



DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 4th July 2023, at 7.30pm, at Dunham Hill Village Hall.

MINUTES

Present: Cllr K Bradley – Chair
Cllr C Green
Cllr S Wallace

Cllr R Johnson
Cllr K Holmes
Cllr A Tribe

Clerk: Mrs T Ryall-Harvey

Members of the public: 5

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr H Deynem (Ward Councillor) and Cllr H Boardman.

PARISH COUNCIL VACANCIES – it was reported that there remained three vacancies available for co-options – no applications had been received since the last meeting.

DECLARATION OF INTERESTS – No declarations of interest were received.

PUBLIC PARTICIPATION –

A resident asked how they can find out when an update on the Wheatsheaf is being provided by Archway Holmes to a Parish Council Meeting. The Clerk reported that due to the agenda already being sent out after Archway Holmes asked to speak, they were only been given 5 minutes under public participation to provide an brief update, however they would be invited to the September Meeting to provide a more detailed update.

A representative of Archway Holmes attended the meeting and reported that following the Housing Needs Assessment which had been carried out a reduction to 10 affordable homes were currently being working on for a proposed submission to the Planning Department in the future. It was confirmed that they were still looking to provide parking for the local community and may also look to propose an area that could be developed as a play area subject to funding/grants/ crowd funding being sought. Greene King had confirmed that they were still happy to work with Archway Holmes and sign a new exclusivity agreement. The representative from Archway Holmes agreed to provide a more detailed update to a future meeting, once plans had been crystallized and they were closer to being in a position to put in planning permission. The representative emphasized that they were still working inline with the CWaC Local Plan and therefore as the area was outside of a Local Service Center it was unlikely that houses built for sale would be approved.
ACTION: Ask Cllr Deynem to attend the meeting.

Five members of the public left the meeting.

CORRESPONDENCE

Police and Crime Commissioner – working with our residents to tackle waste crime – information on what the Police and Crime Commissioner is looking to do in relation to the illegal dumping of waste was circulate.

Additionally, the Police and Crime Commissioner had circulated a contact sheet and a quarterly review report for information, these were noted.

Invitation to the Induction of Rev Noel McGarrigle – it was reported that the Chair of the Parish Council had been invited to attend the event on the 3rd July, it was reported that Cllr Bradley, Cllr Green, Cllr Johnson and Cllr Boardman had attended this evening.

Police Attendance at Parish Council Meetings- it was reported that the clerk had written to the Police Officer for the area to request that she attends a Parish Council Meeting, unfortunately due to her currently being on sick leave she was not able to attend.

ACTION: Clerk to contact the Neighbourhood Inspector for Chester Villages and invite them to the next Parish Council Meeting in September.

Police and Crime Commissioner meeting with Cheshire West Town and Parish Councils – the meeting took place on 27th June and the notes of the meeting were circulated and noted by Parish Councillors.

Residents Email re Condition of drains on Chester Road -it was reported that the clerk had received email and phone correspondence from a resident in distress due to the poor maintenance of the drain system on the Chester Road.

ACTION: the Clerk to request a site visit with CWaC Highways – Escalate up to Head of the Council.

The Smithy, Dunham on the Hill- it was reported by the Dr Robert Oldfield Charity that they had recently recovered possession of The Smithy in Dunham on the hill and are looking to undertake refurbishment works principally entailing reroofing and replacing the windows and doors before looking for a new tenant.

ACCEPTANCE OF MINUTES

RESOLVED 23/019 - that the Chair signs, as a true and correct record the circulated minutes of the Parish Council meeting held on 10th May 2023.

PLANNING

The Planning Register dated 22-06-2023 was accepted and changes to the planning register from last meeting were noted.

The following planning applications had been received since the last meeting:-

- 23/01467/FUL – 5 Moor Court, Moor Lane, Hapsford, Chester – Single storey rear extension, glazed link to adjacent accommodation and balcony at first floor of ancillary accommodation – the Parish Council submitted a Neutral response to this application.
- 23/01611/AGR – Hob Lane Farm, Hob Lane, Dunham on the Hill – Erection of an Agricultural grain store – it was noted that the Parish Council had not been consulted on this application.
- 22/04619/FUL -Land Adjacent to Renley Chester Road Dunham On The Hill Chester (Amendment/Additional Information) - Erection of stable block and new driveway – the Parish Council undertook to review this application with the neighbours and submit a response.

