



DUNHAM HILL and HAPS福德

MEETING OF THE PARISH COUNCIL

To the Members of Dunham Hill and Hapsford Parish Council: You are hereby summoned to attend the Parish Council Meeting on Tuesday 5th September, 2023 to be held in Dunham Hill Village Hall, which will begin at 7.00pm, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk

30-08-2023

Clerk.dunhamhillpc@gmail.com, 07784 486 767

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	And reason for absence.
2.	PARISH COUNCIL VACANCIES	To review and agree any applications for co-option following the election on 4 th May 2023.
3.	PRESENTATION	To receive a presentation from Archway Homes on the updated proposed planning submission on the Wheatsheaf Site (30 minutes to include presentation and questions) – residents are asked to submit any questions to the clerk by email no later than 5.00pm 3 rd September.
4.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
5.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair, and for a total of 15 minutes) <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Dunham Hill and Hapsford. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i>
6.	CORRESPONDENCE	To receive any correspondence since the last meeting and to agree any action required:- - Dangerous Wall – resident’s email
7.	ACCEPTANCE OF MINUTES	To approve the minutes of the Parish Council meeting held on Wednesday 10 th May 2023
8.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - To note any planning applications received since the agenda has been distributed.
9.	NEIGHBOURHOOD PLANNING	- To note the written update in relation to the Neighbourhood plan. (a) To confirm agreement of the objectives for the NHP as noted in the report. (b) To agree to subscribe Cheshire Community Action for 2023-24 at a cost of £20.00 - To note the Protecting and Enhancing Dunham-on-the-Hill and Hapsford's Natural Environment Report prepared by Cheshire Wildlife Trust. - To agree to apply for all available and suitable funding from the Neighbourhood Planning Group. (a) Subject to seeking appropriate funding, approve:- i. Quote for additional Work from CCA ii. Quote for work undertaken by O’Neil Homer

10.	ACCOUNTS	1. To accept the Cash Book and Outturn v Budget Reports. 2. To approve the Bank Reconciliation against Cashbook YTD. 3. To receive a verbal update on the recently applied for Mandate Change Request. 4. To approve the purchase of lights for festive lighting on the Green in Dunham on the Hill. 5. To approve payments made since last meeting.
11.	THE COMMUNITY	1. Community Litter Picking Event – to agree a date for the next event. 2. Village Green Development – to receive an update. 3. Hapsford Village Signs – to receive an update on the quotes requested for Village signs in Hapsford. 4. Hapsford Drains – to receive a verbal update.
12.	PARISH COUNCIL MATTERS	To review the list of issues reported to CWaC and note any action taken.
	DATE OF NEXT MEETING	Tuesday 7 th November, 2023 at 7.30pm

From: [REDACTED]
Sent: 19 August 2023 13:19
To: clerk.dunhamhillpc
Subject: Dangerous wall

Hi Trudy,

I attach a snap of the wall around the parking area at The Barns. I am anxious that the huge sandstone block could fall on and maim or kill if a child tried to play there.

Is this something the PC could investigate and chase up. I have no idea who is responsible for the repair but I do know that the builders did not repair the wall properly during development. My son and I actually cleared up all the mortar they left lying in the grass after a botch job.

Regards

[REDACTED]





DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 4th July 2023, at 7.30pm, at Dunham Hill Village Hall.

MINUTES

Present: Cllr K Bradley – Chair
Cllr C Green
Cllr S Wallace

Cllr R Johnson
Cllr K Holmes
Cllr A Tribe

Clerk: Mrs T Ryall-Harvey

Members of the public: 5

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr H Deynem (Ward Councillor) and Cllr H Boardman.

PARISH COUNCIL VACANCIES – it was reported that there remained three vacancies available for co-options – no applications had been received since the last meeting.

DECLARATION OF INTERESTS – No declarations of interest were received.

PUBLIC PARTICIPATION –

A resident asked how they can find out when an update on the Wheatsheaf is being provided by Archway Holmes to a Parish Council Meeting. The Clerk reported that due to the agenda already being sent out after Archway Holmes asked to speak, they were only been given 5 minutes under public participation to provide an brief update, however they would be invited to the September Meeting to provide a more detailed update.

