and fencing.	Objection	Awaiting Decision
7.	26th Feb 2024	24/00261/FUL	Land At Protos (Ince Resource Recovery Park) Grinsome Road and Marsh Lane Ellesmere Port	Full planning permission for the construction and operation of a post combustion Carbon Dioxide (CO2) Capture Facility.		Awaiting Decision

Dunham Hill & Hapsford Parish Council Planning Register 2024

	Received	No.	Location	Description	PC Observation	Result
1.	Fri 12 Apr 2024	24/01049/CAT	Gable Cottage Low Hill Dunham On The Hill Chester WA6 0NW	Birch 1 - remove. Birch 2 - remove	No objections	Notification Closed - Decided
2.	Wed 17 Jan 2024	24/00131/DIS	Land Adjacent To Gable Cottage Low Hill Dunham On The Hill Frodsham	Discharge of condition 3 (materials) of application 13/04772/FUL	Not consulted on	Approved
3.	19 June 2024	24/01685/106	Plot 8, Protos ERF Ince Resource Recovery Park Grinsome Road Ellesmere Port, Cheshire	S106A Application associated with the Protos ERF Unilateral Undertaking (ref. 18/01543/S73), signed on 24		

				April 2019, to remove Clause 5 associated to the delivery of the rail facility.		
4.	19 June 2024	24/01322/S73	Ince Resource Recovery Park Marsh Lane Ince	Removal of condition 17 (requirement to implement the first phase rail infrastructure prior to the occupation of plots within Protos Phase 2) of 14/02277/S73 (Variation of conditions 2, 3, 6, 9, 10, 12, 13, 16, 17, 19, 41 and 46 on planning permission APP/Z0645/A/07/205909 - Section 73 application for proposed development of Resource Recovery Park to include layout alterations) Additional Information received - Revised Planning Statement	Noted but no response submitted.	
5.	24 June 2024	24/01614/FUL	Oakfield Hapsford Lane Dunham On The Hill Chester WA6 0JR	Single storey side extension	No response submitted.	Refused
6.	Thu 25 Jul 2024	24/02182/CAT	Wooded Area Off Chester Road Dunham On The Hill Chester WA6 0LN	Crown clean Ash with one snapped out limb still hung up. Crown lift over highway to 6m to provide clearance five trees of mixed species.	No objection but commented:- Could the adjacent trees on the corner of Church Lane by the bus stop also be cut back at the same time. As they are also starting to grow over the road	Decided
7.	Thu 25 Jul 2024	24/02232/FUL	27 Talbot Road Dunham On The Hill Chester WA6 0JW	Rear single storey extension	No objection	Approved
	19 August 2024	EN639662642	Dunky's Nursery, Moor Lane, Hapsford.	Installation of a static caravan on a commercial site for educational purposes.		

Trudy Ryall-Harvey
Dated 27/10/2024

9 October 2024

Trudy Ryall-Harvey
Dunham on the Hill and Hapsford
76 Oaklea Avenue
Hoole
Cheshire
CH2 3RE

Dear Trudy Ryall-Harvey

Cadent Gas Limited's (Cadent) HyNet North West Hydrogen Pipeline Project

Statutory Consultation under Section 42 of the Planning Act 2008 ("the Act") (as amended)

Notification under Regulation 11 of the Infrastructure Planning (Environmental Impact Assessment) Regulations 2009 ("EIA Regulations")

I am writing to consult with you on the proposed application for the Hynet North West Hydrogen Pipeline Project ("the Project"). Cadent intend to apply to the Secretary of State for Energy Security and Net Zero for a Development Consent Order ("DCO") under Section 37 of the Act for the construction and operation of the Project. You have been identified as a consultee for the Project and I am writing in accordance with Section 42 of the Act to inform you that consultation commences on 14th October 2024.

The Project

Cadent, the UK's largest regional gas distributor is currently developing a number of projects to support the decarbonisation of industry and power generation in our regions through the use of hydrogen. The Project is the first of these located in the North West industrial heartland of the UK which will support retaining industry and jobs in the region as well as the UK reaching our Net Zero ambitions.

Cadent intends to make an application to the Secretary of State for a DCO for the Project.

