



DUNHAM HILL and HAPS福德

MEETING OF THE PARISH COUNCIL

To the Members of Dunham Hill and Hapsford Parish Council: You are hereby summoned to attend the Parish Council Meeting on Tuesday 4th July, 2023 to be held in Dunham Hill Village Hall, which will begin at 7.30pm, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk
27-06-2023

Clerk.dunhamhillpc@gmail.com, 07784 486 767

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	And reason for absence.
2.	PARISH COUNCIL VACANCIES	To review and agree any applications for co-option following the election on 4 th May 2023.
3.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
4.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair, and for a total of 15 minutes) <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Dunham Hill and Hapsford. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i>
5.	CORRESPONDENCE	To receive any correspondence since the last meeting and to agree any action required:- - Police and Crime Commissioner - Working with our residents to tackle waste crime - Three simple questions. - Invitation to the Induction of Rev Noel McGarrigle to the parishes of Helsby and Dunham-on-the-Hill and Hapsford - Police Attendance at Parish Council Meetings. - Drains on entrance of Cheshire Park Homes - The Smithy - update
6.	ACCEPTANCE OF MINUTES	To approve the minutes of the Parish Council meeting held on Wednesday 10 th May 2023
7.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - Helsby Vision Masterplan – to agree if the Parish Council wishes to meet with Brookhouse Group to receive an update.
8.	NEIGHBOURHOOD DEVELOPMENT PLAN	- To receive an update on the Neighbourhood Development Plan.
9.	ACCOUNTS	1. To accept the Cash Book and Outturn v Budget Reports. 2. To approve the Bank Reconciliation against Cashbook YTD. 3. To approve the Clerk's Subscription to Local Councils Update (to be split between 5 PC) 4. To approve to pay towards the Clerk's attendance at the SLCC Conference in September. 5. To approve the purchase of a Poppy Wreath and Lamp-post Poppies for Remembrance Sunday in November.

		6. To approve the purchase of Daffodil bulbs for delivery in September 2023 - 25kg bag = £36.00 net of vat 7. To approve payments made since last meeting.
10.	THE COMMUNITY	1. Community Space – Talbot Road – to receive an update 2. Community Litter Picking Event – to receive an update following the last event. 3. Village Green Development – to receive an update. 4. Hapsford Village Green – to receive an update. 5. Hapsford Pond – to discuss the opportunity to tidy up pond area for the benefit of the residents. 6. Hapsford Village Signs – to discuss the opportunity to install Hapsford Village signs on the entrance to the village and seek costings for this. 7. Hapsford Drains – to receive a verbal update.
11.	EXTERNAL BODIES	Boshaw Centre – to receive an update.
	DATE OF NEXT MEETING	Tuesday 5 th September, 2023 at 7.30pm

From: Police Crime Commissioner <[REDACTED]>
Sent: 12 June 2023 13:15
To: Police Crime Commissioner
Subject: Working with our residents to tackle waste crime - Three simple questions
Attachments: 20230612 - Waste Crime (2).png

Dear Clerk,

Whether you're in an urban or rural part of Cheshire, the sight and environmental impact of illegally dumped waste is not something residents should have to endure.

And for many of the criminals who dump this waste, it is far from their worst offence. We know that sinister gangs use seemingly legitimate waste disposal companies as a cover for county lines and other serious criminal activity.

Through our Waste Crime Partnership I am working with Cheshire's four Local Authorities, the Environment Agency, and the Constabulary on better ways to share data and target these criminals.

But with a potential fine of up to £5,000 for illegally dumped waste that can be traced back to you, residents need to be vigilant and ensure they don't accidentally hand their waste over to criminals just because it seems convenient. That's why the Waste Crime Partnership is encouraging residents to ask three simple questions whenever a company pops up on sites like Facebook and Nextdoor, or knocks on their door:

- What is your official company name?
- What is your waste permit number?
- Will you be able to provide a waste transfer note?

Any legitimate business should be able to answer these three simple questions. If they can't then residents shouldn't risk a potential £5,000 fine.

Please do share this through your residents' networks and encourage them to be vigilant - By taking simple precautions we can protect our local communities and make it harder for serious criminals to operate in Cheshire.

If you have any questions about fly tipping and waste crime in Cheshire or the work of the Waste Crime Partnership then don't hesitate to ask.

