



DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 2nd July 2024, at 7.30pm in the Dunham Hill Village Hall.

MINUTES

Present: Cllr K Bradley – Chair
Cllr C Green

Cllr K Holmes

Clerk: Mrs T Ryall-Harvey

Members of the public: 1

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr S Clarke and Cllr H Boardman due to previous arrangements and Cllr R Johnson due to ill health.

PARISH COUNCIL VACANCIES – It was reported that there were currently three vacancies available for co-options and one application of interest had been received since the last meeting. It was therefore proposed be Cllr Bradley, seconded by Cllr Holmes and unanimously **RESOLVED 24/019** that Rev Noel McGarrigle be co-opted onto the Parish Council with immediate effect.

DECLARATION OF INTERESTS – no declarations of interest were received.

EXCLUSION OF PRESS AND PUBLIC – The Council agreed that there was nothing that required the exclusion of the press and public to be discussed at this meeting.

PUBLIC PARTICIPATION – Nothing to report.

CORRESPONDENCE

Correspondence from resident - correspondence was brought to the meeting that had been received from a resident during the Neighbourhood Development Plan Feedback. The resident raised concerns about the volume of litter on the outskirts of Hapsford and generally on the verges of the A5117 and asked for a litter bin and litter signage to be improved within the area.

ACTION: Write to resident to confirm what we have done and invite her to get more involved with the Community Litter picking events or become a Parish Council.

Extra Time to comment on Planning Applications – information from CWaC was brought to the meeting in relation to extra time previously being allowed in relation to planning applications. It was noted that this would no-longer be the case moving forward and Parish Council were requested to submit any comments they had within 21 days of receiving the email notification from CWaC.

Pedestrian crossing assessment on A56, Chester Road – information from the Cheshire West and Chester Highways Department was circulated around the meeting, showing their recent findings in relation to an initial 1 hour assessment to determine the provisional suitability of a pedestrian crossing on the A56 outside the Wheatsheaf. The results of the assessment was calculated at 0.01 x10⁸ and therefore this score indicates that the introduction of a pedestrian crossing is not suitable.

ACTION: share this information with residents via the newsletter.



ACCEPTANCE OF MINUTES

RESOLVED 24/020 - that the Chair signs, as a true and correct record the circulated minutes of the Parish Meeting held on Tuesday 7th May 2024.

PLANNING

The Planning Register dated 24-06-2024 was accepted and changes to the planning register from last meeting were noted.

It was noted that the following planning application had been received since the last meeting:-

- 24/01685/106 – Plot 8, Protos ERF Ince Resource Recovery Park, Grinsome Road, Ellesmere Port – S106A Application associated with the Protos ERF Unilateral Undertaking (ref: 18/01543/S73), signed on 24th April 2019, to remove Clause 5 associated to the delivery of the rail facility.
- 24/01322/S73 – Ince Resource Recovery Park, Marsh Lane, Ince – removal of condition 17 (requirement to implement the first phase rail infrastructure prior to the occupation of plots within Proto Phase 2) of 14/02277/S73 (Variation of conditions 2,3,6,9,10,12,13,16,17,19,41 and 46 on planning permission APP/Z0645/A/07/205909 – Section 73 application for proposed development of Resource Recovery Park to include layout alterations) Additional Information received – Revised Planning Statement.

The following planning application was noted to have been received since the agenda was distributed:-

- 24/01614/FUL - Oakfield Hapsford Lane Dunham On The Hill Chester WA6 0JR - Single storey side extension. It was agreed that this planning application would be considered and comments circulated prior to submitting a response to CWaC and recording at the next parish council meeting.

It was noted that the following planning application had been determined by CWaC since the last meeting:-

- 24/01049/CAT – Gables Cottage, Low Hill, Dunham on the Hill, Chester WA6 0NW – Birch 1 – remove, Birch 2 – remove – *The notification had now closed and the case had been determined.*
- 24/00131/DIS – Land adjacent to Gable Cottage, Low Hill, Dunham on the Hill – Discharge of condition 3 (materials) of application 13/04772/FUL – *approved.*

Gethsemane Conditions

Cllr H Deynem had provided information that had been circulated around the Parish Council prior to the meeting relating to proposed conditions that CWaC planning department were looking to place on the Gethsemane site in relation to the planning application that they had submitted.

23/03369/FUL – Land to the South East of Stanlow Manufacturing Complex a meeting regarding the land to the South East of Stanlow Manufacturing Complex that took place on 18th June was verbally reported on and the Parish Council looked forward to receiving the official minutes.

NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Green confirmed that she had met with the consultant to review all comments received following the Reg 14 Consultation, following this, amendments to the Neighbourhood Plan document have been drafted. The amended document has now been received and Cllr Green will review to check that it is compliant before circulating it around the Parish Councillors.

It was reported that following the Reg 14 Consultation, a further meeting had been arranged with the Barnston Group and the Brookhouse Group scheduled to take place on 15th July at the Dunham Hill Village Hall.

ACTION: Recirculate the comments from Barnston and Brookhouse comments on the Reg 14.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 19/06/2024.

Bank Reconciliation

RESOLVED 24/21 – the council approved the bank reconciliation as circulated against the bank statements.

Clerk's Training – it was RESOLVED 24/022 that the Parish Council would financially contribute toward 's the Clerk's attendance at the SLCC Branch Conference - £45

Purchase of Poppy Wreath – it was RESOLVED 24/023 to purchase a wreath @ £30 poppies from Royal British Legion for Remembrance Sunday in November

Daffodil Bulbs – it was RESOLVED 24/024 to the purchase of 1 bags of daffodils from Walkers Nurseries.

Income & Expenditure

RESOLVED 24/025 - to accept the income and expenditure as reported to the meeting:-

Income received since the last meeting

Date	Payable to	Gross Amount	Comment
03/06/2024	Bank Interest	£48.85	Bank Interest

Payments made since the last meeting - for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
25/06/2024	Mrs T Ryall-Harvey	£349.35		£349.35	Tax month 3
29/06/2024	HMRC PAYE	£63.40		£63.40	HMRC Tax Month 3
11/06/2024	ICO ZA 761966	£35.00		£35.00	Data Protection Registration

Payments not yet made for approval

Payable to	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£349.35	£0.00	£349.35	Salary Tax Month 4
HMRC PAYE	£63.40	£0.00	£63.40	PAYE Payment for Month 4
Mrs T Ryall-Harvey	£101.98	£10.67	£112.65	Clerk's Expenses

THE COMMUNITY

Hapsford Village Signs – this item was deferred to next meeting.

Hapsford Drains – CWaC had confirmed that they were awaiting legal response to draft disconnection letter to resident. Resident has advised that UU are not assisting with relocation of foul discharge. This process could take upto 4 months before CWaC would be in a position to actually undertake the disconnection.

Asset of Community Value – It was reported that as the Village Hall already belonged to the community and therefore would not be classed as at risk it was not appropriate to register this as an Asset of Community Value.

With regards to the Boshaw Centre, it was discussed and agreed to defer the discussion on this to the next meeting.

ACTION: Bring this item to the next meeting for discussion.

Community Speed Watch Training – it was reported that following the Community Speed Watch Training that the PCSO had organized and no-one had been able to attend from the Dunham Hill and Hapsford area, the PCSO had offered to undertake further training on 30th September if there were sufficient numbers to warrant the training.

ACTION: include in newsletter to invite residents, propose the location of the Boshaw Centre.

CWaC StreetCare Team – Cllr Bradley reported to the group upon a recent site meeting with CWaC's Streetcare Team regarding the condition of the green space on the A5117 junction of Moor Lane, Hapsford. CWaC Streetcare Team had reported that the land had been assigned as grassland/wildflowers and therefore they were intending not to cut it. However, Cllr Bradley highlighted that this was unacceptable due to all other greenspace/verges on the A5117 having been cut, he had also highlighted the fact that due to the grass not being cut it was making it difficult for residents to access the defibrillator and bus shelter due to the footpath being overgrown. CWaC Streetcare Team undertook to resolve this issue, amend the plans they had for the area in future and add it back onto the grass cutting schedule.

PARISH COUNCIL MATTERS

Risk Assessment

RESOLVED 24/026 that the Parish Council adopt the updated Risk Assessment scheme and the Chairman signs it.

Financial Regulations

RESOLVED 24/027 that the Parish Council unanimously approved the updated Financial Regulations as circulated.

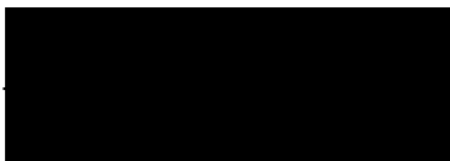
Assets – this item was deferred to the next meeting.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 3rd September 2024 at 7.30pm at Dunham Hill Village Hall.

The meeting closed at 20.06

Signed:.....



Dated:.....

03.09.24

Mrs T Ryall-Harvey