

DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 9th January 2019, at 7.30pm.
In the Village Hall, Dunham Hill.

MINUTES

Present: Cllr C Fielding – Acting Chairperson
Cllr R Fielding
Cllr S Hanson
Cllr S Moore
Cllr R Hadden
Cllr K Holmes
Cllr H Roberts
Cllr K Bradley

Clerk Trudy Ryall-Harvey
Members of the public: 0

1. APOLOGIES

Apologies were received from Cllr Jones due to sickness and Cllr Johnson (CWaC) due to being away.

2. DECLARATION OF INTERESTS

No declarations of interest were received.

3. CLERK APPOINTMENT

It was proposed that the meeting formally accept the appointment of Mrs Trudy Ryall-Harvey to be Temporary Clerk to the council for the period 1st January – 30th April 2019. Cllr K Holmes proposed and Cllr Hadden seconded the proposal,
RESOLVED 19/001 unanimously.

4. ACCEPTANCE OF MINUTES

Proposed Cllr Fielding and seconded Cllr Moore that the "Minutes of the meeting held on the 4th December 2019 be signed as a true and correct record".
RESOLVED 19/002 unanimously.

5. PUBLIC PARTICIPATION

- Litter Picking – it was reported that some litter picking have been carried out on 7th & 8th January around A56/A5117 by Highways.
- Cllr Hanson requested that pavements around Hapsford need clearing due to Health & Safety as residents pushing prams could no-longer use them safely. It was also requested that pavements from Dunham Arms along the A56 also need to be cleared.

6. APPOINTMENT OF CLERK

A meeting was agreed for Tuesday 29th January at 7.30pm to discuss the recruitment of the permanent Clerk.

7. APPOINTMENT OF VICE CHAIRMAN

The post of Vice-Chairman is currently vacant and the meeting was asked for nominations to fill this post, it was explained that the position was to support the Chairman and stand-in if the Chairman is unable to attend meetings. No nominations were received. It was suggested that this be place on the agenda for the meeting in May, following the elections.

8. MATTERS ARISING FROM MINUTES

- Travellers – Chairman had not received a reply from CW&C requesting present position on Renley and The Paddocks
It was suggested that CW&C be invited to attend the next meeting to present to the councillors the present position.
- Costing estimates – Village Cleaning – CWAC had offered 5 litter picking kits on loan, it was agreed that this offer would be accepted for beginning of February. Additionally, the council asked the Clerk to explore the cost of buying litter picking kits on behalf of the council.
- Wind Farm – no information was received by the meeting.

9. CLERKS REPORT

- Bulletins & Police – Bulletins passed to all councillors. No update or reports from PCSO.
- Village Matters – it was reported that additional bulbs have been planted by the council throughout Dunham Hill.
Christmas Tree – it was requested that a quote for electricals be sought from Northwich Town Council. It was also suggested that a letter be sent in June 2019 to Broomheath Plantation requesting a donation of a Christmas Tree.

10. NEW CORRESPONDENCE

- Road closure Barrow Lane – had been circulated to all councillors and placed on the notice board.
- Essar 4 villages half marathon – Notification of this event had been forwarded to all councillors and put on the notice board.
- CWAC Grant – Proposed by Cllr Holmes and Seconded by Cllr Hadden that the Clerk apply for a CWAC Grant for the local Church.
- A56 – previously discussed in part 5.

11. PLANNING

- Planning Register to date – Proposed Cllr Fielding, seconded Cllr Hanson to accept the Planning Register **RESOLVED 19/003** unanimously.
- Planning applications – current planning applications were discussed and it was requested that the Clerk discuss further with Cllr Jones and the Planning Officers.
18/04491 – No-objections
RESOLVED 19/004 -18/04636 – Reject – if able due to time limit already been expired.
18/04635 – seek extra time to consider application/or Oppose due to inappropriate use of Green Belt.
RESOLVED 19/005 -19/00001 – Oppose – due to the extra pollution, litter and vehicle impact on the environment.

Cllr Hanson left the meeting.

12. ACCOUNTS

- Cash Book – Proposed Cllr Roberts, seconded Cllr Fielding **RESOLVED 19/006** to accept the Cash Book as presented at the meeting.
 - Income – no income was reported to the meeting.
 - Payments

Chester Solutions (Website)	£86.40
Clerk Salary	£485.70
HMRC	£121.40
Mileage	£78.66
Rent	£60.00
Postage and Telephone	£10.30
- Proposed by Cllr C Fielding and seconded by Cllr Roberts that cheques for December accounts be signed. **RESOLVED 19/007** unanimously.
- Budget for 2019/2020 was presented by previous clerk for consideration, councillors accepted it and asked for it to be reviewed regularly as there was several unknowns for the forthcoming year. **RESOLVED 19/008** unanimously.
 - Precept – council discussed precept and it was agreed that the precept for 2019/2010 not be increased. **RESOLVED 19/009** unanimously.
 - Payroll Company – clerk presented costings for a payroll company to process PAYE information for the Clerk – Proposed Cllr Holmes, Seconded Cllr Hadden, all present in favour at moving forward we use Autela Group Ltd to process the payroll and PAYE. **RESOLVED 19/010** unanimously.

13. DATE OF NEXT MEETINGB

Tuesday 5th February, 2019 at 7.30pm in the Village Hall.

The meeting closed at 9.30pm The next meeting takes place 14th January 2019

Signed:..... Dated:.....