Best Wishes

John

Office of the Police & Crime Commissioner



From: [REDACTED]
Sent: 06 June 2023 16:47
To: clerk.dunhamhillpc@gmail.com; Bradley, Keith
Cc: [REDACTED]
Subject: The Smithy, Dunham on the Hill

Dear Keith,

You will no doubt recall that we have met previously through my involvement with the Barnston Estate and the consultations that we have undertaken with the Parish Council in relation to that Estate's land at Hapsford.

On this occasion I am contacting you as Clerk and Agent for the Dr Robert Oldfield Charity. I wanted to let you know that we have at long last been able to recover possession of The Smithy in Dunham on the Hill and we will very shortly be starting some refurbishment works principally entailing reroofing, and replacement of windows and doors. The Trust has been very aware of the poor condition and appearance of The Smithy but we were unable to do a lot about it while the previous lessee remained "in-situ".

We hope that the building will look much better very shortly and once the work is completed we will be looking for a new lessee.

Kind Regards,
Edward Clark



ANNUAL MEETING OF THE DUNHAM HILL & HAPSFORD PARISH COUNCIL

Wednesday 10th May 2023, at 7.30pm, at Dunham Hill Village Hall.

MINUTES

Present: Cllr K Bradley – Chair
Cllr C Green

Cllr R Johnson
Cllr K Holmes

Clerk: Mrs T Ryall-Harvey

Members of the public: 1

ELECTION OF CHAIR AND VICE-CHAIR FOR 2023-24

RESOLVED 23/001 – that Keith Bradley be elected as Chair for 2022-23, proposed by Cllr Green, seconded by Cllr Johnson and unanimously agreed.

RESOLVED 23/002 – that Richard Johnson be elected as Vice-Chair for 2022-23, proposed by Cllr Bradley seconded by Cllr Holmes and unanimously agreed.

RESOLVED 23/003 – that Claire Green be elected as Vice-Chair for 2022-23, proposed by Cllr Bradley and seconded by Cllr Holmes and unanimously agreed.

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr A Tribe, Cllr H Broadman and Cllr S Wallace sent her apologies as she may be late to the meeting due to family commitments.

PARISH COUNCIL VACANCIES – it was reported that there were three vacancies and co-options were sought to fill the vacancies.

It was confirmed that an advert around the local residents via WhatsApp, Facebook site to encourage residents to stand.

ACTION: put on agenda for next meeting.

DECLARATION OF INTERESTS – No declarations of interest were received.

PUBLIC PARTICIPATION –

The chair took the opportunity to report on recent concerns on the Renley site, following quantities of bricks that had arrived. This had been reported to the Planning Enforcement as concern was raised by Parish Councillors that work may start on site prior to the planning approval. **ACTION:** The Chair undertook to seek a meeting with Cllr H Deynem and the planning department to find out what next steps could be to ensure that this work did not start until planning permission was approved.

A resident left the meeting.

CORRESPONDENCE

Footpath on Chester Road – it was reported that a resident had raised concerns about the state of the footpath from Cheshire Park Homes along the A56. It was reported that the Clerk had corresponded with the resident to confirm that the Parish Council had won a Neighbourhood Pride Bid and CWaC had agreed to side out and clear the footpaths along the A56. The Clerk also reported that she had chased CWaC to confirm when this work would be undertaken and they had now confirmed back that due to bird nesting restrictions this would be scheduled to be undertaken in late Summer early Autumn.

It was also reported that the same resident has asked if the Parish Council would be prepared to purchase a litter bin to place on A56 by bus stop. It was reported that CWaC had assessed the area and it did not meet the criteria for a litter bin to be provided.

Trees on Chester Road - it was reported that two residents had contacted the Parish Council in respect to concerns they had regarding the trees that were on CWaC land that they felt carried a risk and required maintenance. **ACTION:** The Clerk has asked for the resident to send over specific location for the trees that they had concern about and also pictures.

Cheshire West and Chester have confirmed:-

CWaC began undertaking highway tree inspections in Sept 2020, this was concentrated on inspecting trees beside the highway (predominantly A roads) to begin with together with some public open spaces, we have since undertook inspections of trees along most B roads.

The council's plan is to build a database of all tree assets over time which will be reviewed on a 2-5 year cycle depending on the location.

In terms of maintenance, this would depend on what is required, we do undertake schemes of re- pollarding on approx. 7-9 year cycles and will raise other works as required or when we are made aware of it.