The Project includes the construction, operation and eventual decommissioning of approximately 100km of new pipeline to distribute hydrogen to industry in the North West. A number of Hydrogen Above Ground Installations (HAGIs), including Block Valve Installations (BVIs) are required to control the flow and pressure of hydrogen at key points along the proposed pipeline.

The Project connects the Hydrogen Production Plant (HPP) at the Stanlow site, as the source of low carbon hydrogen, for onward distribution to the network. The pipeline transports the low carbon hydrogen to the Central Hub at the centre of the network, which then serves as the distribution point to the North, East and South pipeline Corridors, which would extend to St. Helens, Partington and Northwich respectively. Branching off from each main pipeline corridor would be smaller pipelines called spurs which connect regional industry to the main pipeline. On the eastern pipeline corridor, alongside industrial connections, infrastructure has also been included which in the future would support the potential for blending low levels of hydrogen into the existing natural gas network, pending a government policy decision. The Project would also link to underground hydrogen storage facilities in Cheshire used to balance supply and demand through the network.

This consultation follows a statutory consultation held in Autumn 2022 where Cadent presented a red line boundary, refined from earlier route corridors. Proposals for potential Hydrogen Above Ground



Installations (HAGI) and Block Valve Installation (BVI) sites and areas required temporarily for access and construction were also presented for consultation.

Supporting materials

You can find out more about the Project, including all of the relevant consultation documents (which will be available from 14th October 2024 until 23:59 on 19th November 2024) and details of the consultation events on the project website: www.hynethydrogenpipeline.co.uk/

Please find enclosed a copy of the notice which publicises the Statutory Consultation, as required by Section 48 of the Act. This includes further details of how to obtain copies of the consultation materials, together with other relevant information.

Taking part in this consultation

As part of the DCO process, Cadent is required to carry out pre-application consultation in accordance with section 42 of the Act.

Cadent will undertake the consultation in accordance with the Act and the EIA Regulations and will include:

- Prescribed bodies, host and neighbouring authorities, and any persons with an interest in the land affected by the Project under section 42 of the Act;
- Affected local communities under section 47 of the Act; and
- General publicity under section 48 of the Act.

The consultation commences on **14th October 2024 and will close 23:59 on 19th November 2024.**

This will be the last route-wide consultation on these proposals prior to submission of the application for a Development Consent Order to the Secretary of State for Energy Security and Net Zero (via the Planning Inspectorate), so we would encourage you to take part.

Responding to the Consultation

There are several ways to submit feedback:

- **Feedback form**
Available on the project website (www.hynethydrogenpipeline.co.uk)
- **By email**
info@hynethydrogenpipeline.co.uk
- **In writing**
FREEPOST HYPNET NWHP
(please be advised it is not possible to send registered post to a freepost address)

Please respond to this consultation no later than 23:59 on 19th November 2024. Responses received after this time may not be considered.

Following the consultation we will consider stakeholder comments and review the Project in light of the feedback gathered, engineering and environmental information.

Further details about the Consultation

The Project is an Environmental Impact Assessment (EIA) development as defined in the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017. Consequently, the Applicant will submit an Environmental Statement as part of the Application. A Draft Environmental Statement forms part of the consultation material. This will assess the likely significant effects arising from the Project on the environment.



Copies of the consultation materials including documents, plans and maps showing the nature and location of the Project will be available to view or download free of charge from 14th October 2024 until 23.59 on 19th November 2024 on the Project website:

www.hynethydrogenpipeline.co.uk/our-current-proposals/knowledge-hub/.

Alternatively, copies of the consultation documents may be obtained by calling our community relations team on **0800 860 6261** or by emailing info@hynethydrogenpipeline.co.uk following the launch of consultation and may be requested as an electronic or paper copy. A reasonable copying charge will apply for paper copies of the Draft Environment Statement (up to a maximum of £150 for the full suite of documents).

An electronic copy will be free of charge.

Paper copies of the consultation brochure and Environmental Statement Non-Technical Summary can be viewed at various reference locations in the project locality from the 14th October 2024. A full list of reference locations can be found on the Project website: www.hynethydrogenpipeline.co.uk/our-current-proposals/knowledge-hub/.

