

MEETING OF THE DUNHAM HILL & HAPSFORD PARISH COUNCIL

Tuesday 1st November 2022, at 7.30pm, at Dunham Hill Village Hall.

MINUTES

Present: Cllr K Bradley – Chair
Cllr C Green
Cllr R Johnson
Cllr C Green

Cllr E Gibson
Cllr S Willett
Cllr K Holmes
Cllr A Tribe

Clerk: Mrs T Ryall-Harvey

Members of the public: 0

PARISH COUNCIL VACANCIES –following the application from Mrs A Tribe to become a Parish Councillor it was **RESOLVED 22/044** proposed by Cllr Gibson and seconded by Cllr Bradley that this application be accepted.

ACTION: Add Cllr A Tribe to Parish Council Whatsapp Group and setup councillor specific email address.

It was also reported that following the absence of Cllr Wales for over six months and the Chair had emailed to seek clarification of his wishes to remain on the Parish Council with no response it was therefore **RESOLVED 22/045** to remove Cllr Wales from the Parish Council.

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr H Broadman.

Cllr Green joined the meeting.

DECLARATION OF INTERESTS – No declarations of interest were received.

PUBLIC PARTICIPATION – Nothing raised.

CORRESPONDENCE

The Local Liaison Committee meeting for Protos ERF was reported to be taking place on Tuesday 8 November from 5pm to 7pm – Cllr Bradley confirmed his attendance at this meeting.

A resident had raised the poor condition of the Bus Shelter near the Cheshire Park Homes site – it was confirmed that this area would be included within the next Community Clean-up event.

Remembrance Sunday – the email was received from a resident and was noted, and Parish Councillors noted that councillors may regularly attend Remembrance events in other areas than at St Lukes and as the Parish Council regularly sent a representative to St Luke's Church this does not in any way undermine their civic duty and as Parish Councillors their commitment to attend is voluntary.

ACTION: Remembrance Soldier get a quote.

Royal British Legion provide a commemorative soldier status at a cost of £175

It was reported and noted that the CHALC - Code of Conduct Training would be taking place on - 8th November and 22nd November.

It was reported that CWaC were undertaking an Online Connection Event on 20th December looking at May 2023 Elections and the Elections Act 2022 it was confirmed that the Clerk would attend.

ACCEPTANCE OF MINUTES

RESOLVED 22/046 - that the Chair signs, as a true and correct record the circulated minutes of the Parish Council meeting held on 5th September 2022.

ITEMS FOR DISCUSSION

SID Machine Update – Cllr Holmes confirmed that the SID machine had now been repaired and returned from the supplier. It was also noted that a replacement battery had been purchased at a cost of £43.26 including Vat and delivery.

Defib Machines – following recent reports of both the defib machine in Hapsford and Dunham on the Hill not being rescue ready, Cllr Holmes reported that the defib machine in Hapsford was not found to be out of action and the cabinet that encloses the defib had been tampered with and the defib in Dunham on the Hill was waiting on a replacement battery to arrive under warranty.

Cllr Gibson reported that she would look into spraying the telephone box to get rid of the graffiti and get a quote for a Defibrillator Sign to go at the top of the Telephone Box to highlight where the Defibrillator was located.

ACTION: Order Pads for Hapsford Defib Machine due them them running out in January 2023.

PLANNING

The Planning Register dated 20/10/2022 was accepted and changes to the planning register from last meeting were noted.

The following planning applications had been received since the last meeting:-

22/02977/FUL – Beechcroft, Chester Road, Dunham on the Hill, Chester WA6 0JG – Two Storey Side Extension – the Parish Council undertook to submit a response in support of this application.

The following planning applications had been decided since the last meeting:-

22/00774/FUL – Bank House Farm, Morley Lane, Dunham on the Hill WA6 0NZ – Part single and two storey rear extension – approved.

22/01091/LDC – The Dales, Low Hill, Dunham on the Hill, WA6 0NS – Erection of garage – approved.

Meres Edge Update - No further update and no future meeting planned at this stage.

NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Green reported following a recent Neighbourhood Development Meeting that took place on 4th October that information that was being worked on was discussed and areas that required help were identified. It was also reported that the grant application that had been submitted for the Biodiversity study and support required from Cheshire Community Action and had now been received of £4,826.00.

Cllr Green reported that she had scheduled a meeting with John Haselwood from Community Action Group to look at next steps.

It was also reported that the next Neighbourhood Development meeting was taking place on Tuesday 6th December at 7.30pm.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 20-10-2022.

Bank Reconciliation

RESOLVED 22/047 – the council approved the bank reconciliation as circulated against the year-to-date cashbook and sign the reconciliation and bank statements.

Budget Requirement for 2022-23

Cllr Tribe to look into putting on an Easter Trail.

It was suggested that renovation work or a replacement Bus Shelter on Chester Road by the Cheshire Park Homes may be required in the near future – look at cost options.

Hapsford Christmas Tree – It was **RESOLVED 22/048** to purchase a 12ft Christmas tree at a cost of £140.63, net of vat.

It was also agreed that in future sponsorship from local business in the area should be sought to help fund the Christmas Tree once funding runs out or funding for a fake tree could also be looked at depending on what the residents of Hapsford preferred.

