

DUNHAM HILL & HAPSFORD ANNUAL PARISH COUNCIL MEETING

Tuesday 1st September 2020, at 7.00pm, via Go to Meeting.

MINUTES

Present: Cllr D Cowap – Chair
Cllr R Johnson
Cllr S Willett
Cllr C Green

Cllr K Bradley
Cllr K Holmes
Cllr E Gibson

Clerk: Mrs T Ryall-Harvey

Members of the public: 0

APOLOGIES FOR ABSENCE – No apologies for absence were received.

It was reported by the Clerk that Cllr Moore & Cllr Hadden has resigned as Parish Councillors since the last meeting – the Parish Council thanked them for their contribution over their time as Parish Councillors.

DECLARATION OF INTERESTS – No declarations of interest were reported.

ACCEPTANCE OF MINUTES

RESOLVED 20/023 - that the Chair signs, as a correct record of the circulated minutes of the Parish Council meeting on the 7th July, 2020.

PUBLIC PARTICIPATION –

Water pump hedge in the centre of the village – a resident asked if this could be maintained. – include in newsletter that the Parish Council intend to maintain this if anyone knows of any reason this should not be done please let the Parish Council know as soon as possible. Also suggestions for a memorial to be put in this area could be sought.

Cllr Cowap reported upon a theft of a bench at Talbot Road – Saturday/Sunday.

ITEMS FOR DISCUSSION

Layman – it was agreed that the Parish Council could not afford a Layman and should look to run more community initiatives in the future.

Dog Fouling – Following Cllr Moore resignation the Parish Council undertook to monitor this going forward.

SID Machine – Since the last meeting the Parish Council had undertaken training on the new SID Machine, chains and padlocks had been purchased and a rotor was put in place for putting the machine out. Cllr Cowap confirmed that the SID machine has been out and about over the weekend and it was noted that traffic was reducing when it was out.

The Clerk had provided additional sites for approval to CWaC and also Thornton-le-Moore Parish Council had been advised that the machine was now available to use.

Contact the PCSO and invite them to attend a meeting and also request they attend with their speed camera on a regular basis in the Dunham Hill and Hapsford area.

Internet Speed in Dunham Hill & Hapsford – following the recent newsletter four residents had come forward to say that they would like the opportunity to improve the Internet Speed in Dunham Hill and Hapsford. Cllr Johnson reported upon High Leigh who have had internet installed via a co-operative, additionally he reported that there was funding from Governments Rural Gigabit Voucher

Scheme to have improved broadband in their area. Cllr Green reported upon another initiative B4RN (Broadband for Rural Network) have been working in local rural areas to improve broadband in the area. It was agreed that further information should be sought about options and then the Parish Councillors can contact residents to see what the interest was.

Road Signs for Manley Mere – Cllr Willett reported that the traffic had increased following the reopening of Manley Mere. Cllr Willett requested if Manley Mere to put signs from the main road encouraging visitors not to go through the village. It was agreed to contact Cllr Deynem and CWaC with regards to this and then make contact with Manley Mere (Cllr Johnson, Cllr Bradley & Cllr Willett to contact Manley Mere).

Neighbourhood Planning – Cllr Holmes commented upon previous work that the community have done to look at the Neighbourhood Plan in the past. It was agreed that something should be included in the next Newsletter to see if residents particularly had any concerns about following the CWaC Neighbourhood Planning Strategy.

PLANNING

- Councillors noted the Planning Register dated 18/08/2020.

Cllr Bradley requested if there was any update with regards to the Travellers site.

Following the last meeting a Draft Planning Policy had been circulated for the Parish Council to review. It was **RESOLVED 20/024** to adopt this policy and review again in six months time.

ACCOUNTS

Cashbook – the council accepted the cashbook and updated budget v actual YTD dated 18/08/2020

Income & Expenditure **RESOLVED 20/025** - to accept the expenditure as circulated at the meeting:-

Cllr Holmes declared an interest in the expenditure.

To Whom Paid	Comments	Amount
Clerk's Salary	Tax Point 5	£223.48
Clerk's Salary	Tax Point 6	£223.48
Clerk's Expenses		£24.02
HMRC	Q2	£167.60
Autela Payroll Services	Q2	£48.24
K Holmes	Chains for SID Machine	£15.00
K Holmes	Chains for SID Machine	£7.50
Nothing but Padlocks		£29.63

YTD Bank Reconciliation - **RESOLVED 20/026** – that the bank reconciliation until 30th August, 2020 as presented to the meeting was approved.

Poppy Wreath – it was agreed that a Poppy Wreath should be purchased at a cost of £22.25.

National Salary Awards – it was agreed that following the recent publication of the National Salary Awards that the Parish Council **RESOLVED 20/027** the back-dated new pay scales for 2020-21.

Online Banking Signatures – Following the last meeting the Parish Councillors and Clerk have tried to submit information to add signatories with some problems. The Parish Councillors would continue to try to get the new signatories signed up. It was agreed that a new bank should be sought as soon as possible.

ACCESSIBILITY POLICY – Following discussion with Linux Internet and agreed changes to the website have now been implemented and an Accessibility Statement has been circulated prior to the meeting. It was **RESOLVED 20/028** to accept the Accessibility Statement.

VILLAGE IN BLOOM & COMMUNITY LITTER PICKING EVENTS - Some residents are undertaking their own litter picking – this was welcomed and the Parish Council thanked those residents who were undertaking these duties.

Cllr Green will be contacted the Arborist with regards to planting the trees in the agreed areas.

ITEMS FOR INCLUSION IN THE NEXT NEWSLETTER

Cllr Gibson reported upon the Cheshire Wildlife Trust and Nature Reserves and putting in a bid to the Wind Farm to improve and manage the nature reserve in Hapsford – Cllr Gibson will report as soon as there is more information to be included in a newsletter. It was suggested that all Parish Councillors visit the site to familiarise themselves with the area.

PART 2

The Clerk left the meeting.

CLERK UPDATE – Cllr Green provided the meeting with a report following undertaking the Clerk’s Appraisal.

- Item 1 - pay recommendation approved.
- Item 2 - Accrued overtime to be paid at next pay point and any future overtime to be included for approval in the finance/cashbook section of the parish council meeting that follows. This proposal was approved.
- Item 3 - Annual leave. It was agreed that any remaining leave could be carried over into the following year. It was agreed that councillors would support the clerk in taking her leave during the designated year where possible.

DATE OF NEXT MEETING

The next meeting would be held on Tuesday 3rd November, 2020 at 7.00pm via Video Conference.

The meeting closed at 8.39 pm

Signed:..... Dated:.....
Mrs T Ryall-Harvey 01/09/2020