Safely managing your data

Cadent will consider and have regard to all responses when developing the application for a DCO once consultation has closed. Responses will form the basis of a Consultation Report that will be one of the factors taken into consideration by the Secretary of State when deciding whether the Application can be accepted for examination. It should therefore be known that any responses could be communicated to others as part of the Consultation Report. Any details you provide to us will be subject to our privacy policy notice.

The Project's privacy policy notice can be found at www.hynethydrogenpipeline.co.uk/privacy.

Personal details will be held securely and solely for the purposes connected with this consultation, the DCO process and further development of the Project, including maintaining our gas network. Personal details will not be disclosed to any third parties except where Cadent is required to do so by law (e.g. where required to respond to a formal Freedom of Information Request).

Yours sincerely

Robert Donovan
Project Director – West
HyNet North West Hydrogen Pipeline



Cadent Gas Limited (Cadent) – HyNet North West Hydrogen Pipeline

SECTION 47 AND SECTION 48 PLANNING ACT 2008

REGULATION 4 INFRASTRUCTURE PLANNING (APPLICATIONS: PRESCRIBED FORMS AND PROCEDURE) REGULATIONS 2017

REGULATION 13 INFRASTRUCTURE PLANNING (ENVIRONMENTAL IMPACT ASSESSMENT) REGULATIONS 2017

HYNET NORTH WEST HYDROGEN PIPELINE PROJECT (THE “PROJECT”)

NOTICE OF PUBLICATION OF STATEMENT OF COMMUNITY CONSULTATION (“SOCC”)

NOTICE PUBLICISING A PROPOSED APPLICATION FOR A DEVELOPMENT CONSENT ORDER (“DCO”)

Notice is hereby given that Cadent Gas Limited (Cadent) (the “Applicant”) of Pilot Way, Ansty CV7 9JU intends to make an application to the Secretary of State for Energy Security and Net Zero under Section 37 (applications for orders granting development consent) of the Planning Act 2008 for development consent (the “Application”).

The Project

The Applicant is the UK’s largest regional gas distributor is currently developing a number of projects to support the decarbonisation of industry and power generation in our regions through the use of hydrogen. The Project is the first of these located in the North West industrial heartland of the UK which will support retaining industry and jobs in the region as well as the UK reaching our Net Zero ambitions.

The Applicant intends to make an application to the Secretary of State for a DCO for the Project.

The Project includes the construction, operation and eventual decommissioning of approximately 100km of new pipeline to distribute hydrogen to industry in the North West. A number of Hydrogen Above Ground Installations (HAGIs), including Block Valve Installations (BVIs) are required to control the flow and pressure of hydrogen at key points along the proposed pipeline.

The Project connects the Hydrogen Production Plant (HPP) at the Stanlow site, as the source of low carbon hydrogen, for onward distribution to the network. The pipeline transports the low carbon hydrogen to the Central Hub at the centre of the network, which then serves as the distribution point to the North, East and South pipeline Corridors, which would extend to St. Helens, Partington and Northwich respectively. Branching off from each main pipeline corridor would be smaller pipelines called spurs which connect regional industry to the main pipeline. On the eastern pipeline corridor, alongside industrial connections, infrastructure has also been included which in the future would support the potential for blending low levels of hydrogen into the existing natural gas network, pending a government policy decision. The Project would also link to underground hydrogen storage facilities in Cheshire used to balance supply and demand through the network.



The Project’s main components are:

- The construction, operation and maintenance of approximately 100 kilometres of new pipeline to distribute hydrogen;
- Smaller pipelines (spurs) branching off from the main pipeline route to provide connections to specific industrial users in the region, identified as part of the Project;
- Nine Hydrogen Above Ground Installations (HAGIs) and two Block Valve Installations (BVIs) required to control the flow and pressure of hydrogen at key points along the proposed pipeline;
- Measures for avoiding, minimising and/or mitigating adverse environmental effects likely to arise in connection with the construction and operation of the Project;
- Other related works, for example, temporary access roads, highway works, temporary works compounds, work sites and ancillary works; and

- Compulsory acquisition of land, including interests in land, rights over land and imposition of restrictions, powers to override, suspend or extinguish rights over land and powers for the temporary use of land.

In a small number of locations options have been identified for the routing of the pipeline and for the location of two HAGIs.

