

# DUNHAM HILL & HAPSFORD ANNUAL PARISH COUNCIL MEETING

Tuesday 3<sup>rd</sup> September 2019, at 7.30pm, in the Village Hall, Dunham Hill.

## MINUTES

**Present:** Cllr D Cowap – Chair  
Cllr S Moore  
Cllr R Johnson  
Cllr R Hadden  
Cllr C Green

Cllr K Bradley  
Cllr K Holmes  
Cllr S Willett  
Cllr H Deynem

**Clerk:** Mrs T Ryall-Harvey

**Members of the public: 4**

**APOLOGIES FOR ABSENCE** – None received.

**DECLARATION OF INTERESTS** – Cllr Bradley declared that he was a Governor of Helsby Hillside Primary School should this be relevant to any discussions in the meeting.

### ACCEPTANCE OF MINUTES

**RESOLVED 19/044** - that the Chairman signs, as a correct record of the circulated minutes of the Parish Council meeting on the 2<sup>nd</sup> July 2019.

### PUBLIC PARTICIPATION

- Speed limit and management at Hapsford – the clerk undertook to chase CWaC for an update.
- Planning Policy in Hapsford – a resident of Hapsford brought a copy of the Planning Policy that was drawn up for Hapsford, the clerk undertook to circulate to all Parish Councillors.
- Cllr Deynem introduced himself and confirmed he had been in touch with CWaC and they were looking to sweep all of Dunham Hill w/c 9<sup>th</sup> September and this would be put on the 12 week rota for future.
- Gully cleaning- Cllr Deynem confirmed that further jetting would be taking place week commencing 9<sup>th</sup> September – he asked that feedback be provided by the Parish Council as to if any areas were missed following this.
- Green Space – Cllr Deynem confirmed that the asset management team have confirmed that the grass verge outside the Wheatsheaf PH is owned by CWaC and within the highway boundary. The Parish Council requested if the ownership of the green space outside the Wheatsheaf PH could be transferred to the Parish Council as the CWaC had never in anyone's memory maintained this area and the Parish Council owned the bus shelter on this space. Cllr Deynem undertook to explore this with CWaC.
- Comments were raised as to the white fence that had been installed outside Hapsford Hall – which was a listed building.

### REPORT IT

- Weed Killer by Traffic Lights on A56.
- Speed limit signs in Dunham Hill are poorly maintained.

### ITEMS FOR DISCUSSION

- Website –it was **RESOLVED 19/045** that the new website be uploaded
- Travellers – No further updates had been received from CWaC, it was requested that the clerk chase CWaC and copy Cllr Deynem.
- Road Cleaning Update – covered in Public Participation.
- Speed Awareness Monitoring – it was reported that following this use of the CWaC SID machine in Dunham Hill for one month, the Parish Council were keen to keep the momentum going and seek to either buy a SID machine or explore the option to get a permanent solar panel machine. It was **RESOLVED 19/046** that a grant be applied for a portable SID machine.

Cllr Denyem urged that Parish Council to gain more data before asking CWaC for a permanent, as this would make the Parish Council's case stronger. The Parish Council undertook to borrow the CWaC SID machine again to gain further data.

- Defib Training – it was reported that the Defib Training had been arranged for Wednesday 23<sup>rd</sup> October at the Dunham Hill Village Hall.

## PLANNING

- Councillors noted the Planning Register.
- Planning Applications since last meeting  
19/02272/PDQ – no objections  
19/02782/LBC – objection to the white plastic fence that has been installed, a picket fence would be more in-keeping - see if these comments will be accepted by CWaC.
- Parish Council's approach to Planning Applications in between meeting – **RESOLVED 19/047** that planning applications received in between meeting that are not contentious can please dealt with via email, however any applications that Parish Councillors felt wanted discussion then an extraordinary meeting would be called and advertised on the noticeboard.

## ACCOUNTS

Cashbook – the council accepted the cashbook as circulated.