A representative of Archway Holmes attended the meeting and reported that following the Housing Needs Assessment which had been carried out a reduction to 10 affordable homes were currently being working on for a proposed submission to the Planning Department in the future. It was confirmed that they were still looking to provide parking for the local community and may also look to propose an area that could be developed as a play area subject to funding/grants/ crowd funding being sought. Greene King had confirmed that they were still happy to work with Archway Holmes and sign a new exclusivity agreement. The representative from Archway Holmes agreed to provide a more detailed update to a future meeting, once plans had been crystallized and they were closer to being in a position to put in planning permission. The representative emphasized that they were still working inline with the CWaC Local Plan and therefore as the area was outside of a Local Service Center it was unlikely that houses built for sale would be approved.

ACTION: Ask Cllr Deynem to attend the meeting.

Five members of the public left the meeting.

CORRESPONDENCE

Police and Crime Commissioner – working with our residents to tackle waste crime – information on what the Police and Crime Commissioner is looking to do in relation to the illegal dumping of waste was circulate.

Additionally, the Police and Crime Commissioner had circulated a contact sheet and a quarterly review report for information, these were noted.

Invitation to the Induction of Rev Noel McGarrigle – it was reported that the Chair of the Parish Council had been invited to attend the event on the 3rd July, it was reported that Cllr Bradley, Cllr Green, Cllr Johnson and Cllr Boardman had attended this evening.

Police Attendance at Parish Council Meetings- it was reported that the clerk had written to the Police Officer for the area to request that she attends a Parish Council Meeting, unfortunately due to her currently being on sick leave she was not able to attend.

ACTION: Clerk to contact the Neighbourhood Inspector for Chester Villages and invite them to the next Parish Council Meeting in September.

Police and Crime Commissioner meeting with Cheshire West Town and Parish Councils – the meeting took place on 27th June and the notes of the meeting were circulated and noted by Parish Councillors.

Residents Email re Condition of drains on Chester Road -it was reported that the clerk had received email and phone correspondence from a resident in distress due to the poor maintenance of the drain system on the Chester Road.

ACTION: the Clerk to request a site visit with CWaC Highways – Escalate up to Head of the Council.

The Smithy, Dunham on the Hill- it was reported by the Dr Robert Oldfield Charity that they had recently recovered possession of The Smithy in Dunham on the hill and are looking to undertake refurbishment works principally entailing reroofing and replacing the windows and doors before looking for a new tenant.

ACCEPTANCE OF MINUTES

RESOLVED 23/019 - that the Chair signs, as a true and correct record the circulated minutes of the Parish Council meeting held on 10th May 2023.

PLANNING

The Planning Register dated 22-06-2023 was accepted and changes to the planning register from last meeting were noted.

The following planning applications had been received since the last meeting:-

- 23/01467/FUL – 5 Moor Court, Moor Lane, Hapsford, Chester – Single storey rear extension, glazed link to adjacent accommodation and balcony at first floor of ancillary accommodation – the Parish Council submitted a Neutral response to this application.
- 23/01611/AGR – Hob Lane Farm, Hob Lane, Dunham on the Hill – Erection of an Agricultural grain store – it was noted that the Parish Council had not been consulted on this application.
- 22/04619/FUL -Land Adjacent to Renley Chester Road Dunham On The Hill Chester (Amendment/Additional Information) - Erection of stable block and new driveway – the Parish Council undertook to review this application with the neighbours and submit a response.

It was noted that the following planning applications had been decided since the last meeting:-

- 21/02288/S73 – The Land Adjacent to Dunham Hill Village Hall, Village Road, Dunham on the Hill – New 3 bedroom bungalow and associated materials, landscaping and access (variation of condition 2 on planning permission 169/00614/S73 – it was noted that this application had been approved.
- 23/00436/CAT – Pear Tree Farm, Village Road, Dunham on the Hill – Removal of Birch Tree – it was noted that this had been decided.

Helsby Vision Masterplan

It was reported that Mr T Whitehead had provided an update in relation to the application that has been submitted to CWaC for residential usage of an allocated site adjacent to the former Honeywell Works. Mr

Whitehead offered to attend a future meeting to discuss the proposal in more detail if the Parish Council felt it would be of benefit.