The Project is an Environmental Impact Assessment (EIA) development as defined in the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017. Consequently, the Applicant will submit an Environmental Statement as part of the Application. A Draft Environmental Statement forms part of the consultation material. This will assess the likely significant effects arising from the Project on the environment.

Consultation on the proposals will take place from 14th October 2024 to 23:59 on 19th November 2024.

Statement of Community Consultation

The Applicant has a duty to consult the local community about the Project under Section 47 of the Planning Act 2008. Before making our application, section 47(1) requires us to prepare a Statement of Community Consultation (SoCC), setting out how we will consult with people living in the vicinity to the land to which the proposals relate. Section 47(7) requires us to carry out the consultation in accordance with this statement and so full details of the consultation will be provided in the SoCC.

Section 47(6) requires an applicant for development consent to make the SoCC available for inspection by the public in a way that is reasonably convenient for people living in the vicinity of the land to which the project relates. In accordance with Section 47(6), this notice confirms below when and how a copy of the SoCC can be inspected.

The SoCC will be available on our project website (www.hynethydrogenpipeline.co.uk) from 14th October 2024 and at the below reference locations in the project area from 14th October 2024 to 23:59 on 19th November 2024.

The reference locations provided have been the subject of consultation with relevant local planning authorities.

If you are unable to access the website, please contact the community relations team on 0800 860 6261 or via email to: info@hynethydrogenpipeline.co.uk and a hard copy of the SoCC can be provided free of charge.



Reference location	Opening times
Chester Lane Community Centre Library - Four Acre Lane, St Helens, WA9 4DE	Monday: 10am to 5pm Tuesday: 10am to 5pm Wednesday: CLOSED Thursday and Friday: 10am to 5pm Saturday: CLOSED Sunday: CLOSED
Frodsham Library - Princeway, Frodsham, WA6 6RX	Monday to Friday: 9am to 6pm Saturday: 9:30am to 1pm Sunday: CLOSED
Grappenhall Library - Victoria Avenue, Grappenhall, Warrington WA4 2PE	Monday: 2pm to 4pm Tuesday: 1:30pm to 3:30pm Wednesday, Thursday and Saturday: 10am to 12pm Friday and Sunday: CLOSED
Knutsford Library - Toft Rd, Knutsford WA16 0PG	Monday: 10am to 5pm Tuesday: 10am to 6pm Wednesday: 10am to 1pm Thursday: 10am to 5pm Friday: 10am to 5pm

	Saturday: 9am to 1pm
Northwich Library – Weaver Hall Museum, 162 London Road, Northwich, CW9 8AB*	Monday to Wednesday: 9am to 5pm Thursday and Friday: 9am to 7pm Saturday: 9am to 1pm Sunday: CLOSED
Partington Library - Central Road, Partington, Manchester M31 4FY	Monday: 10am to 5pm Tuesday: 10am to 5pm Wednesday: CLOSED Thursday: 10am to 5pm Friday: 10am to 5pm Saturday: 10am to 4pm Sunday: CLOSED
Runcorn Old Town Library - Granville Street, Runcorn WA7 1NE	Monday: 10am to 5pm Tuesday: 10am to 6pm Wednesday: CLOSED Thursday: 9:30am to 5pm Friday: 10am to 5pm Saturday: 10am to 2:30pm Sunday: CLOSED
St Helens Library - The World of Glass, Chalon Way East, St Helens WA10 1BX	Monday: 10am to 7pm Tuesday: 10am to 5pm Wednesday: 10am to 1pm Thursday: 10am to 5pm Friday: 10am to 5pm Saturday: 10am to 1pm Sunday: CLOSED
Thatto Heath Library – Thatto Heath Road, St Helens, WA10 3QS	Monday: 10am to 5pm Tuesday: 10am to 5pm Wednesday: CLOSED Thursday: 10am to 5pm Friday: 10am to 5pm Saturday: CLOSED Sunday: CLOSED
Weaverham Library – Russet Road, Weaverham, CW8 3HY	Monday: 9:30am to 1pm, 2pm to 7pm Tuesday: 9:30am to 1pm, 2pm to 5pm Wednesday: 9:30am to 1pm, 2pm to 5pm Thursday: CLOSED Friday: 9:30am to 1pm, 2pm to 7pm Saturday: 9:30am to 1pm Sunday: CLOSED
Warrington Library – Museum Street, Warrington WA1 1JB	Monday: CLOSED Tuesday: CLOSED Wednesday: 10am to 4:30pm Thursday: 10am to 4:30pm Friday: 10am to 4:30pm Saturday: 10am to 4pm Sunday: 11am to 3pm

(Please check opening times before visiting).