Sewage Moor Lane - Hapsford - A resident reported on the recent developments regarding the Sewage problem on Moor Lane. Cheshire West and Chester Council have also reported that one location has been identified for cross connection with further investigation upstream required. It was expected that this further investigation would take place the week commencing 27 March. CWaC now have contacted UU and have asked for a meeting to discuss their findings to date.

Sheriff of Chester - The investiture of the roles will take place at the Town Hall on the evening of the 19th of May – 8 tickets available if anyone would like to attend.

ACCEPTANCE OF MINUTES

RESOLVED 23/004 - that the Chair signs, as a true and correct record the circulated minutes of the Parish Council meeting held on 7th March 2023.

GENERAL POWER OF COMPETENCE

RESOLVED 23/005 – That the council hereby confirms it meets the eligibility criteria for adoption of the General Power of Competence as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and as such adopts the General Power of Competence.

PLANNING

The Planning Register dated 24-04-2023 was accepted and changes to the planning register from last meeting were noted.

The following planning applications had been received since the last meeting:-

22/04619/FUL – Renley, Chester Road, Dunham on the Hill, Chester WA6 0JQ – Amendments to the Planning Application for the Erection of a stable block – it was agreed that an objection should be submitted to this application for the following reasons:-

- The development is in the green belt on agricultural land and no special reasons have been given for the development.
- It needs an additional access onto the A56 close to the existing entrance for Renley and is on a slight bend in the road, why can access not be provided via Renley's entrance?
- It is a large building close to the road when there is a lot of land where it could be built with less visual impact and ribbon development impact.
- There is an injunction on the field the terms of which we have not been made aware of, does the injunction have an impact on the decision?
- The application says that there are no hedges being removed for the development. This is incorrect as the hedge was removed, a wall built and gate pillars erected in its place just before the application.

- There is concern that the building will be used for purposes other than stabling horses or given the substantial nature of the building that an application will be made in the future for change of use.
- It will have an impact on the open nature of the countryside in its proposed location.

It was noted that the following planning applications had been decided since the last meeting:-

22/02288/CAT – Woodbank, Village Road, Dunham on the Hill, Frodsham WA6 0NN – Fell 2 x sycamores (T1 & T2). Lop and pollard 3x Sycamores (T3, T4, T5) this application had been decided.

22/02289/CAT – Bankfield, Village Road, Dunham on the Hill, Frodsham WA6 0NN – Sycamore (T1) and Leylandi (T2) – lop and pollard this application had been decided.

22/02287/FUL – Pinfold Barn, Cash Lane, Hapsford Chester WA6 0JY – Modify existing site levels including excavation works to create a storage area with green roof over with external steps to access upper garden level – it was noted that this application had been approved.

22/02578/S73 – George Whittaker and Sons, Hapsford Composting site, Shotwick, Frodsham Road, Hapsford, Chester – Variation of condition 2 of planning permission no 12/02552/S73 to extend the composting operation for a further 10 years until 16th July 2032 – it was noted that this application had been approved.

22/02579/S73 – George Whittaker and Sons, Hapsford Composting site, Shotwick, Frodsham Road, Hapsford, Chester – Variation of condition 2 of planning permission no 12/02551/S73 to extend the composting operation for a further 10 years until 16th July 2032 – it was noted that this application had been approved.

22/03418/DIS – Sewage Treatment Works, Moor Lane, Hapsford, Chester – Application to discharge condition 4 (Habitat Management Plan) of planning permission 21/04988/FUL – it was noted that this application had been approved.

22/04105/NMA – Jessamine Farm, Moor Lane, Hapsford, Chester WA6 0JY – Non-material amendment to planning permission 19/03212/FUL to substitute roof material from TATA steel standing seam metal to TATA Mica steel anthracite corrugated metal – it was noted that this application had been approved.

NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Bradley thanked Cllr Green for all of the work that she had undertaken on arranging, organizing the distribution and collection of the surveys and populating the results into the online response form to allow the Cheshire Community Action team to pull the results together.

Cllr Green circulated the results of the Housing Needs survey. She proposed a joint meeting between the Muir Group, Archway Homes and the Parish Council following the survey results to discuss next steps. Cllr Green proposed to meet with Cheshire Community Action to see how the Wheatsheaf site could be used to protected from further decay or developed to benefit the residents.