ACTION: Invite them to September Meeting – start meeting at 7.00pm.

NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Green confirmed that the Housing Needs Survey had now been finalized and was available on the website for residents to review.

Cllr Green confirmed that she had submitted further information to Cheshire Community Action has now drafted the more detailed survey on the Neighbourhood Plan to be circulated within next week.

The next Neighbourhood Development Plan meeting was due to take place on 3rd October but it was query if a meeting should be scheduled earlier.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 26-06-2023.

Bank Reconciliation

RESOLVED 23/020 – the council approved the bank reconciliation as circulated against the bank statements.

Clerk's Subscription to Local Council's Direct

RESOLVED 23/021 – that the Parish Council would fund 1/5 of the cost of the clerk's subscription to the Local Council's Direct which would therefore cost the Parish Council £22.00.

Clerk's Training – it was **RESOLVED 23/022** that the Parish Council would financially contribute toward 's the Clerk's attendance at the SLCC Branch Conference - £35

Purchase of Poppy Wreath – it was **RESOLVED 23/023** to purchase a wreath and 10 lamp-post poppies from Royal British Legion for Remembrance Sunday in November at a cost of £55.00

Daffodil Bulbs – it was **RESOLVED 23/024** to the purchase of 2 bags of daffodils at a total cost of £72.00 from Walkers Nurseries.

Income & Expenditure

RESOLVED 23/025- to accept the income and expenditure as reported to the meeting:-

<u>To Whom Paid</u>	<u>Comments</u>	
<u>INCOME</u>		
£26.22	Bank Interest	
<u>EXPENDITURE</u>		<u>Amount</u>
Clerk's Salary	Tax Point 3	£302.92
HMRC	PAYE Month 3	£36.30
Clerk's Salary	Tax Point 4	£302.92
HMRC	PAYE Month 4	£36.60
Clerk's Expenses	Expenses for June	£89.75
ICO Data Protection	Subscription paid annually by direct debit	£35.00
Shire Accountants	½ Payroll Services upfront	£66.60

THE COMMUNITY

Community Space – Talbot Road – no further update.

Community Litter Picking Event – No further update, discuss again in September's meeting.

Village Green Development – Dunham on the Hill – Cllr Holmes reported that the electricity supply had now been installed by Scottish Power and now a consumer unit needs to be installed and ducting needs to be laid by the Parish Council.

ACTION: Clerk to request an unmetered MPAN number and register with an electricity provider.

ACTION: Cllr Holmes to get a quote for lights and bring to the September meeting.

Village Green Development -Hapsford

Cllr Wallace reported that she had been in touch with three companies and eventually found one company that is based in Ellesmere Port and will provide a quote to replace the hard surface with a softer surface she has submitted measurements and pictures of the area.

Hapsford Village Signs – Cllr Wallace reported that she had sought quotes to install Village Signs on the entrance to Hapsford and they were:-

Glasdon - £450-£500 each per sign – suggest to get 1 x signs for Dunham on the Hill and 2 x signs for Hapsford.

ACTION: Cllr Wallace to obtain mock up of sign and finalised quote.

Hapsford Drains – the Parish Council had provided contact details of residents to CWaC for them to undertake further dye testing.

EXTERNAL BODIES

Boshaw Centre – No further update provided to the meeting.

ACTION: Chase with Hugo.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 5th September 2023 at 7.30pm at Dunham Hill Village Hall.

The meeting closed at 20.52

Signed:..... Dated:.....

