

MEETING OF THE DUNHAM HILL & HAPSFORD PARISH COUNCIL

Tuesday 5th July 2022, at 7.30pm, at Dunham Hill Village Hall.

MINUTES

Present: Cllr K Bradley – Chair
Cllr C Green
Cllr R Johnson
Cllr Gibson
Cllr S Willett
Cllr H Deynem (Ward Councillor).

Clerk: Mrs T Ryall-Harvey
Members of the public: 0

PARISH COUNCIL VACANCIES –following the application from Mrs Heather Boardman to become a Parish Councillor it was **RESOLVED 22/019** proposed by Cllr Bradley and seconded by Cllr Johnson that this application be accepted.

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr Wales due to work commitments and Cllr K Holmes due to family ill health.

DECLARATION OF INTERESTS – No declarations of interest were received.

PUBLIC PARTICIPATION – Nothing raised.

CORRESPONDENCE

Rural Crime Survey – following correspondence from John Dwyer, Police and Crime Commissioner who reported the launch of a Rural Crime Survey it was agreed to encourage residents to respond to this and it had been included in the recent newsletter.

ACCEPTANCE OF MINUTES

RESOLVED 22/020 - that the Chair signs, as a true and correct record the circulated minutes of the Parish Council meeting held on 3rd May 2022.

ITEMS FOR DISCUSSION

SID Machine Update – it was **RESOLVED 22/021** that the cost of £125 be paid for the inspection report on the SID. It was confirmed that Cllr Holmes had undertaken to negotiate with regards to the warranty as the SID machine was one month outside of the 24 month guarantee and due to covid lockdown the machine had not been used for several months.

Recent PCSO involvement within the area -

It was reported that Car Parking at the bottom of Village Road remained an issue in Dunham Hill. Cllr Gibson reported that since the last meeting when concerns had been raised with regards to youths causing property damage in Hapsford, this now seemed to have settled down and no further issues were reported.

PLANNING

The Planning Register dated 25/06/2022 was accepted and changes to the planning register from last meeting were noted.

The following planning applications had been received since the last meeting:-

22/02288/CAT – Woodbank Village Road, Dunham on the Hill, Frodsham – Fell 2 x Sycamores, Lop and Pollard 3 x Sycamores

22/02289/CAT – Bankfield, Village Road, Dunham on the Hill – Sycamore and Leylandi – Lop and Pollard

Cllr Willett and Cllr Green declared an interest in the planning applications due to being neighbouring properties and undertook not to discuss or vote on either applications. Cllr Gibson and Cllr Boardman undertook to review these applications and report back to the Clerk.

The following planning applications had been decided since the last meeting:-

21/04527/FUL – 5 Hob Lane, Dunham on the Hill – Erection of single storey rear extension – approved.

Meres Edge Update

Cllr Gibson raised concerns about the footpath development linking with the Honeywell Site and the Meres Edge, she felt the recent meeting with the Brookhouse Group to be positive but raised concern that she felt open communication should be had with the developers for the Honeywell Site.

ACTION: Liaise with Cllr Holmes to seek clarification and raise our concerns with the Helsby Group regarding possible footpath through Honeywell site.

ACTION: Email Honeywell to seek confirmation on footpath development

Cllr Green commented that she believed the meeting with Brookhouse Group to be of benefit however due to the sites they were discussing currently being either in Greenbelt or Brown Field (Industrial usage) she felt further communication with Catherine Morgetroyd, Principal Planning Officer from CWaC was needed to seek clarification and guidance relating to this prior to including in the Neighbourhood Plan.

Neighbourhood Development Plan

Cllr Green reported that a meeting had been agreed for Tuesday 26th July at 7.00pm for the next Working Group Meeting to look further into developing the Neighbourhood Development vision and objectives.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 22-06-2022.

Bank Reconciliation

RESOLVED 22/022 – the council approved the bank reconciliation as circulated against the year-to-date cashbook and sign the reconciliation and bank statements.

Subscription to Local Councils Update – it was **RESOLVED 22/023** that the Parish Council would financially contribute toward 's the Clerk's subscription to the Local Council's Update a total of £20 (Total cost of subscription was £100 split between five Parish Councils).

Purchase of Poppy Wreath – it was **RESOLVED 22/024** to purchase a wreath and 7 lamp-post poppies from Royal British Legion for Remembrance Sunday in November at a cost of £43.50

Daffodil Bulbs – it was **RESOLVED 22/025** to the purchase of 5 bags of daffodils at a total cost of £187.20 from Walkers Nurseries.

Income & Expenditure

RESOLVED 22/026 - to accept the income and expenditure as reported to the meeting:-

<u>To Whom Paid</u>	<u>Comments</u>	<u>Amount</u>
INCOME		
Bank Interest		£1.03
CWaC	Members Budget Grant	£718.00

EXPENDITURE		
Clerk's Salary	Tax Point 3	£247.83
HMRC	PAYE Month 3	£62.00
Clerk's Salary	Tax Point 4	£294.23
HMRC	PAYE Month 4	£15.60
Clerk's Expenses	Expenses	£127.99
Mike Critchlow	Jubilee Event Keyrings	£370.00
Dunham Hill Village Hall	Contribution towards Jubilee Event	£120.00

THE COMMUNITY

Wildflower Planting Project It was reported that an area for planting for 2023 had been discussed with Parish Councillors and submitted to CWaC for consideration. It was **RESOLVED 22/027** to purchase 1 x kilo of wildflower seeds at a cost of £195.00 to cover 300msq area.