The written report of the recent Neighbourhood Development Meeting that took place on 3rd April which was circulated prior to the meeting.

It was agreed that Working Group Meeting would take place on Tuesday 6th June, 3rd October, 5th December, 6th February 2024, 2nd April 2024 at 7.00pm.

AUDIT 2022-23

The Clerk provided the meeting with information with regards to the finances for 2022-23.

Summary Pack – the Parish Council received the end of year financial summary pack and **RESOLVED 23/006** – that the Council note the significant variances as circulate.

Certificate of Exemption – **RESOLVED 23/007** – That the Council wish to certify themselves as exempt from a limited assurance review.

Internal Audit Report – The council noted the report dated 17th April 2023 from the Internal Auditor

Governance Statement **RESOLVED 23/008** – That the Council agree all points on the Governance Statement, Section 1 of the Annual Governance and Accountability Return (AGAR) 2022-23.

Accounting Statement **RESOLVED 23/009** – That the Council agree the accounting statement of the AGAR 2022-23.

Notice of Public Rights – **RESOLVED 23/010** – that the Council accept the signing of the Notice of Public Rights

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 24-04-2023.

Bank Reconciliation

RESOLVED 23/011 – the council approved the bank reconciliation as circulated against the year-to-date cashbook and signed the reconciliation and bank statements.

Payroll Provider

RESOLVED 23/012 - to accept Shires Accountants as the Payroll Provider for 2023-24.

It was noted that there payrates had increased for 2023-24 as follows:-

Service	2022/23	2023/24
Cost per employee per month Dunham Hill and Hapsford	£8.50 plus VAT	£9.25 plus VAT
Backpay calculations/adjustments (per employee)		£15.00 plus VAT
Pension re-enrolment (required every 3 years)	£30.00 plus VAT	£55.00 plus VAT
Year-end payroll submission and P60's (P35)	£25.00 plus VAT	£30.00 plus VAT
Set-up of new employees	£5.00 plus VAT	£6.00 plus VAT

Direct Debits

RESOLVED 23/013 – to continue with the annual direct debit payments that is in place for ICO (Data Protection Office).

Payments made in between meetings

RESOLVED 23/014 – to accept that the Clerk is authorised to make payments in between meetings for the following categories and inline with the budget:-

Salary & HMRC Payments, Expenses, Training, Payroll Services, Internal Audit, Printing of Newsletter, Bulb Planting and plants for Planters, Insurance, Subscriptions including Website, Rooms hire and Maintenance of Assets.

Internal Audit Report

The comments of the Internal Auditor for 2022-23 were noted and responses had been provided back to the Internal Auditor for her information.

Income & Expenditure

RESOLVED 23/015- to accept the income and expenditure as reported to the meeting:-

<u>To Whom Paid</u>	<u>Comments</u>	
<u>INCOME</u>		
£7,537	Precept	
£100	Ward Members Contribution towards Coronation Event	
£1,144.58	VAT Rebate for 2022/23	
<u>EXPENDITURE</u>		<u>Amount</u>
Clerk's Salary	Tax Point 1	£271.72
HMRC	PAYE Month 1	£67.80
Clerk's Salary	Tax Point 2	£302.92
HMRC	PAYE Month 2	£36.60
Clerk's Expenses	Expenses for April & May	£168.25
DH Village Hall	Hire of Hall	£192.00
S A Jones	Transfer of contribution for Coronation Event Contribution	£100.00

Gallaghers Insurance	Annual Parish Council Insurance Payment	£404.88
Sue Irlam	Internal Audit	£50.00

THE COMMUNITY

Community Space – Talbot Road – no further update.

Community Tidy Up – the recent litter picking event was seen to be a success with some new residents attending that were welcomed and the Chair thanked those residents who attended for their support. It was suggested that the next Community Litter Picking Event should be planned for October 2023.

Village Green Development – Dunham on the Hill – Cllr Holmes reported that he had met with Scottish Power regarding the installation of the un-metered electric supply. Cllr Holmes confirmed that following the meeting with Scottish Power, he is seeking quotes to source a metal box which would need installing before 2nd June.

Cllr Wallace joined the meeting.

Village Green Development -Hapsford – Cllr Wallace confirmed that an Easter Egg Hunt was organized in Hapsford that was successful, with families and children alike enjoying the event.