Mrs T Ryall-Harvey 04/07/2023

Dunham Hill & Hapsford Parish Council Planning Register 2022

	Received	No.	Location	Description	PC Observation	Result
	11 Sept 2020	20/02301/FUL	Hobgoblin Farm Hob Lane Dunham On The Hill Chester Cheshire WA6 0LW	Slurry lagoon - retrospective	No-objections	Awaiting Decision
	Tue 13 Dec 2022	22/04619/FUL	Renley Chester Road Dunham On The Hill Chester Cheshire WA6 0LQ	Erection of stable block	Objected	Awaiting Decision
	Fri 16 Dec 2022	22/04645/FUL	4 Moor Court Moor lane Hapsford Chester WA6 0LA	Erection of Car Port	No objections	Awaiting Decision
	Tue 20 Dec 2022	22/04674/OU T	Land At Mere's Edge Chester Road Helsby Frodscham	Outline application (with all matters reserved) for the development of up to 100 dwellings (Use Class C3), up to 30 bedspaces (Use Class C2), up to 1,000 sqm of commercial, business and service floor space (Use Class E) and/ or community uses (Use Class F), new pedestrian and cycle route, and associated highway, landscaping and engineering works	Not supported	Awaiting Decision
	Wed 08 Feb 2023	23/00401/LDC	Land To The North/North-East of Hapsford Hall Off Moor Lane/Cash Lane Hapsford Cheshire	Temporary use for up to 28 days per calendar year for outdoor nursery/creche activities (within Use Class E) together with provision of a portaloo and yurt(s) as temporary moveable structures.	Not consulted on	Awaiting Decision

Dunham Hill & Hapsford Parish Council Planning Register 2023

	Received	No.	Location	Description	PC Observation	Result
1	Thu 04 May 2023	23/01467/FUL	5 Moor Court Moor lane Hapsford Chester WA6 0LA	Single storey rear extension, glazed link to adjacent accommodation and balcony at first floor of ancillary accommodation.	Neutral	Approved
2.	Wed 17 May 2023	23/01611/AGR	Hob Lane Farm Hob Lane Dunham On The Hill Chester Cheshire West And Chester WA6 0LS	Erection of an Agricultural grain store	Not consulted on	Decided
3.	Mon 31 Jul 2023	23/02430/FUL	Land To The North/North-East of Hapsford Hall Off Moor Lane/Cash Lane Hapsford Cheshire	Change of Use of land to outdoor Nursery/ Forest School activities (within Use Class E - Day Nursery/ Creche), with pedestrian only access via Hapsford Hall.		Awaiting Decision

Sandy Ryall-Stawey
Dated 26-08-2023

Neighbourhood plan update for September meeting

Over the past few months, I have reviewed the plan objectives and policy areas as follows:

To conserve and enhance Dunham-on-the Hill and Hapsford's natural environment, wildlife, biodiversity and local landscape character

Policy areas – Local Green space and Wildlife and Biodiversity

- To ensure the community infrastructure continues to reflect the evolving needs of the local community, including the conservation and enhancements of links and access to the open countryside and local facilities with the encouragement and support of safe and sustainable transport where possible

Policy areas – Sustainable Transport, Community Infrastructure and Footpaths and Cycleways

- To ensure that new development is well designed, sustainable, in keeping with local character and reflects local needs

Policy areas – Housing and Design and Sustainable Urban Drainage

- To conserve and enhance Dunham-on-the Hill and Hapsford's heritage assets

Policy areas – Heritage Assets

- To ensure that Dunham-on-the Hill and Hapsford remains a friendly place with a strong sense of community and thriving local amenities

Policy areas – Protecting Community Facilities and Assets

- To support and ensure that any future development of the land currently taken up by the unused Wheatsheaf public house and grounds is sustainable, of high quality and fully meets the residential and business needs of the parish whilst becoming fully integrated within the community of Dunham Hill and Hapsford

Policy areas – Housing and Design and Sustainable Urban Drainage (specific to the site as well as linking with the earlier objective)

- To encourage and support renewable energy generation at an appropriate scale that minimizes impact on the natural environment, wildlife, biodiversity and local landscape character

Policy areas – Renewable Energy Generation and Wildlife and Biodiversity

I have started to work on the wording for some of the policy areas – some more than others. I have continued to liaise with John from Cheshire Community Action who set up a meeting with another consultant (ONeil Homer) who could help with the plan in terms of drafting policies, drafting the document and support getting the plan through to completion. There is an attached quote for the work and support from CCA and ONeil Homer Consultancy. There are grants available for this work.

I am in the process of applying for the remainder of the £10k NHP grant available to the parish council. We can apply for up to an additional £8k if we designate the Wheatsheaf as a specific area within the plan as an area for housing development.

