

DUNHAM HILL & HAPSFORD ANNUAL GENERAL PARISH COUNCIL MEETING

Tuesday 4th May 2021, at 7.00pm, via Zoom.

MINUTES

Present:	Cllr K Bradley - Chair	Cllr S Willett
	Cllr C Green	Cllr K Holmes
	Cllr R Johnson	Cllr S Hanson
	Cllr E Gibson	Cllr H Deynem (CWaC)
Clerk:	Mrs T Ryall-Harvey	Members of the public: 5

ELECTION OF CHAIR AND VICE-CHAIR FOR 2020-21

RESOLVED 21/001 – that Keith Bradley be elected as Chair for 2021-22, proposed by Cllr Johnson, seconded by Cllr Holmes and unanimously agreed.

RESOLVED 21/002 – that Richard Johnson be elected as Vice-Chair for 2021-22, proposed by Cllr Green seconded by Cllr Hanson.

RESOLVED 21/003 – Claire Green be elected as Vice-Chair for 2021-22, proposed by Cllr Holmes and seconded by Cllr Johnson and unanimously agreed.

RESIGNATION OF PARISH COUNCILLOR – it was reported that Cllr D Cowap had tendered his resignation from the Parish Council with immediate effect, and the Parish Council passed on their thanks for his contribution over the last few years.

APOLOGIES FOR ABSENCE – No apologies were received.

DECLARATION OF INTERESTS – No declarations of interest were reported.

PUBLIC PARTICIPATION –

The Chair welcomed everyone to the Annual General Meeting this evening and asked any residents if there was anything they wished to raise.

A resident asked for clarity regarding the Nursery and why it had been asked to leave the Boshaw premises? The nursery themselves had told parents whose children attended the nursery that they were not 100% certain why the nursery had been asked to leave. The resident raised this with the Parish Council as to if they knew why the nursery has been asked to leave; what community resources could be going into the facility and what the proposed usage of the building was to be moving forward?

The Chair confirmed that the Parish Council have been asked to comment on the Boshaw's request for the nursery to leave the facility and the Chair confirmed that the Parish Council have responded to the nursery and provided avenues that they could explore including contacted the Ward Councillor and CWaC Education Department. The Parish Council are not aware of the circumstances as to why the nursery has been asked for vacate the building and therefore are not able to comment or get involved in how the facility is used.

Cllr Deynem reported that he had received communications from Teddies on the Hill for a number of months when the Manager highlighted how the Boshaw Centre was being run, what the Trustees were able to do, the way they were following their constitution and there were a number of questions asked. Cllr Deynem confirmed he did not know the exact details as to why Teddies on the Hill had been asked to vacate

the premises. On the back of the correspondence with the Manager of Teddies on the Hill, Cllr Deynem contacted CWaC's property department to try to understand what the leasing arrangements are. Cllr Deynem confirmed that it is leased to the current Trustees to provide a benefit to the local community. Whether or not that benefit includes providing a nursery is not clear. CWaC are not willing or able to get involved at this stage in the running of the centre, however they have suggested that a sequence of meetings with Cheshire Community Action (Cheshire Community Action support organisations that are run for not for profit such as the Boshaw Centre, they will help them to ensure they have a suitable constitution in place, that they are meeting the needs of the lease and that the Boshaw Centre is run as it should be.)

A resident asked how quickly the Cheshire Community Action will work, as the resident believes that the Teddies on the Hill are a valued asset to community.

Cllr Deynem confirmed that he was willing to help and support in any way to encourage the retention of Teddies on the Hill, even if there was an interim plan/location (Village Hall) whilst further discussions with the Boshaw Centre take place.

ACCEPTANCE OF MINUTES

RESOLVED 21/004- that the Chair signs, as a correct record the circulated minutes of the Parish Council meeting held on 2nd March 2021 subject to the amendment that Mr Phil Sanders was invited to be the Internal Auditor for 2020-21 and the minutes of the Extra-ordinary meeting held on 6th April 2021.

ITEMS FOR DISCUSSION

Poppies for RBL Centenary – it was reported that it was the Royal British Legion's Centenary on 17th May and it was therefore **RESOLVED 21/005** to purchase 16 poppies for the Dunham Hill and Hapsford area.

Queens Platinum Jubilee 2022 – it was reported that the Boshaw Centre was planning a tea and cakes for the Queens Platinum Jubilee celebration in 2022 and was seeking volunteers to help with this.

Litter Picking – successful litter picking in both the activity – the Chair thanked all the residents for their participation in this event. Following the publicity residents felt it would be of benefit to undertake this activity again on the 5th & 6th June.

Cllr Hanson asked when the sides were due to be mowed by CWaC as this could impact the litter picking.

PLANNING

- Councillors noted the Planning Register dated 22/04/2021.

AUDIT 2020-21

The Clerk provided the meeting with information with regards to the finances for 2020-21.

Summary Pack – the Parish Council received the end of year financial summary pack and **RESOLVED 21/006** – That the Council note the significant variances as circulate.

Certificate of Exemption – **RESOLVED 21/007** – That the Council wish to certify themselves as exempt from a limited assurance review.

Governance Statement **RESOLVED 21/008** – That the Council agree all points on the Governance Statement, Section 1 of the Annual Governance and Accountability Return (AGAR) 2020-21.

Accounting Statement **RESOLVED 21/009** – That the Council agree the accounting statement of the AGAR 2019-20.

