

DUNHAM HILL & HAPSFORD PARISH COUNCIL MEETING

Tuesday 7th September 2021, at 7.30pm, at Dunham Hill Village Hall.

MINUTES

Present:	Cllr K Bradley - Chair	Cllr K Holmes
	Cllr C Green	Cllr E Gibson
	Cllr R Johnson	Cllr S Hanson
	Cllr S Willett	Cllr H Deynem (Ward Councillor)
Clerk:	Mrs T Ryall-Harvey	Members of the public: 6

APOLOGIES FOR ABSENCE – Apologies were received from Cllr L Wales due to work commitments.

DECLARATION OF INTERESTS – No Declarations of Interest were received.

The Chair announced that Item 14 of the agenda would be discussed under Part 2 of the meeting, when the Clerk and members of the Public would be requested to leave.

PUBLIC PARTICIPATION – Nothing raised.

ACCEPTANCE OF MINUTES

RESOLVED 21/024- that the Chair signs, as a correct record the circulated minutes of the Parish Council meeting held on 6th July 2021.

Cllr Bradley confirmed that Mr E Timpson MP had responded to the Parish Council letter in relation to their concerns regarding the HyNet CO2 pipeline proposals.

ITEMS FOR DISCUSSION

Correspondence from St Luke's Church – it was reported that a letter had been received from Rev Green from St Luke's Church dated 14th August. Cllr Green proposed that as the Parish Council and Church were at an impasse the next step may be to seek third party mediation, seconded Cllr Johnson this proposal.

Cllr Gibson confirmed that this had been an extremely divisive and controversial area, generated lots of concerns and distress on both parties concern. There are lots of opinions on for and against the tree planting and concurred that the best way forward now was third party mediation.

Suggested mediators were sought, some suggestions were to use Cheshire Community Action alternatively Cllr Deynem (Ward Councillor for the Area), a representative from Highways or from the Church Diocese it was agreed that these suggestions should be passed to the PCC for their approval.

ACTION: Cllr Bradley to liaise with the PCC.

PLANNING

- Councillors noted the Planning Register dated 23/08/2021.

Travellers Site Update – Cllr Deynem reported that he had been advised that the Application 20/00432/FUL – Gethsemane, is likely to come forwards with an officer recommendation for approval. As a result he has

requested it to be heard at Planning Committee to allow full engagement and representations to be made and the decision to be determined in a public forum.

Cllr Bradley confirmed that the Parish Council would support attending a Full Planning Committee. Cllr Bradley also suggested that a letter to be written to local residents within the area highlighting that this planning application may be brought to a Full Planning Committee meeting in the near future and Cllr Deynem confirmed that residents could contact him directly with their thoughts on this planning application and encouraged them to also attend the Full Planning Committee.

Recovery Park, Ince – Unit 10B Hydrogen Recovery Facility – Cllr Holmes wanted to bring to the Parish Council attention that the Hydrogen Recovery plant at Ince have done further design work in relation to their application and are looking to make changes to the size of the plant and the number of in and outs in a day (doubling them) and adjust the movements in other areas of the park to take into account these increases.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 23-08-2021

Income & Expenditure

RESOLVED 21/025- to accept the income received in of £200 from CWaC towards the purchase of daffodils for the verges of Dunham Hill and Hapsford.

RESOLVED 21/026 - to accept the expenditure as circulated at the meeting:-

<u>To Whom Paid</u>	<u>Comments</u>	<u>Amount</u>
Clerk's Salary	Tax Point 5	£234.12
Clerk's Salary	Tax Point 6	£234.12
Clerk's Expenses		£91.39
HMRC	Q2	£175.60
Autela Payroll	Q2	£50.40
Compass Design & Print	Printing of Newsletter	£56.00
J Parkers Wholesale	Purchase of Daffodil Bulbs	£187.14

It was agreed that D Wheeler would be approached to plant the planter in Hapsford in addition to the Dunham Hill in the future.

Bank Reconciliation

RESOLVED 21/027 – to approve the bank reconciliation as circulated against the year to date cashbook.

SHARING OF INFORMATION

It was highlighted that for GDPR and Freedom of Information reasons it would benefit and protect the Parish Councillors if they were to agree to use dedicated email addresses for the Parish Council. It was **RESOLVED 21/028** that moving forward dedicated emails addresses should be set up.

It had also been requested by the Village Hall if they could also utilise this facility and have a dedicated email address set up for them – this was agreed.

THE COMMUNITY

Community Litter Picking Update – The Chair asked for the Parish Council's thanks to officially be recorded for all of the residents of Dunham Hill and Hapsford who have help in undertaking litter pickings over the last 12 months.

Cllr Hanson asked if it would it be possible to have some sort of sign on the entrance to Hapsford to stop people leaving their litter.

ACTION: Clerk to explore costs of sign, Cllr Hanson to speak to landowner to see if a sign could be put on their gate.

Wildflower Planting Project – Cllr Gibson reported that following a meeting with Jason Lambert from CWaC, areas on the A5117 from motorway to Helsby have been identified by CWaC to become a Bee Highway over the next 5 years. Therefore, the Parish Council are proposing to start by planting areas either side of the entrance to Hapsford and an area at the top of Talbot Road initially with Wild Flowers. These would be planting in consultation & support of CWaC and link into the CWaC grass verges policy. Additionally, certain areas have been identified that could be more sympathetically planted with wild flowers.

This project the Parish Council hoped to start in co-operation with CWaC in November, with turf striping and the land being prepared for the planting. CWaC will be loaning the equipment. The Parish Council will be looking for volunteers from residents to assist in this project. The Parish Council is hoping to be in a position to review the seed mix, seek residents opinions prior to rolling this out further to larger areas of the verges in and around Dunham Hill and Hapsford next year.