**Northwich Library has temporarily opened at Weaver Hall Museum, while the library building on Witton Street is being renovated.*

Consultation

Consultation on the proposals will take place from 14th October 2024 to 23:59 on 19th November 2024.

Consultation events will be held at the following venues and online during the consultation period.



Venue	Date and time	Address
Whitley Village Hall	Wednesday 16 October 2024 4pm to 8pm	Whitley Village Hall, Village Lane, Higher Whitley, Warrington WA4 4EJ.
High Legh Village Hall	Thursday 17 October 2024 10am to 1pm	High Legh Village Hall, West Lane, Knutsford, WA16 6LR.
Frodsham Community Centre	Thursday 17 October 2024 5pm to 8pm	Frodsham Community Centre, Fluin Lane, Frodsham, WA6 7QN.
Thatto Heath Library	Friday 18 October 2024 12pm to 4pm	Thatto Heath Library, Thatto Heath Road, St Helens WA10 3QX.
Milner Church Institute	Saturday 19 October 2024 10am to 3pm	The Milner Church Institute, Runcorn Rd, Moore, Warrington WA4 6TX.
Westy Community Centre	Monday 21 October 2024 3pm to 6pm	Bridgewater Avenue, Latchford East, Warrington, WA4 1TA.
FUSE ROC	Wednesday 23 October 2024 10am to 1pm	The Fuse ROC Centre Warburton Lane, Partington, Manchester M31 4BU.
Davenham Methodist Church Hall	Thursday 24 October 5:30pm to 8:30pm	Davenham Methodist Church Hall. 8, Firth Fields, Davenham. CW9 8JB.

Event	Date and time
Online event 1	Tuesday 7 November– 6-7pm
Online event 2	Tuesday 12 November – 6-7pm

Registration for the online events is available on the Applicant's website at
www.hynethydrogenpipeline.co.uk

Copies of the consultation materials including documents, plans and maps showing the nature and location of the Project will be available to view or download free of charge from 14th October 2024 until 23.59 on 19th November 2024 on the Applicant's website:

www.hynethydrogenpipeline.co.uk/our-current-proposals/knowledge-hub/.

Alternatively, copies of the consultation documents may be obtained by calling our community relations team on **0800 860 6261** or by emailing info@hynethydrogenpipeline.co.uk following the launch of consultation and may be requested as an electronic or paper copy. A reasonable copying charge will apply for paper copies of the Draft Environmental Statement (up to a maximum of £150 for the full suite of documents).

An electronic copy will be free of charge.

Paper copies of the consultation brochure and Environmental Statement Non-Technical Summary can be viewed at various reference locations in the project locality from the 14th October 2024. A full list of reference locations can be found above in the table of reference locations and on the Applicant's website: www.hynethydrogenpipeline.co.uk/our-current-proposals/knowledge-hub/.

The Applicant can be contacted for enquiries in relation to any of the above on **0800 860 6261** or by email to: info@hynethydrogenpipeline.co.uk.

The consultation will run from **14th October 2024 to 23:59 on 19th November 2024**.

There are several ways to submit responses:

Feedback form



Available on the project website (www.hynethydrogenpipeline.co.uk), at deposit locations or by request from the community relations team

By email

info@hynethydrogenpipeline.co.uk

In writing

FREEPOST HYNETH NWHP (Please be advised it is not possible to send registered post to a freepost address)

When providing your response, please include your name and address or, if you would prefer your comments to be anonymous, your postcode only. Please also confirm the nature of your interest in the scheme.

Any responses to, or other representations in respect of, the Project should be received by 23:59 on 19th November 2024. Responses received after this time may not be considered.

Cadent Gas Limited will consider and have regard to all responses when developing the application for a DCO once consultation has closed. Responses will form the basis of a Consultation Report that will be one of the factors taken into consideration by the Secretary of State when deciding whether the Application can be accepted for examination. In providing any comment, it should be known the substance of it may be communicated to others as part of the Consultation Report. Any details you provide to us will be subject to our privacy policy notice on the Project website at www.hynethydrogenpipeline.co.uk/privacy.