It was noted that the following planning applications had been decided since the last meeting:-

- 21/02288/S73 – The Land Adjacent to Dunham Hill Village Hall, Village Road, Dunham on the Hill – New 3 bedroom bungalow and associated materials, landscaping and access (variation of condition 2 on planning permission 169/00614/S73 – it was noted that this application had been approved.
- 23/00436/CAT – Pear Tree Farm, Village Road, Dunham on the Hill – Removal of Birch Tree – it was noted that this had been decided.

Helsby Vision Masterplan

It was reported that Mr T Whitehead had provided an update in relation to the application that has been submitted to CWaC for residential usage of an allocated site adjacent to the former Honeywell Works. Mr

Whitehead offered to attend a future meeting to discuss the proposal in more detail if the Parish Council felt it would be of benefit.

ACTION: Invite them to September Meeting – start meeting at 7.00pm.

NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Green confirmed that the Housing Needs Survey had now been finalized and was available on the website for residents to review.

Cllr Green confirmed that she had submitted further information to Cheshire Community Action has now drafted the more detailed survey on the Neighbourhood Plan to be circulated within next week.

The next Neighbourhood Development Plan meeting was due to take place on 3rd October but it was query if a meeting should be scheduled earlier.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 26-06-2023.

Bank Reconciliation

RESOLVED 23/020 – the council approved the bank reconciliation as circulated against the bank statements.

Clerk's Subscription to Local Council's Direct

RESOLVED 23/021 – that the Parish Council would fund 1/5 of the cost of the clerk's subscription to the Local Council's Direct which would therefore cost the Parish Council £22.00.

Clerk's Training – it was **RESOLVED 23/022** that the Parish Council would financially contribute toward 's the Clerk's attendance at the SLCC Branch Conference - £35

Purchase of Poppy Wreath – it was **RESOLVED 23/023** to purchase a wreath and 10 lamp-post poppies from Royal British Legion for Remembrance Sunday in November at a cost of £55.00

Daffodil Bulbs – it was **RESOLVED 23/024** to the purchase of 2 bags of daffodils at a total cost of £72.00 from Walkers Nurseries.

Income & Expenditure

RESOLVED 23/025– to accept the income and expenditure as reported to the meeting:-

<u>To Whom Paid</u>	<u>Comments</u>	
<u>INCOME</u>		
£26.22	Bank Interest	
<u>EXPENDITURE</u>		
Clerk's Salary	Tax Point 3	<u>Amount</u> £302.92
HMRC	PAYE Month 3	£36.30
Clerk's Salary	Tax Point 4	£302.92
HMRC	PAYE Month 4	£36.60
Clerk's Expenses	Expenses for June	£89.75
ICO Data Protection	Subscription paid annually by direct debit	£35.00
Shire Accountants	½ Payroll Services upfront	£66.60

THE COMMUNITY

Community Space – Talbot Road – no further update.

Community Litter Picking Event – No further update, discuss again in September's meeting.



Dunham Hill and Hapsford Parish Council

website: www.dunhamhillandhapsford.co.uk email: clerk.dunhamhillpc@gmail.com

Village Green Development – Dunham on the Hill – Cllr Holmes reported that the electricity supply had now been installed by Scottish Power and now a consumer unit needs to be installed and ducting needs to be laid by the Parish Council.

ACTION: Clerk to request an unmetered MPAN number and register with an electricity provider.

ACTION: Cllr Holmes to get a quote for lights and bring to the September meeting.

Village Green Development -Hapsford

Cllr Wallace reported that she had been in touch with three companies and eventually found one company that is based in Ellesmere Port and will provide a quote to replace the hard surface with a softer surface she has submitted measurements and pictures of the area.

Hapsford Village Signs – Cllr Wallace reported that she had sought quotes to install Village Signs on the entrance to Hapsford and they were:-

Glasdon - £450-£500 each per sign – suggest to get 1 x signs for Dunham on the Hill and 2 x signs for Hapsford.

ACTION: Cllr Wallace to obtain mock up of sign and finalised quote.

Hapsford Drains – the Parish Council had provided contact details of residents to CWaC for them to undertake further dye testing.

EXTERNAL BODIES

Boshaw Centre – No further update provided to the meeting.

ACTION: Chase with Hugo.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 5th September 2023 at 7.30pm at Dunham Hill Village Hall.

Signed:



The meeting closed at 20.52

Dated: 05-09-2023

Mrs T Ryall-Harvey 04/07/2023