I am seeking the council approval for;

1. Agreement of the objectives for the NHP as noted above
2. The quote from CCA for their work
3. The quote from ONeil Homer for the work (pending the approval of item 4)
4. Identifying the Wheatsheaf as a site specific for housing – I believe permission from the landowner is also required so will liaise with Archway and ONeil Homer about this with an update as soon as possible.
5. Applying for all available and suitable funds from the Neighbourhood Planning group (Locality).

16th August 2023

Dear Claire,

Quote for Dunham-on-the-Hill & Hapsford Neighbourhood Plan Support

Thank you for asking Cheshire Community Action (CCA) to provide a quote to support production of the Dunham-on-the-Hill & Hapsford Neighbourhood Plan. The proposal is broken down into the following items:

CCA Project Support Costs	£
CCA project oversight and ongoing advice on policy and process matters including: attending and facilitating meetings, and supporting any additional community engagement activities / events. (Estimated 2 days @£400/day)	£800.00
Creation of policy survey: In consultation with the group and technical planning consultant to ensure the questions collate the most relevant data to support the planning policies. A paper version will be produced for local distribution by volunteers to save on postage costs, plus an online version. (2 days @£400/day)	£800.00
Printing costs for 300 surveys: Estimated budget based on external costs of printers.	£300.00
Response analysis and production of report: This is based on an assumption that the group will be able to complete data entry of paper responses as per previous survey work. This will involve analysis of the data and production of a report to be presented to the neighbourhood plan group to provide evidence of support for the proposed planning policies. (4 days @£400/day)	£1,600.00
TOTAL CCA COSTS:	£3,500.00
TOTAL CCA COSTS (Inc. 10% membership discount on CCA day rates):	£3,180.00

Please note: CCA support is provided as a charitable service that does not charge VAT.

ONeil Homer Technical Planning Support Costs (external to CCA)	£
Policy drafting – producing formal planning policies and their supporting text with the project team sending us a) its list of proposed policy ideas/intentions that it has evolved from its technical and community engagement work to date and b) a plan showing the land to which those policies are intended apply. (4 days @£578 + VAT/day)	£2,312.00

Draft NP document – reviewing the draft plan document(s), including evidence base, and making recommendations to correct errors and omissions. (2 days @£578 + VAT/day)	£1,156.00
Regulation 14 analysis – reviewing the comments made by the statutory bodies and land interests (owners and developers) on the draft plan document(s) and making recommendations to address those comments where considered necessary for the plan to meet the ‘basic conditions’, on the assumption that the project team analyses the comments made by local residents, businesses and groups. (2 days @£578 + VAT/day)	£1,156.00
Final NP document – reviewing the final plan document(s), including evidence base, and making recommendations to correct errors and omissions. (1 day @£578 + VAT/day)	£578.00
Basic Conditions Statement – producing the statement based on the final plan. (2 days @£578 + VAT/day)	£1,156.00
Examination – advising on the choice of examiner, reviewing comments made during the Regulation 16 pre-examination publicity period and assisting in responding to examiner queries. (2 days @£578 + VAT/day)	£1,156.00
Project meetings – attending three online meetings with the project team. (1.5 days @£578 + VAT/day)	£867.00
TOTAL ONEIL HOMER COSTS:	£8,381.00 + VAT

GRAND TOTAL INC VAT:	£13,557.20
GRAND TOTAL (INC VAT + 10% membership discount on CCA day rates):	£13,237.20

ONEil Homer supporting notes:

“In proposing this scope of work, I am assuming the project team [NP Group] will produce the plan and other evidence documents and they will liaise with CCA and with the planning authority, which it is understood has a neighbourhood planning resource to provide ongoing advice on policy and process matters.

“I estimate the scope of work will require a total of 14.5 person days. Taking into account the new programme capped day rate, our rate will be £578 + VAT, which leads to a total fee of £8,381 + VAT for each project. There are no expenses to deliver this scope of work as I do not expect there will be a need to specific visit as part of the scope.