Cllr Wallace reported that she needed to seek measurements and pictures of the area to enable her to seek quotes for re-surfacing work.

Hapsford Village Signs – Cllr Wallace reported that she had sought quotes to install Village Signs on the entrance to Hapsford and they were:-

1. Glasdon - £474.15 each per sign – suggest to get 2 x signs for Dunham on the Hill and 2 x signs for Hapsford.

ACTION: It was agreed to seek two extra quotes, a design and then look to seek a Street Furniture License.

Hapsford Drains – Updated earlier in the meeting.

Hapsford Pond – The Clerk confirmed that these were privately owned.

PARISH COUNCIL MATTERS

Roles and Responsibilities

RESOLVED 23/016 that the Parish Councillor's undertook to take on the lead responsibilities as set out below for the period 2023-24:-

Asset Register Lead – Cllr K Holmes

Planning Lead – Cllr K Holmes & Cllr H Boardman

Newsletter Lead – Cllr Wallace

Community Clean-up/Bulb Planting Lead – Cllr K Bradley

Green Space Lead – Cllr C Green

Dog Fouling Lead – Cllr R Johnson

Gowy Landfill Liaison Group – Cllr K Holmes

Website/Accessibility Regulations Lead – Cllr R Johnson

Policy Review Lead – Cllr C Green

Safeguarding Lead – Cllr C Green

Footpaths Lead – Cllr A Tribe

Speed Awareness Lead – Cllr K Holmes

Boshaw Centre – Cllr A Tribe & Cllr C Green

Bank Signatories: Cllr K Holmes, Cllr K Bradley, Cllr Johnson, Cllr H Broadman

On-line Banking: Cllr K Holmes, Cllr R Johnson, Cllr H Broadman

ACTION: Remove Esther Gibson from the bank signatory.

Policies

It was **RESOLVED 23/017** to accept all policies as listed on the Policy Schedule and review again in May 2024.

DATES FOR MEETINGS FOR 2023-24- it was **RESOLVED 23/018** that the dates for the meetings for 2023-24 be set as below:-

Tuesday 4th July, 2023
Tuesday 5th September, 2023
Tuesday 7th November, 2023

Tuesday 2nd January, 2024
Tuesday 5th March, 2024
Tuesday 7th May, 2024

EXTERNAL BODIES

Boshaw Centre – No further update provided to the meeting.

ACTION: Chase with Hugo.

DATE OF NEXT MEETING

The next Meeting of the Parish Council would be held on Tuesday 4th July 2023 at 7.30pm at Dunham Hill Village Hall.

Ask the PCSO to attend the next meeting.

The meeting closed at 21.05

Signed:..... Dated:.....

Mrs T Ryall-Harvey 10/05/2023

Dunham Hill & Hapsford Parish Council Planning Register 2022

	Received	No.	Location	Description	PC Observation	Result
	11 Sept 2020	20/02301/FUL	Hobgoblin Farm Hob Lane Dunham On The Hill Chester Cheshire WA6 0LW	Slurry lagoon - retrospective	No-objections	Awaiting Decision
	Thu 27 May 2021	21/02288/S73	Land Adjacent Dunham Hill Village Hall Village Road Dunham On The Hill Frodsham	New 3 bedroom bungalow with associated materials, landscaping and access (variation of condition 2 on planning permission 19/00614/S73)	Support	Approved
	Tue 13 Dec 2022	22/04619/FUL	Renley Chester Road Dunham On The Hill Chester Cheshire WA6 0JQ	Erection of stable block	Objected	Awaiting Decision
	Fri 16 Dec 2022	22/04645/FUL	4 Moor Court Moor Lane Hapsford Chester WA6 0LA	Erection of Car Port	No objections	Awaiting Decision
	Tue 20 Dec 2022	22/04674/OUT	Land At Mere's Edge Chester Road Helsby Frodsham	Outline application (with all matters reserved) for the development of up to 100 dwellings (Use Class C3), up to 30 bedspaces (Use Class C2), up to 1,000 sqm of commercial, business and service floorspace (Use Class E) and/ or community uses (Use Class F), new pedestrian and cycle route, and associated highway, landscaping and engineering works	Not supported	Awaiting Decision
	Wed 08 Feb 2023	23/00401/LDC	Land To The North/North-East of Hapsford Hall Off Moor Lane/Cash Lane Hapsford Cheshire	Temporary use for up to 28 days per calendar year for outdoor nursery/creche activities (within Use Class E) together with provision of a portaloo and yurt(s) as temporary moveable structures.	Not consulted on	Awaiting Decision
	Fri 10 Feb 2023	23/00436/CAT	Pear Tree Farm Village Road Dunham On The Hill Frodsham WA6 0LX	Removal of Birch tree	No objections	Decided