Income & Expenditure

RESOLVED 22/048 - to accept the income and expenditure as reported to the meeting:-

<u>To Whom Paid</u>	<u>Comments</u>	<u>Amount</u>
<u>INCOME</u>		
Groundworks	Neighbourhood Plan Grant	£4,826.00
Interest Paid	September	£4.29

<u>EXPENDITURE</u>		
Clerk's Salary	Tax Point 7	£300.65
HMRC	PAYE Month 7	£18.80
Clerk's Salary	Tax Point 8	£300.65
HMRC	PAYE Month 8	£17.20
Clerk's Expenses	Expenses for October	£95.28
Claire Fletcher	Wreath Making Materials	£797.00
Visual Sales and Services	Website Domain Renewal	£86.24
PQR Limited	Payroll Services	£30.60
Mrs T Ryall-Harvey	Poppy Wreath and Lamp-post Poppies	£47.25
Boston Seeds	Wildflower Seeds	£446.40
Traffic Technology	Repair to SID Machine	£210.00
Mr K Holmes	Purchase of replacement battery for SID Machine	£43.26
Shires Accountants (PQR Ltd)	Payroll for October 2022- March 2023	£61.20

THE COMMUNITY

Community Space – Talbot Road

It was reported that Sanctuary Housing had offered the Parish Council the opportunity to take the area at the bottom of Talbot Road on a long-term lease for a peppercorn rent for the benefit of the Community. Cllr Bradley reported that the Parish Council was waiting on a response from Sanctuary regarding the terms and conditions of this long-term lease.

ACTION: Cllr Bradley to chase Sanctuary about the terms and conditions and also about the possibility of the Talbot Road community working as a co-operative to take the lease on themselves.

Christmas Wreath Project – Cllr Bradley thanked to those who attended the Wreath Making Project and looked forward to seeing them up around that area.

Community Tidy Up – it was reported that the next Community Litter Picking Event would take place on 12th November at 10.00am – 12noon meet at village hall in Dunham on the Hill, by the Telephone Box in Hapsford and Talbot Road , priority for cleaning were the bus shelters, signs and phone boxes where the defib machines were together with general litter picking.

ACTION: Advertise on Dunham Hill, Talbot Road and Hapsford Whatsapp Group
Move date of Village Hall booking.

Village Green Development – Dunham on the Hill

It was confirmed that Cllr Holmes had received information back from SP Energy Network in relation to supplying electricity to an area in Dunham on the Hill for a Christmas Tree as follows;-

Option 1

Connection Charge The cost will be £1,341.88 (exc. VAT)

VAT will be charged at £268.37

The total cost will be £1,610.25 (inc. VAT)

SP Energy Network will do the work to connect into a box provided by Parish Council mounted somewhere close to the electricity pole. The exact position of this to be determined and it may be possible to increase the distance, they have quoted for three metres, to the box. The box would need to be weatherproof and lockable. This would need to be purchased and installed by ourselves.

OPTION 2

Non-contestable Works and Contestable Works and associated terms and conditions.

Connection Charge The cost will be £378.64 (exc. VAT)

VAT will be charged at £75.72

The total cost will be £454.36 (inc. VAT)

SP Energy Network only do the connection to their network and we get a third party contractor to do the rest.

We would need to do any installation after the box to the tree and the lights.

Pricing does not include excavation in rock, they need to go down 450mm. A questions as to how deep is the earth on the green was asked?

Also a suitable plastic waterproof box would cost between £300 and £500. It could be brick built if the Parish Council could get that done cheaper. Worth noting that the Parish Council would still need to get a cable installed to the tree ad a suitable termination point on/adjacent to the tree.

Recommendation was to go with option 1 subject to finding additional funding for this. Cllr Holmes to speak with Gowy Landfill Site to see if they would be willing to support this?

Village Green Development -Hapsford – The clerk reported that the grant application had been submitted and a response was hoping to be received by end of November.

Hapsford Drains - It was reported that CWaC Cheshire West and Chester Council have confirmed that they are awaiting comments from LLFA. As soon as receive the views of the LLFA on potential alternative discharge points for the drain then CWaC can make arrangements further works.

Sun Leisure it was reported that the survey CWaC were looking to undertake had been delayed due to members of staff being off sick. CWaC were looking to undertake the survey within next two weeks.

Footpaths – the application information had now been received from CWaC to register unregistered footpaths. It was agreed to review again in New Year.

EXTERNAL BODIES

CWaC's Neighbourhood Pride Scheme – It was confirmed that a bid to clear weeds and side back the footpath along the A56 from junction of B5132 to Wheatsheaf Pub had been submitted and it was **RESOLVED 22/049** that the Parish Council would contribute upto £462.86 towards this project should the application be successful, and the additional funding be required.

Protos Energy Recovery Facility – this was discussed earlier in the meeting.

Sandstone Meeting – it was reported that Cllr Bradley was waiting for next meeting date to be agreed. It was reported that a Travelers event was believed as being planned to take place in the next few weeks – report this to Hugo Deynem.

Boshaw Centre – No further update – ask Hugo Deynem to chase again.

Wildflowers – CWaC have now turf cut and reseeded the wildflower area at top of Talbot Road. CWaC have been out and stripped more verge on the A5117 near Hapsford

ACTION: It was agreed that Cllr Gibson would arrange the sowing of the seeds.

ACTION: Clerk to request CWaC to provide additional wildflower signs.

DATE OF NEXT MEETING

The next meeting would be held on Tuesday 3rd January 2023 at 7.30pm at Dunham Hill Village Hall.

The meeting closed at 21.02

Signed:..... Dated:.....

Mrs T Ryall-Harvey 01/11/2022