Community Space – Talbot Road

Cllr Bradley reported following a recent meeting with Sanctuary Group and residents of Talbot Road. It was confirmed that the Parish Council have been offered the land at the bottom of Talbot Road at a peppercorn rent for ten years – United Utilities need to have access to the area. Suggestion from the Residents of Talbot Road were being sought and it was thought this would include a seating area and with raised beds (clearing the trees, check the fence is suitable). Residents have been asked to come up with a design and provide this to the housing department.

The Clerk also reported upon a recent meeting she had held with Claire Fletcher to discuss a possible Arts Project to run in October for residents (pre-dominantly targeting residents and families from Talbot Road) to create Christmas Wreaths to decorate lampposts of Talbot Road and if funding permits other areas within the Parish. The associated costs for running this activity were estimated to be between £1,000 and £1,500 for running the workshop and creating upto 20 Christmas Wreaths.

It was **RESOLVED 22/028** to support the Clerk's application to Cheshire Community Foundation for a grant of approximately £1,400.

Subject to the Grant not being successful it was agreed to seek funding through a Ward Members Budget Grant Application of £500 and the Parish Council would support by providing further funding.

Village Green Development – Dunham on the Hill

It was confirmed that Jones Lighting of Warrington had been contacted to seek a quote, however it had been highlighted that the lamppost is not the property of CWaC and therefore permission needed to be sought from Scottish Power.

ACTION: Cllr Holmes to chase with Scottish Power if possible.

ACTION: Send Cllr Deynem contact details of who visited from CWaC to advise on the Streetscene.

Village Green Development -Hapsford – Cllr Gibson reported that there was no update with regards to developing the village green. It was suggested that a project to include the following items should be costed and then funding sought:-

- Living Willow Teepee - Twigtwisters
- Bring and Share Book Shed
- Planting

ACTION: Apply for Grant funding for this.

Hapsford Drains - Cllr Gibson reported upon a recent visit from CWaC and jetting work that had been carried out in the drains on Moor Lane in Hapsford. Unfortunately, due to the ditches not being maintained further along the drain any jetting work was limited and would not fully resolve the problem. CWaC had undertaken to contact the landowner, Mr Morgan, to see if the ditches could be restored.

Footpaths – No update

ROLES AND RESPONSIBILITIES – it was agreed that the following Councillors would undertake the lead roles as listed

Asset Register Lead – Cllr K Holmes
Planning Lead – Cllr K Holmes & Cllr H Boardman
Newsletter Lead – Cllr E Gibson
Community Clean-up/Bulb Planting Lead – Cllr K Bradley
Green Space Lead – Cllr C Green
Dog Fouling Lead – Cllr R Johnson
Gowry Landfill Liaison Group – Cllr K Holmes & Cllr S Willett
Website/Accessibility Regulations Lead – Cllr R Johnson
Policy Review Lead – Cllr C Green
Safeguarding Lead – Cllr C Green
Footpaths Lead – Cllr E Gibson
Speed Awareness Lead – Cllr S Willett
Bank Signatories: Cllr K Holmes, Cllr K Bradley, Cllr Johnson, Cllr Gibson
On-line Banking: Cllr K Holmes, Cllr R Johnson, Cllr E Gibson

Policies

It was **RESOLVED 22/029** to accept and adopt the following policies and Scheme of Delegation:-

Data Retention Policy
Scheme of Delegation
Health & Safety Policy
Training and Development Policy
Child Protection Policy.

Archiving – it was **RESOLVED 22/030** to approve the archiving of minutes of Parish Council Meetings from 1978 to 2020 be passed to the Cheshire Records Officer for official storage.

GENERAL UPDATES

Boshaw Centre – Cllr Deynem reported that following receiving contact from a number of residents about the running of the Boshaw Centre, and a review by CWaC being held prior to Covid lockdown with the Boshaw Committee, to date, Cllr Deynem was not aware of any actions agreed being undertaken. Therefore, a meeting has been arranged for Monday 11th July with a member of the committee and Cllr Deynem is hoping that following this site meeting, a line of communication could be established. Cllr Deynem also reported that he would be willing to sit on the committee if required.

Parking at the Church – Cllr Deynem reported that following the mediation meeting he believed that the area suggested for parking CWaC may consider to be inappropriate due to the amount of services & utilities near this site. He was seeking confirmation from CWaC and possibly a proposed alternative site to be proposed by them.

Wheatsheaf – Following recent comments from residents with regards to the Wheatsheaf Site, the Chairman requested an update be sought. The Clerk reported that following speaking to Greene King they had confirmed that currently they were seeking planning advice on the site with a view to obtaining planning permission and selling the site for re-development. It was also reported that residents from Talbot Road had asked if a Pelican Crossing could be obtained for crossing from in front of the Wheatsheaf to Village Road. The clerk had raised this with CWaC Highways and

they had reported that Initial observations are this location would not meet criteria due to a lack of consistent levels of high footfall.

DATE OF NEXT MEETING

The next meeting would be held on Tuesday 6th September 2022 at 7.30pm at Dunham Hill Village Hall.

The meeting closed at 20.37

Signed:..... Dated:.....

Mrs T Ryall-Harvey 05/07/2022