Budget Element	Due Date	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Outturn 2022-23	Budget 2023-24	Variance O v B	Commentary
EXPENDITURE																	
People & Expenses																	Costs include VAT
Clerk	Monthly	272	303	303	303	303	303	303	303	303	303	303	303	3,604	3,732	128	
HMRC tax	Quarterly	68	37	37	37	37	37	20	20	20	20	20	20	372	240	-132	
Expenses	Monthly		99		68		50		75		50		100	442	400	-42	Clerk expenses
Training							29				50		50				£150 for new members training/£200 for Clerk
Professional service														129	350	221	
Insurance	Yearly		405											405	430	25	
Internal Audit	Yearly		50											50	50	0	
Payroll Provider	Monthly			67				67						170	180	10	
General Services																	
Website & Broadband	Yearly						90							147	147	0	
Village Hall Room Hire	Yearly									100				100	100	0	
Newsletter	Quarterly									240				240	240	0	
Bulb Planting & Planters	*						300	126						426	426	0	Plants for the Planters (Spring & Autumn)
Admin																	
Membership/Subscriptions	Yearly				22		20					37		79	190	111	
Data Protection fee	Yearly					35								35	35	0	
Elections	*						181							181	548	367	Election in 2023-24 - budget for contested
Projects																	
Defibrillator																	
Community cleanup	Bi-annual	*												0	336	336	Replacement battery for DH - not required £336
Maintenance of Assets	*		66					114						180	180	-0	Litter picking equipment
Ad Hoc Beneficial Items (£137)	*													450	450	0	Farmark £450 towards Maintenance of Assets
Neighbourhood Development Plan			100			600		1,000	1,000	1,000	1,000	1,000	1,000	870	5,000	-672	
Money spent from reserves										600				5,000	850	250	
Inflation %	0%													0			
Contingency % of above	0.5%		0	0	0	0	0	4	3	2	2	2	5	20	41	21	
TOTAL CASH OUT		340	1,060	441	429	940	1,081	1,566	1,400	2,165	1,562	382	2,134	13,500	14,123	623	
RECEIPTS																	
Precept		7,170	7,537											7,537	7,537	0	
Bank Interest	2.0%										4			30	8	-22	
VAT recovery			1,145	26									125	1,270	50	-1,220	
Neighbourhood Development Plan Grant							5,000							5,000	5,000	0	
CWAC contribution			100				406							506	0	-506	
Other														0	850	850	
TOTAL CASH IN		8,782	0	26	0	0	5,406	0	0	4	0	0	125	14,343	13,445	-898	
Transaction Cash flow		8,442	7,382	6,968	6,538	5,598	9,924	8,358	6,958	4,797	3,235	2,853	844				
FAARMARKED FROM RESERVES																	
Earmarked for Hapstord Christmas Tree	222																
Sharebox and Wildflower Planting in H	575																
Maintenance of Assets in Dunham Hill	775																
CIL Money	231																
Ring-Fenced for Speed Monitoring Dev	942																
Election	2,500																
General Reserves (upto 1 years Preced	6,579																
TOTAL RESERVES		11,824															
Cash in Bank	£11,803,327	20,245	19,186	18,771	18,342	17,402	21,727	20,161	18,762	16,600	15,038	14,656	12,647				
End 2022-23		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				