Dunham Hill & Hapsford Parish Council Planning Register 2023

	Received	No.	Location	Description	PC Observation	Result
1	Thu 04 May 2023	23/01467/FUL	5 Moor Court Moor Lane Hapsford Chester WA6 0LA	Single storey rear extension, glazed link to adjacent accommodation and balcony at first floor of ancillary accommodation.	Neutral	
2.	Wed 17 May 2023	23/01611/AGR	Hob Lane Farm Hob Lane Dunham On The Hill Chester Cheshire West And Chester WA6 0LS	Erection of an Agricultural grain store	Not consulted on	Decided

Trudy Ryall-Harvey
Dated 22-06-2023

Budget Element	Due Date	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Outturn 2022-23	Budget 2023-24	Variance O v B	Commentary
EXPENDITURE																	Costs include VAT
People & Expenses																	
Clerk	Monthly	272	303	303	311	311	311	311	311	311	311	311	311	3,677	3,732	55	
HMRC tax	Quarterly	68	37	37	20	20	20	20	20	20	20	20	20	321	240	-81	
Expenses	Monthly		99		75		50		75		50		100	449	400	-49	Clerk expenses
Training					50		50				50		50	200	350	150	£150 for new members training/£200 for Clerk
Professional service																	
Insurance	Yearly		405											405	430	25	
Internal Audit	Yearly		50											50	50	0	
Payroll Provider	Monthly			67			67						36	170	180	10	
General Services																	
Website & Broadband	Yearly				57		90							147	147	0	
Village Hall Room Hire	Yearly										100			100	100	0	
Newsletter	Quarterly				80	80				80				240	240	0	
Bulb Planting & Planters	*						300	126						426	426	0	Plants for the Planters (Spring &
Admin																	
Membership/Subscriptions	Yearly													0	190	190	
Data Protection fee	Yearly			35										35	35	0	
Elections	*				548									548	548	1	Election in 2023-24 - budget for contested
Projects																	
Defibrillator					336									336	336	0	Replacement Battery for DH
Community cleanup	Bi-annual *		66					114						180	180	-0	Litter picking equipment
Maintenance of Assets	*												450	450	450	0	Earmark £436 towards Maintenance of Assets
Ad Hoc Beneficial items (\$137)	*		100				27.5						170	298	198	-100	
Neighbourhood Development Plan					1,000	500	1000		500		1,000		1,000	5,000	5,000	0	
Money spent from reserves										600				600	850	250	
Inflation %	0%	0	0	0	0	0	0	0	0	0	0	0	0	0		0	
Contingency % of above	0.5%	0	0	0	2	2	4	3	2	2	2	2	5	25	41	16	
TOTAL CASH OUT		340	1,060	441	2,478	913	1,920	574	908	1,013	1,533	333	2,142	13,655	14,123	468	

RECEIPTS																	
Precept	7,170 2.0%	7,537												7,537	7,537	0	
Bank Interest				26						4				30	8	-22	
VAT recovery		1,145											50	1,195	50	-1,145	
Neighbourhood Development Plan Grant							5,000							5,000	5,000	0	
CWAC contribution		100												100	0	-100	
Other										600				600	850	250	
TOTAL CASH IN		8,782	0	26	0	0	5,000	0	0	604	0	0	50	14,462	13,445	-1,017	
Transaction Cash flow		8,442	7,382	6,968	4,489	3,576	6,656	6,082	5,175	4,765	3,232	2,899	807				

EARMARKED FROM RESERVES		
Earmarked for Hapsford Christmas Tre	222	
Sharebox and Wildflower Planting in H	575	
Maintenance of Assets in Dunham Hill	775	
CIL Money	231	
Ring-Fenced for Speed Monitoring Dev	942	
Election	2,500	
General Reserves (upto 1 years Precep	6,579	
TOTAL RESERVES	11,824	

