

Explanation of variances – pro forma

Name of smaller authority: **Dunham Hill & Hapsford Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019-20 £	2020-21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	11,846	15,463				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	5,151	6,305	1,154	22.40%	YES		Precept for 2019-20 had not been increased for a number of years, the Parish Council decided to increase the precept in 2020-21 by 22% and then moving forward by a smaller percentage year on year.
3 Total Other Receipts	5,316	555	-4,761	89.57%	YES		2019-20 received £3920 from a Grant to support the purchase of a Speed Indicator Device - 2020-21 received £0 2019-20 received £1,000 towards support for installing a Christmas Tree in Dunham Hill - 2020-21 received £0 2019-20 VAT claim = £260.61 - 2020-21 VAT Claim = £960 2019-20 received money towards training from other Parish Councils =£122.50, 2020-21 received £0
4 Staff Costs	3,458	3,575	117	3.38%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,394	7,498	4,104	120.92%	YES		Over and above the normal running costs of the Parish Council - this year we have undertaken the following work/purchases:- 2020-21 purchase SID Machine £2,706.00 2020-21 paid towards maintenance of Bus Shelter £,1953.00
7 Balances Carried Forward	15,463	11,250			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	15,463	11,250				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	32,606	35,392	2,786	8.54%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)