DUNHAM HILL AND HAPSFORD PARISH COUNCIL CASHBOOK - FINANCIAL TRANSACTIONS 2023-24

STATEMENT DATE	Description	Power	Minute Page	EXPENDITURE excluding VAT							VAT	Receipts	Totals	Comments	Resolved	No.
				People & Expenses	Professional Services	General Services	Admin	Grants	Projects	5137						
12/04/2023	CW&C		109									7,537.00	7,537.00	Precept	23/015	1
13/04/2023	CW&C		109									100.00	100.00	Ward Members Contrib	23/015	2
14/04/2023	HMRC VTR		109									1,144.58	1,144.58	VAT Rebate for 2022/23	23/015	
25/04/2023	Mrs T Ryall-Harvey		109	-271.72									-271.72	Salary Tax Month 1	23/015	3
28/04/2023	HMRC PAYE		109	-67.80									-67.80	HMRC Tax Month 1	23/015	4
11/05/2023	Mrs S Irlam		109		-50.00								-50.00	Internal Audit Work	23/015	5
11/05/2023	Gallaghers Insurance		109		-404.88								-404.88	Annual Insurance Prem	23/015	6
11/05/2023	Mrs T Ryall-Harvey		109				-98.85			-55.34	-14.06		-168.25	Clerk's Expenses	23/015	7
11/05/2023	Mr S A Jones		109							-100.00			-100.00	Coronation Contributio	23/015	8
25/05/2023	Mrs T Ryall-Harvey		109	-302.95									-302.95	Salary Tax Month 2	23/015	9
30/05/2023	HMRC PAYE		109	-36.60									-36.60	HMRC Tax Month 2	23/015	10
05/06/2023	Bank Interest		114									26.22	26.22	Bank Interest	23/025	11
09/06/2023	ICO Data Protection		114				-35.00						-35.00	Data Protection Subscr	23/025	12
19/06/2023	Shire Accountants		114		-55.50						-11.10		-66.60	1/2 Payroll Services	23/025	13
25/06/2023	Mrs T Ryall-Harvey		114	-302.92									-302.92	Salary Tax Month 3	23/025	14
29/06/2023	HMRC PAYE		114	-36.60									-36.60	HMRC Tax Month 3	23/025	15
05/07/2023	Mrs T Ryall-Harvey		114				-89.75						-89.75	Clerk's Expenses	23/025	16
25/07/2023	Mrs T Ryall-Harvey		114	-302.92									-302.92	Salary Tax Month 4	23/025	17
28/07/2023	HMRC PAYE		114	-36.60									-36.60	HMRC Tax Month 4	23/025	18
23/08/2023	Complete Security									-499.93	-99.99		-599.92			
25/08/2023	Mrs T Ryall-Harvey			-302.92									-302.92			
25/08/2023	HMRC PAYE			-36.60									-36.60			
													0.00			
													0.00			
													5,595.77			
TOTALS				-1,697.63	-510.38	0.00	-223.60	0.00	-655.27	0.00	-125.15	8,807.80				

RECONCILIATION

Current Account	£4,424.97	Year to date balance	£5,595.77
Deposit Account	£12,974.12	Balance Brought Forward	£11,803.32
TOTAL	£17,399.09	Balance	£17,399.09
Less Uncleared Payments			

TOTAL £17,399.09

£0.00

- Ring-Fenced Money for Hapsford Christmas Trees £222.00
- Earmarked as CIL Money £231.00
- Ring Fenced for Emergencies (upto one years Prece £6,579.00
- Ring-fenced - Election Costs £2,500.00
- Reserved for Maintenance of Assets in Dunham Hill £775.00
- Ring-Fenced for Speed Monitoring Device £942.00
- Ring-fenced money for Hapsford Sharebox and Wil £575.00

Remaining money to spend £5,575.09

Clerk: *S Ryall-Harvey*
26/08/2023

Dunham Hill and Hapsford Parish Council
Bank Reconciliation to Cashbook -
Presented to Meeting on Tuesday 5th September
 Prepared - Mrs T Ryall-Harvey

Balance show on Cashbook	£17,399.09
Barclays Online Account at 26/08/2023	
Current Account	£4,424.97
Deposit Account	£12,974.12
Less: Unpresented Payment	£0.00
TOTAL	£17,399.09
Less: Payments on Cashbook not yet made	£0.00
Plus: Deposits on Cashbook not yet Credited	£0.00
Reconciliation	YES

DUNHAM HILL & HAPSFORD PARISH COUNCIL



Dunham Hill & Hapsford PC >

[Redacted]

[Show recent transactions](#)

£4,424.97

Available balance

Last night's balance £4,424.97

DUNHAM HILL & HAPSFORD PARISH COUNCIL



Dunham Hill Deposit Acc >

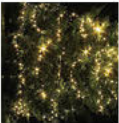
[Redacted]

[Show recent transactions](#)