Cash in Bank	11803.32	20,245	19,186	18,771	16,292	15,379	18,459	17,886	16,978	16,569	15,035	14,703	12,610
End 2022-23		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar

DUNHAM HILL AND HAPSFORD PARISH COUNCIL CASHBOOK - FINANCIAL TRANSACTIONS 2023-24

STATEMENT DATE	Description	Power	Minute Page	People & Expenses	Professional Services	General Services	Admin	Grants	Projects	S137	VAT	Receipts	Totals	Comments	Resolved	No.
				EXPENDITURE excluding VAT												
12/04/2023	CW&C		109									7,537.00	7,537.00	Precept	23/015	1
13/04/2023	CW&C		109									100.00	100.00	Ward Members Contrib	23/015	2
14/04/2023	HMRC VTR		109									1,144.58	1,144.58	VAT Rebate for 2022/23	23/015	
25/04/2023	Mrs T Ryall-Harvey		109	-271.72									-271.72	Salary Tax Month 1	23/015	3
28/04/2023	HMRC PAYE		109	-67.80									-67.80	HMRC Tax Month 1	23/015	4
11/05/2023	Mrs S Irlam		109		-50.00								-50.00	Internal Audit Work	23/015	5
11/05/2023	Gallaghers Insurance		109		-404.88								-404.88	Annual Insurance Prem	23/015	6
11/05/2023	Mrs T Ryall-Harey		109				-98.85		-55.34		-14.06		-168.25	Clerk's Expenses	23/015	7
11/05/2023	Mr S A Jones		109						-100.00				-100.00	Coronation Contributio	23/015	8
25/05/2023	Mrs T Ryall-Harvey		109	-302.95									-302.95	Salary Tax Month 2	23/015	9
30/05/2023	HMRC PAYE		109	-36.60									-36.60	HMRC Tax Month 2	23/015	10
05/06/2023	Bank Interest											26.22	26.22	Bank Interest		11
09/06/2023	ICO Data Protection						-35.00						-35.00	Data Protection Subscription		12
19/06/2023	Shire Accountants				-55.50						-11.10		-66.60	1/2 Payroll Services		13
25/06/2023	Mrs T Ryall-Harvey			-302.92									-302.92	Salary Tax Month 3		14
29/06/2023	HMRC PAYE			-36.60									-36.60	HMRC Tax Month 3		15
													0.00			
													0.00			
													6,964.48			
TOTALS				-1,018.59	-510.38	0.00	-133.85	0.00	-155.34	0.00	-25.16	8,807.80				

RECONCILIATION

Current Account	£5,830.28	Year to date balance	£6,964.48
Deposit Account	£12,974.12	Balance Brought Forward	£11,803.32
TOTAL	£18,804.40	Balance	£18,767.80

Less Uncleared Payments

£36.60

TOTAL £18,804.40

Ring-Fenced Money for Hapsford Christmas Trees	£222.00	S137 Limit for 2023-24	£5,262.90
Earmarked as CIL Money	£231.00		
Ring Fenced for Emergencies (upto one years Prece	£6,579.00		
Ring-fenced - Election Costs	£2,500.00		
Reserved for Maintenance of Assets in Dunham Hil	£775.00		
Ring-Fenced for Speed Monitoring Device	£942.00		
Ring-fenced money for Hapsford Sharebox and Wil	£575.00		

Remaining money to spend £6,980.40

Clerk: *T Ryall-Harvey*
26/06/2023

Dunham Hill and Hapsford Parish Council
 Bank Reconciliation to Cashbook -
 Presented to Meeting on Wednesday 10th May
 Prepared - Mrs T Ryall-Harvey

Balance show on Cashbook	£18,804.40
Barclays Online Account at 02/05/2023	
Current Account	£5,830.28
Deposit Account	£12,974.12
Less: Unpresented Payment	£0.00
TOTAL	£18,804.40
Less: Payments on Cashbook not yet made	£0.00
Plus: Deposits on Cashbook not yet Credited	£0.00
Reconciliation	YES



DUNHAM HILL & HAPSFORD PARISH COUNCIL

Dunham Hill & Hapsford PC >

[REDACTED]

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£5,830.28

Available balance

Last night's balance £6,133.20



DUNHAM HILL & HAPSFORD PARISH COUNCIL

Dunham Hill Deposit Acc >

[REDACTED]

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£12,974.12

Available balance

Last night's balance £12,974.12