If you would like further information about this notice, the consultation or the Project, please contact the Project team by using one of the contact methods provided above.

Cadent Gas Limited



27/10/2024

OUTTURN 2024-25

Dunham Hill & Hapsford Parish Council

Budget Element	Due Date	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Outturn 2024-25	Budget 2024-25	Variance O v B
EXPENDITURE																
People																
Clerk & HMRC Tax	Monthly	413	413	413	413	413	413	428	434	434	434	434	434	5,075	5,061	-14
Professional service																
Insurance	Yearly		420											420	430	10
Internal Audit	Yearly	57												57	50	-7
External Audit	Yearly				252									252	0	
Payroll Provider	Monthly	70						112						182	182	-0
General Services																
Website & Broadband	Yearly					86								86	90	4
Village Hall Room Hire	Yearly			192									192	384	200	-184
Newsletter	Quarterly								80	80			80	240	240	0
Bulb Planting & Planters									350					350	440	90
Admin																
Expenses	Monthly	67			53	49			75	75			75	393	450	57
Training			17		60	35					50			162	200	38
Membership/Subscriptions	Yearly					60					137			197	179	-18
Data Protection fee	Yearly			35										35	35	0
Elections														0	0	0
Projects																
Defibrillator									360				360	720	720	0
Community cleanup	Bi-annual													0	180	180
Maintenance of Assets													400	400	400	0
Ad Hoc Beneficial Items (S137)									25	170				195	228	33
Neighbourhood Development Plan														0	0	0
Money spent from reserves														0	0	0
TOTAL CASH OUT		540	916	448	525	857	643	541	1,324	684	696	434	1,541	9,148	9,085	-63

RECEIPTS																
Precept		8,291												8,291	8,291	0
Bank Interest			49				51				36			136	106	-30
VAT recovery		877											150	1,027	150	-877
Neighbourhood Development Plan Grant														0	0	0
CWAC contribution														0	500	500
Other														0	0	0
TOTAL CASH IN		9,168	0	49	0	0	51	0	0	0	36	0	150	9,454	9,047	-407
Transaction Cash Flow		8,628	7,712	7,313	6,788	5,931	5,339	4,799	3,475	2,791	2,131	1,697	306			

EARMARKED FROM RESERVES																
Earmarked for Hapsford Christmas Tree	52															
Sharebox and Wildflower Planting in H	575															
Earmarked costs for Planter	300															
Earmarked for Milestone Refurbishme	160															
Maintenance of Assets in Dunham Hill	1,225															
Ring-Fenced for Speed Monitoring Dev	907															
Election	3,000															
General Reserves (upto 1 years Precep	7,302															
TOTAL RESERVES	13,521															

Cash in Bank	12686.83	21,315	20,399	20,000	19,475	18,618	18,026	17,486	16,162	15,478	14,818	14,384	12,993			
End 2023-24		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			