Income & Expenditure **RESOLVED 19/048** – to accept the income and expenditure as circulated at the meeting:-

Income:-

Great Barrow PC - £52.50

Ashton Hayes PC - £70.00

Expenditure:-

| To Whom Paid                 | Comments                              | Amount  |
|------------------------------|---------------------------------------|---------|
| Clerk's Salary               | Tax Point 5                           | £214.85 |
| Clerk's Mileage & Expenses   |                                       | £128.79 |
| Broxton District PC Training | Planning Training                     | £100.00 |
| D & L Weaver                 | Planting                              | £300.00 |
| Clerk's Salary               | Tax Point 6                           | £214.85 |
| CWaC                         | Election Expenses                     | £181.00 |
| Linux Internet               | Website                               | £81.46  |
| CHALC                        | Chairman Training                     | £35.00  |
| CHALC                        | Good Councillor & Next Steps Training | £150.00 |
| Autela                       | Payroll Services                      | £53.30  |
| HMRC                         | Q2                                    | £161.00 |

## Bank Accounts

It was confirmed that the signatories had all been approved.

Grant Application – following the receipt of a request for funding to help redecorate the outside of the Village Hall it was **RESOLVED 19/049** to support this application.

## VILLAGE IN BLOOM & COMMUNITY LITTER PICKING EVENTS

- Community Litter Picking – organised for Saturday 5<sup>th</sup> October – Cllr Holmes undertook to inform Gowy Landfill.
- It was **RESOLVED 19/050** that the purchase of 2 x sacks of daffodils and 1 x sack of crocus be purchased.
- WI Tree Donation – It was agreed that the Parish Council should explore a site in front of the Boshaw Center for this tree.
- Trees for Dunham Hill & Hapsford – It was agreed that the nurseries in Dunham Hill and Hapsford should be contacted to see if they would be interested in the Parish Council obtaining some Woodland Tree packs on their behalf.
- RHS Britain in Bloom – it was reported that the CWaC were not continuing with Village in Bloom and therefore the Parish Council could apply to RHS Britain in Bloom – this could mean

that in the future the villages could enter competitions. It was suggested that a meeting date be agreed and advertised in the next newsletter to get a community meeting to discuss further – Cllr Willett & Cllr Green to arrange this.

**GOWY LIAISON GROUP** – the minutes of the recent Gowy Liaison Group were circulated to all Parish Councillors, the Gowy Landfill site had recently undertaken a litter pick of Hapsford.

**REVIEW OF MAINTENANCE REQUIREMENTS OF PARISH COUNCIL ASSETS** – it was agreed that Cllr Holmes would draw up a more detailed assets register for the next meeting.

Following the quote that we had received for the benches in Hapsford to be painted that this was approved.

Quotes had also been received for the repair and repaint of the Benches and Bus Shelters throughout Dunham Hill and further quotes were requested, subject to the quotes being in-line with the one we had received then the Parish Council approved for this work to be undertaken.

**CODE OF CONDUCT TRAINING** – this had been postponed until Oct/November 2019.

**CHAIR / VICE-CHAIR JOINT MEETINGS** – this meeting had now taken place and the minutes were circulated. It was felt that this meeting was very positive and a further meeting was scheduled for November 2019.

**FINANCIAL REGULATIONS** – following the receipt of updated Financial Regulations it was felt that these needed to be reviewed and amended in-line with the Parish Council needs therefore a working group was proposed to review these and bring to the next meeting for approval.

**CWaC** – Enforcement Policy Consultation – it was proposed that a working group review this consultation and submit comments on the Parish Councils behalf.

- Local Plan (Part two) – it was noted that this had been adopted by CWaC.

#### **ITEMS FOR INCLUSION IN THE NEXT NEWSLETTER**

It was agreed that the final newsletter should be circulated by the end of the week for Parish Councillors comments. Then printing be arranged. It was agreed that colour printing should be continued.

#### **DATE OF NEXT MEETING**

The next meeting would be held on Tuesday 5<sup>th</sup> of November, 2019 at 7.30pm in the Village Hall.

The meeting closed at 9.30pm

Signed:..... Dated:.....

Mrs T Ryall-Harvey 04/09/2019