Internal Audit Report – The council noted the report dated 19th April 2021 from the Internal Auditor

Notice of Public Rights – **RESOLVED 21/010** – that the Council accept the signing of the Notice of Public Rights

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 21-04-2021

Income & Expenditure

RESOLVED 21/011 - to accept the income received since the last meeting as reported below:-

£0.24 – Bank Interest

£960.26 – VAT Rebate

£7005.00- Precept from CWaC

RESOLVED 21/012 - to accept the expenditure as circulated at the meeting:-

To Whom Paid	Comments	Amount
Clerk's Salary	Tax Point 1	£234.32
Clerk's Salary	Tax Point 2	£234.32
Clerk's Expenses		£300.05
Linux	Website renewal due in September 2020	£57.46
Came and Co	Parish Council Insurance for 2021-22	£364.44
Phil Sanders	Internal Auditor	£51.00

To Approve Payments made between meetings

RESOLVED 21/013 – that payments listed below can be made throughout the year in between meetings using the above resolve as long as they are in-line with the budgets set.

Salary

Newsletter

HMRC

Bulb Planting and Planters

Expenses

Website Expenses

Autela Payroll

Memberships & Subscriptions

RESOLVED 20/014 - to approve the payments to be made via Internet Banking for 2021-22.

ACTION – Remove Mr Cowap as a signatory on the Bank Account.

Insurance

RESOLVED 21/015 To approve the payment of the insurance for 2021-22 in-line with the fixed term price we received in 2019 from Came & Co with the increase due to the new bench installed outside of the Boshaw Centre on Village Road being added to the assets.

Mobile Phone Costs

RESOLVED 21/016 – to approve the cost of a dedicated mobile phone for the Clerk with the costs split between 4 Parish Councils.

COMMUNITY EVENTS

Tree Planting for Dunham Hill and Hapsford

Cllr Green reported that they had planted the trees and shrubs outside the Wheatsheaf and they ran out of trees and shrubs and therefore had been in contact with the Woodland Trust to see when an application for more could be made. Cllr Green confirmed that this would be in November and should the Parish Council be successful in their application these would be planted in Hapsford. Cllr Green reported that some of the plants have been removed – the Parish Council are not sure why and have reported to the Police.

Cllr Green also reported following a meeting with Rev Green from St Luke's Church that a couple of shrubs have been removed due to concern regarding their location. The Parish Council have also suggested that the Church sign be moved in-line with property line to make it more prominent.

Cllr Green confirmed that the next project would be the removal of the hedge around the water pump on the green, following this they would look to make the pump safe with some repairs and paint it.

ACTION: Apply to Cllr Deynem for Ward Members Grant Money for bulbs.

The Chair thanked Cllr Green for helping organise the tree planting and the community who assisted with the planting event, he felt it to be a real community event. He also thanked Cllr Holmes for helping water the trees.

Two residents left the meeting.

Hapsford Woods

Cllr Gibson reported that there was nothing to update with regards to the Morgans site and the ponds.

Cllr Gibson reported that she was aware that Barnston Estates are in contact with Morgans and the owner of some of the land around the ponds and Cllr Gibson would like to explore some joint working between these groups to ensure that the ponds are brought up to a better condition and managed for the future.

Cllr Gibson reported about the wonderful work the community is doing following on from the litter picking event, these include:- removing the tree protections, clearing the footpaths in the absence of CWaC being able to maintain the footpaths.

Footpaths within the Parish

It was reported that following the last meeting, a resident had contacted CWaC with regards to the historical footpaths they have received an automatic response back from CWaC but hoped to hear further before the next meeting.

ROLES AND RESPONSIBILITIES

The roles and responsibilities of the Parish Councillors were reviewed and it was agreed that the following Parish Councillors would lead on the jobs listed below:-

Asset Register Lead – Cllr K Holmes

Planning Lead – Cllr K Holmes & Cllr E Gibson

Newsletter Lead – Cllr E Gibson

Community Clean-up/Bulb Planting Lead – Cllr K Bradley

Green Space Lead – Cllr C Green

Dog Fouling Lead – Cllr R Johnson

Gowry Landfill Liaison Group – Cllr K Holmes & Cllr S Willett

Website/Accessibility Regulations Lead – Cllr R Johnson

Policy Review Lead – Cllr C Green

Footpaths Lead – Cllr S Hanson & Cllr E Gibson

Speed Awareness Lead – Cllr S Willett

Bank Signatories: Cllr K Holmes, Cllr K Bradley, Cllr Johnson, Cllr Gibson

On-line Banking: Cllr K Holmes, Cllr R Johnson, Cllr E Gibson

POLICIES

It was **RESOLVED 21/015** to accept all policies as listed on the Policy Schedule and review again in May 2022.

DATES FOR MEETINGS FOR 2021-22 - it was **RESOLVED 21/016** that the dates for the meetings for 2021-22 be set as below:-

Tuesday 6th July, 2021
Tuesday 7th September, 2021
Tuesday 2nd November, 2021

Tuesday 4th January, 2022
Tuesday 1st March, 2022
Tuesday 3rd May, 2022

DATE OF NEXT MEETING

The next meeting would be held on Tuesday 6th July 2021 at 7.00pm at Dunham Hill Village Hall.
A working group meeting will take place on Tuesday 22nd June at Dunham Hill Village Hall.
To discuss Ash Group Proposal and the Honeywell site.

The meeting closed at 20.07

Signed:..... Dated:.....

Mrs T Ryall-Harvey 4/05/2021