DUNHAM HILL AND HAPSFORD PARISH COUNCIL CASHBOOK - FINANCIAL TRANSACTIONS 2024-25

STATEMENT DATE	Description	Power	Minute Page	EXPENDITURE excluding VAT						VAT	Receipts	Totals	Comments	Resolved	No.
				People & Expenses	Professional Services	General Services	Admin	Grants	Projects	£137					
08/04/2024	HMRC VTR		145								877.16	877.16	VAT Rebate	24/014	1
18/04/2024	Cheshire West and Chester		145								8,291.00	8,291.00	Annual Precept	24/014	2
24/04/2024	Phil Sanders		146		-57.00							-57.00	Internal Audit for 2023-24	24/014	3
24/04/2024	PQR Limited		146		-58.50							-70.20	Payroll Service for Apr - Oct'24	24/014	4
25/04/2024	Mrs T Ryall-Harvey		145	-349.35								-349.35	Salary Tax Month 1	24/014	5
29/04/2024	HMRC PAYE		145	-63.40								-63.40	Tax Month 1	24/014	6
08/05/2024	Mrs T Ryall-Harvey		146				-79.70					-83.80	Clerk's Expenses	24/014	7
08/05/2024	Gallaghers Insurance Brokers		146		-419.62							-419.62	Annual Insurance	24/014	8
25/05/2024	Mrs T Ryall-Harvey		146	-349.35								-349.35	Salary Tax Month 2	24/014	9
29/05/2024	HMRC PAYE		146	-63.40								-63.40	Tax Month 2	24/014	10
03/06/2024	Interest Paid		150								48.85	48.85	Bank Interest	24/025	11
11/06/2024	DDR ICO ZA761966		150				-35.00					-35.00	Data Protection Registration	24/025	12
25/06/2024	Mrs T Ryall-Harvey		150	-349.35								-349.35	Salary Tax Month 3	24/025	13
28/06/2024	HMRC PAYE		105	-63.40								-63.40	Tax Month 3	24/025	14
03/07/2024	Mrs T Ryall-Harvey		105				-101.98					-112.65	Clerk's Expenses	24/025	15
25/07/2024	Mrs T Ryall-Harvey		150	-349.35								-349.35	Salary Tax Month 4	24/025	16
29/07/2024	HMRC PAYE		150	-63.40								-63.40	Tax Month 4	24/025	17
07/08/2024	PKF Littlejohn		154		-210.00							-252.00	External Audit Fees	24/032	18
07/08/2024	DH Village Hall		154			-192.00						-192.00	Village Hall - Room Hire for 2023-	24/032	19
23/08/2024	Mrs T Ryall-Harvey		154	-349.35								-349.35	Salary Tax Month 5	24/032	20
29/08/2024	HMRC PAYE		154	-63.40								-63.40	Tax Month 5	24/032	21
02/09/2024	Interest Paid										50.91	50.91	Interest for period Jun/Sep		21
05/09/2024	Mrs T Ryall-Harvey		154				-47.28					-48.65	Clerk's Expenses	24/032	22
05/09/2024	SLCC Cheshire Branch		155				-35.00					-35.00	Branch Conference Fees	24/032	23
16/09/2024	National Association of Parish Council's						-50.00					-60.00	Accreditation Fee	24/032	24
16/09/2024	Linux Internet Ltd					-23.98						-28.78	2 year Domain Registration Fee		25
16/09/2024	Linux Internet Ltd					-47.88						-57.46	Cloud Hosting for 12 Months		26
25/09/2024	Mrs T Ryall-Harvey		154	-349.35								-349.35	Salary Tax Month 6	24/032	27
29/09/2024	HMRC PAYE		155	-63.40								-63.40	Tax Month 6	24/032	28
09/10/2024	Shires Accountants				-93.50							-112.20	Payroll Service for Oct - Apr'25		29
25/10/2024	Mrs T Ryall-Harvey			-361.95								-361.95	Salary Tax Month 7		
29/10/2024	HMRS Paye			-66.40								-66.40	Tax Month 7		
												0.00			
												0.00			
												4,798.71			
TOTALS				-2,904.85	-838.62	-263.86	-348.96	0.00	0.00	0.00	-112.92	9,267.92			

RECONCILIATION

Current Account	£3,821.79
Deposit Account	£13,663.75
TOTAL	£17,485.54
Less Uncleared Payments	

TOTAL £17,485.54

Ring-Fenced Money for Hapsford Christmas Trees	£52.00
Sharebox and Wildflower Planting in Hapsford	£575.00
Earmarked costs for Planter	£300.00
Earmarked for Milestone Refurbishment	£160.00
Maintenance of Assets in Dunham Hill	£1,225.00
Ring-Fenced for Speed Monitoring Device	£907.00
Election	£3,000.00
General Reserves (upto 1 years Precept)	£7,302.00
Remaining money to spend	£3,964.54

Year to date balance
Balance Brought Forward
Balance

£4,798.71
£12,686.83
£17,485.54

£0.00

Dunham Hill and Hapsford Parish Council
Bank Reconciliation to Cashbook -
Presented to Meeting on Tuesday 5th November 2024
Prepared - Mrs T Ryall-Harvey

Balance show on Cashbook	£17,485.54
Barclays Online Account at 27/10/2024	
Current Account	£3,888.19
Deposit Account	£13,663.75
Less: Unpresented Payment	-£66.40
TOTAL	£17,485.54
Reconciliation	YES