It was confirmed that Cllr Deynem had kindly agreed to fund £500 towards this project. It was **RESOLVED 21/029** that the grant application was approved and should be submitted to the Marshes Community Benefit Fund for the planting of Wildflowers in Hapsford.

Cllr Green confirmed that Essar may also be interested in funding community projects. She had also contacted Viola who have community funding although she felt that this was for more larger scale projects.

Hapsford Woods & Ponds – nothing to update – review in six months.

Community Space – it was reported that a resident from Talbot Road had contacted the Parish Council to request if it would be possible to convert a piece of land at the bottom of Talbot Road which they believe to be owned by CWaC to a play area for the local children - it is disused and not maintained. The Parish Council had sought advice from Cllr Deynem who had looked into the ownership of this land and confirmed that it was owned by Sanctuary Housing.

ACTION: The Chair undertook to contact the Housing Association to see if they would be willing to explore further development of this area.

Following this it was suggested that the Parish Council look to see if residents of Talbot Road who would be willing to work with the Parish Council & Sanctuary Housing to set up a Working Group explore developing the site for the benefit of local children. It was also suggested to put in on the Talbot Road Whatsapp Group.

Parish Walk Around – It was reported that Cllr Deynem had spent 1.5 hours with the Andrew Lewis, CEO of CWaC and had driven around the Sandstone Ward. Cllr Deynem felt that a lot of CWaC's attention is on the more built-up areas and he wanted to highlight the challenges that rural areas have; including traffic, fly tipping, litter, traveller sites etc. Cllr Deynem now feels that Mr Lewis now have a better understanding of the problems and challenges that are faced within the area. Cllr Deynem also reported he highlighted the untapped potential that sits within the Parish Councils, he feels that CWaC could work more closely with Parish Council and suggested perhaps CWaC explore a dedicated representative in CWaC that could liaise/work alongside the Parish Councils.

Footpaths and Bridleways within the Parish – Cllr Willett reported that there is a bridge and stile that has collapsed.

ACTION: Cllr Willett to send information, pictures and exact location to Clerk for her to report.

Village Green Development – The Chair reported that the Village Green in Dunham Hill had been tidied, he thanked the residents and Cllrs who have recently given up their time over weekends to undertake this work.

It was suggested the questionnaire that was put out to gain residents views prior to working being undertaken on the Village Green be repeated in Hapsford.

Seasonal decorating of the tree on the Village Green.

ACTION: - Cllr Holmes to re-send quotes for lighting options.

BARNSTONE ESTATE UPDATE

The Chair reported that the Parish Council have been having discussions with the Barnstone Estate and Ash Aggregates about possible future projects. It was reported that correspondence had been received from a resident raising concerns with regards to any Barnstone Estate Projects. Cllr Gibson confirmed that the Ash Aggregates project should be looked at as an individual project and is not linked at all to the Meres Edge project.

It was agreed that the Parish Council need to consider the benefits of working with the Ash Aggregates and pushing a green agenda for the future. Cllr Gibson reminded everyone that the Parish Council's primary role at this point was to to ask all the questions and concerns that resident have raised..

ACTION: Ask Ash Aggregates representative to attend a separate meeting and invite residents so that their concerns and questions may be raised.

HIGHWAYS

It was reported that CWaC had now ordered the VAS' for installation within Hapsford – the clerk was chasing an installation date. It requested that Cllr Deynem chase this up also.

It was reported that a resident from the Cheshire Park Homes had contacted the Parish Council having concerns in relation to the speed restrictions not being adhered to by many road users. The resident had noted from the summer newsletter that the Parish Council was concerned about the road safety however the resident felt that the speed indicator device did not deter most drivers from exceeding the limit.

The resident requested if it would be possible to ensure that the signs from Helsby through Dunham Hill are clearly visible to remind road users of the speed limits within the area.

ACTION: Cllr Holmes had arranged to undertake specific Speed Monitoring and record the speed that cars are travelling over the next week and report back to CWaC.

It was also reported that CWaC were planning to review the white lines and signage where the accident has taken place to see if anything needed improving.

ACTION: It was agreed to set up further Speed Gun training with CWaC – once dates had been set then volunteers from within Dunham Hill and Hapsford could be sought.

NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Green reported that she had met with Cllr Gibson and looked at a couple of neighbourhood plan that had been shared with them. Cllr Green felt that gathering thoughts from residents about what their priorities were for the future would be worth exploring. **ACTION:** Additionally it was agreed that a Working Group Meeting be set up and a representative from Community Action be invited.

ACTION:Any comments from Councillors in relation to the draft survey should be sent back by 10th September.

PARISH COUNCIL VACANCIES

It was reported that there were two vacancies on Dunham Hill and Hapsford Parish Council (as there are ten places in total on the Parish Council) if any residents were interested in becoming a Parish Councillor could then contact the Clerk.

DATE OF NEXT MEETING

The next meeting would be held on Tuesday 2nd November 2021 at 7.30pm at Dunham Hill Village Hall.

PART 2

CLERK

Pay recommendation of 1 scale point for successfully meeting of objectives set in 2020/21 with an additional 1 scale point increase in recognition of workload and support during Covid pandemic was proposed by Cllr Green. All councillors were in agreement of the 2 scale point increase and thanked the clerk for her hard work and support throughout the challenges of the past year.

It was **RESOLVED 21/030** that an increase of 2 scale points be awarded for appraisal cycle 2020/21 to be payable from 1st April 2022.

The meeting closed at 20.58

Signed:..... Dated:.....

Mrs T Ryall-Harvey 07/09/2021