£12,974.12

Available balance

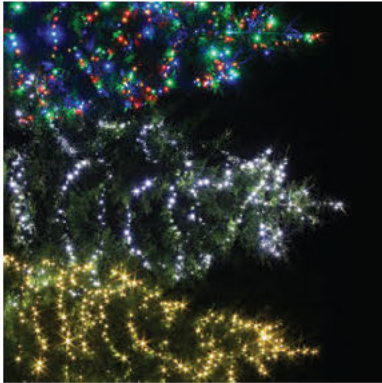
Last night's balance £12,974.12

Product	Price	Quantity	Subtotal
 IP65 Low Voltage Outdoor LED String Lights Description: Warm White IP65 Low Voltage Outdoor LED String Lights on Black Cable: 150m 1500 bulbs SKU: SLO1501500WWLV65	£469.99	1	£469.99
 Low Voltage Splitters - Pro Series - 5 Way Splitter Description: 5 Way Splitter Low Voltage SKU: BYS5LV	£15.99	1	£15.99
 Outdoor Extension Leads - Pro Series Lights Description: Pro Series Outdoor Extension Lead 10m Black Cable SKU: XTO10GC	£15.99	1	£15.99
 Outdoor Extension Leads - Pro Series Lights Description: Pro Series Outdoor Extension Lead 5m Black Cable SKU: XTO5GC	£11.99	1	£11.99

Update basket

Chat

You may be interested in...



Outdoor LED Power Cords

Pro Series

£9.49 – £14.99

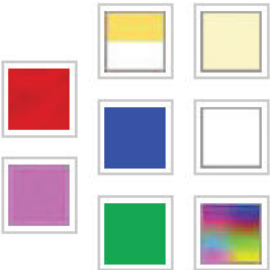


Select options

Outdoor String Lights Pro Series

Series

£23.99 – £1,640.99



Select options

Basket totals

Subtotal

£513.96

Shipping

- ☒ Tracked 2 Day: £7.99
- ☐ One Day Tracked: £9.99
- ☐ Next Working Day Pre Noon: £12.50
- ☐ Next Working Day Pre 10: £21.99
- ☐ UK Saturday Delivery: £18.99

Shipping options will be updated during checkout.

[Calculate shipping](#)

Earliest Delivery (based on service selected)

22/08/2023

Total

£521.95
(includes £86.98 VAT)

Proceed to checkout →

Chat

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
23/08/2023	Complete Security	£499.93	£99.99	£599.92	Supply Cabinet & Accessories for Village Green
25/08/2023	Mrs T Ryall-Harvey	£302.92	£0.00	£302.92	Salary Tax Month 5
25/08/2023	HMRC PAYE	£36.60	£0.00	£36.60	HMRC Tax Month 5

Payments not yet made for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
	Mrs T Ryall-Harvey	£302.92	£0.00	£302.92	Salary Tax Month 6
	Mrs T Ryall-Harvey	£64.22	£5.88	£70.10	Clerk's Expenses
	HMRC PAYE	£36.60	£0.00	£36.60	HMRC Tax Month 6

Issues raised with CWaC

Last Updated 26/08/2023

Date	Log No	Location	Fault type:	Description	Action Taken by CWaC
02/05/2023	SS512085585	Hapsford Lane	Streetcare & Grounds - Street cleansing - sweeper		Your report has now been investigated and arrangements have been made to resolve this issue.
02/08/2023	SS536333710	Chester Road	Streetcare & Grounds - Hedge and shrubs	Overgrown hedging along Chester Road - between Talbot Road and Hapsford Lane - causing pedestrians to step out into road.	Still awaiting inspection
16/08/2023	HW539702993	Morley Lane	Sign - Sign Damaged	Damaged Sign	In progress - waiting for site inspection. We aim to inspect within 10 working days.
16/08/2023	HW539704578	Barrow Lane	Sign - Sign Damaged	Damaged Sign	Thank you for your enquiry regarding the condition on the Signpost on the junction of Morley Lane/Station Lane a job has been raised with our contractors to refix the post.
16/08/2023	HW539714022	Morley Lane/ Station Lane	Highway maintenance - Street name plates	Damaged Sign	Thank you for your enquiry regarding the damaged Street Name plate on Morley Lane this will be added to our list for Renewal when funding available.
16/08/2023	HW539715234	Nortons Lane	Sign - Sign Damaged	Damaged Sign	In progress - waiting for site inspection. We aim to inspect within 10 working days.