DUNHAM HILL & HAPSFORD PARISH COUNCIL  Dunham Hill & Hapsford PC > Show recent transactions	£3,888.19 Available balance Last night's balance £3,888.19
DUNHAM HILL & HAPSFORD PARISH COUNCIL  Dunham Hill Deposit Acc > Show recent transactions	£13,663.75 Available balance Last night's balance £13,663.75

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
25/10/2024	Mrs T Ryall-Harvey	£361.95	£0.00	£361.95	Salary Tax Month 7
29/10/2024	HMRC PAYE	£66.40	£0.00	£66.40	HMRC Tax Month 7
09/10/2024	Shires Accountants	£93.50	£18.70	£112.20	Payroll Services for Months 07 to 12 for tax year

Payments not yet made for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
	Mrs T Ryall-Harvey	£421.02	£0.00	£421.02	Salary Tax Month 8
	Mrs T Ryall-Harvey	£138.00	£4.17	£142.17	Clerk's Expenses
	Walkers Nuseries	£45.10	£9.02	£54.12	Purchase of Daffodils
	HMRC PAYE	£105.26	£0.00	£105.26	HMRC Tax Month 8



Dunham Hill and Hapsford Parish Council

Action Plan 2025-26

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Speeding in the Parish	Monitor using SID	K Holmes	£907 provision for ancillaries & servicing	Regular and frequent monitoring
2.	Parking on pavements	Liaise with PCSO	Councillors	NIL	As and when required
3.	Fly Tipping	Report to CWaC	Cllr Bradley	NIL	As and when required

Events & Activities					
4.	Remembrance	Lamppost Poppies	Cllr Bradley / Johnson	NIL	October-November
		Lay Poppy Wreath at Remembrance Event	Parish Councillors	£25 for Poppy Wreath	
5.	Festive Season	Festive Wreaths	Cllr Bradley / Johnson	NIL	End of November – Beg January
		Purchase Christmas Tree for Hapsford	Clerk	£170	End of November
		Organise Lights Switch on event for:- Dunham Hill Village Hapsford Village	Cllrs Bradley/ Wallace		First weekend in December
6.	Community Cleanup Events	Maintain twice yearly cleanup events	Cllr Bradley	£180 Litter picking equip.	March & Oct
7.	Easter Egg Hunt	Organise kids Easter Egg Hunt in Hapsford	Cllr Wallace	NIL	March

Communication					
9.	Improve communication of Parish Council activities	3 x per year Parish Council Newsletter	Cllr Wallace	£80 printing cost per newsletter	Apr, Aug, Dec
		PC Website, WhatsApp, & Facebook	Clerk/Cllrs Johnson /Wallace	NIL	Monitor & Update Monthly

Environment					
10.	Wildflower Planting	Continue with Wildflower planting programme along A5117	Councillor	£375	Spring 2025



Dunham Hill and Hapsford Parish Council

Planning, Enforcement & Neighbourhood Plan

11.	Neighbourhood Plan	Complete Neighbourhood Plan	Lead – Cllr Green	Will seek grants wherever possible to fund this work.	May 2025
12.	Planning Applications	Review all planning applications against neighbourhood plan and circulate suggested response around Parish Council for approval.	Councillors /Clerk	NIL	As and when required.
13.	Enforcement Issues	Report all Enforcement Issues to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Highways

14.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
15.	Highways Weeding	Report all highways weeding issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Footpaths

16.	Footpath Accessibility	Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
17.	Public Rights of Way & Bridleways	Monitor and report any overgrown PROW's	Councillors	NIL	As and when required.
18.	Maintenance /replacement of stiles	Report all stile damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Community Resources

19.	Grants	Develop Grant Giving Policy and roll out	Clerk	£500	December 2024
20.	Assets	Review all assets owned by PC and agree a maintenance schedule.	Councillors	£450	Annually



Dunham Hill and Hapsford Parish Council

Parish Council					
21.	Training	- Identify and schedule training for Clerk - Identify and schedule training for Parish Councillors	Clerk Parish Councillors	£175 £175	As and when required. As and when required.
22.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	Chairperson/ Clerk	NIL	March
23.	Local Council Award Scheme	Apply for Quality Award	Clerk	£130	April 2024