

DUNHAM HILL & HAPSFORD ANNUAL PARISH COUNCIL MEETING

Tuesday 5th November 2019, at 7.30pm, in the Village Hall, Dunham Hill.

MINUTES

Present: Cllr D Cowap – Chair
Cllr S Moore
Cllr R Hadden
Cllr C Green

Cllr K Bradley
Cllr K Holmes
Cllr S Willett

Clerk: Mrs T Ryall-Harvey

Members of the public: 3

APOLOGIES FOR ABSENCE – Apologies for absence were received from Cllr R Johnson and Cllr H Deynem (CWaC).

DECLARATION OF INTERESTS – Cllr Bradley declared that he was a Governor of Helsby Hillside Primary School should this be relevant to any discussions in the meeting.

ACCEPTANCE OF MINUTES

RESOLVED 19/051 - that the Chairman signs, as a correct record of the circulated minutes of the Parish Council meeting on the 3rd September 2019.

PUBLIC PARTICIPATION

Speed limit and management at Hapsford – the clerk reported that CWaC had passed the proposal for Speed Activation signs to the Contract Delivery Team once they had been able to price up 2 x Vehicle Activated Signs in Hapsford, this would then need to be reviewed against money that had already been spent on signs in this area and they would need to check if there was enough money in the S106 pot to proceed, if not then the Parish Council may be asked to put some money in towards the project.

Traffic Island – a request was received again to report the traffic island that was still covered in weeds to CWaC.

Grass Cutting – the Grass from A5117 towards Hapsford had recently been cut but the litter from the M56 junction to Hapsford was now horrendous – could CWaC be requested to go along and litter pick.

Nursery in Hapsford – It was reported that the nursery were holding an Open Meeting on Monday 10th November for all residents to attend to discuss any issues – it was requested for a Parish Councillor to attend to note what was discussed at this meeting. Concern with regards to the look of the new fence was raised and if the Nursery could be encouraged to plant bushes between the fence and the wall this would be appreciated. The rubbish bin now seems to be located on the roadside which was not appropriate. Additionally, when planning was originally put in to convert this site to a business premises sufficient parking was included within the grounds of the premises, this was now being used as a play area and parent parking and staff were parking on the roads along Hapsford which was felt inappropriate.

Wheatsheaf – this had been broken into again and has been reported to the security company.

Parking in Dunham Hill – it was requested that the parking issue in Dunham Hill be raised again with the PCSO.

Gully cleaning - A request was made if all the gullies throughout Dunham Hill and Hapsford could be cleaned – Cllr Deynem reported one which has now been cleared but all of the gullies in Dunham Hill and Hapsford need checking and cleaning.

Green Space – It was reported that Cllr Deynem had approached CWaC with regards to Dunham Hill and Hapsford Parish Council taking over ownership of the Green Space in front of the Wheat Sheaf Pub.

REPORT IT – No further items for Report It were raised other than those already discussed in Public Participation.

ITEMS FOR DISCUSSION

- Travellers – No further updates had been received from CWaC, it was requested that the clerk chase CWaC and copy Cllr Deynem.
- Road Cleaning Update – it was reported that a grid at the bottom of Talbot road was also blocked and required clearing.
- Hazardous Leak on A56 – after 6 months of reporting this to Severn Trent, United Utilities and CWaC this leak has now been rectified.
- Speed Awareness Monitoring – following last meeting when it was agreed to apply for a grant from Marshes Community Benefit Fund, it was reported that the application was submitted, it was returned due to not all of the Parish being within the boundary of the MCBF and the Parish Council were asked to work in conjunction with another Parish Council. The Parish Council contacted Elton and Thornton-le-Moors Parish Council to see if they would be interested in joint working and Thornton-le-Moors confirmed they would be interested in this venture. The clerk reported that following this she has received confirmation from MCBF that the grant application had been successful. It was **RESOLVED 19/052** to sign the MCBF Grant Acceptance Form. The Parish Council **RESOLVED 19/053** to contribute the £1,300 + VAT towards the scheme or source alternative funding.
- Defib Training – it was reported that the Defib Training had been cancelled and as soon as new date was available then the Parish Council would let all residents know.

PLANNING

- Councillors noted the Planning Register.
- Planning Applications since last meeting
19/03489/FUL – Development of a hydrogen production facility and electricity generation plant – Resource Recovery Park, Grinsome Road, Ellesmere Port.
18/04671/WAS – Development of a Bio-Substitute Natural Gas Renewable Fuels Facility – Grinsome Road, Ellesmere Port.
The Parish Council requested that the Clerk contact Helsby, Elton, Thornton-le-Moors and Frodsham to see what their views were on these applications.

ACCOUNTS

Cashbook – the council accepted the cashbook as circulated.

Income & Expenditure **RESOLVED 19/054** – to accept the income and expenditure as circulated at the meeting:-

Income:- No income was received.

Expenditure:-

To Whom Paid	Comments	Amount
Clerk's Salary	Tax Point 7	£214.65
Clerk's Salary	Tax Point 8	£214.85
Clerk's Mileage & Expenses		£95.63
Simply Seeds	Crocus Bulbs	£34.04
Simply Seeds	Daffodil Bulbs	£67.34
British Legion	Poppy Wreath	£20.00
Barrow Primary School	Printing of Newsletter	£80.00

Budget Review – the budget against actual spend year to date was reviewed by the Parish Councillors and the Parish Councillors confirmed they were happy with the level of spending and the areas of unbudgeted spending and overspending should be taken from reserves.

IT Equipment – it was **RESOLVED 19/055** that a budget of £500 should be used from reserves money to fund the purchase of a laptop and all appropriate software for the Clerk.

Budget for 2020-21 – It was agreed that a Working Group should be set up to review the budget requirements for 20-21 with the final budget to be brought to the next Parish Council meeting for approval.

VILLAGE IN BLOOM & COMMUNITY LITTER PICKING EVENTS

- Community Litter Picking – organised for Saturday 5th October – this was a success and another event should be organised in the Spring.
- WI Tree Donation – Following agreement that CWaC should be contacted to see if a tree could be planted in front of the Boshaw Center, the Clerk had received confirmation of three sites that were approved for planting of trees. Therefore the Clerk undertook to contact the WI to confirm they would like to accept the donation of a Tree.
- Trees for Dunham Hill & Hapsford – Cllr Green had contacted the two nurseries in the parish and the one in Hapsford had applied for a Woodland Tree Pack. It was also **RESOLVED 19/056** that the Parish Council should apply for a Woodland Tree Pack with a view to planting trees on the land in front of the Wheat Sheaf.

GOWY LIAISON GROUP – Cllr K Holmes provided the meeting with an updated following the last Gowy Liaison Group Meeting.

REVIEW OF MAINTENANCE REQUIREMENTS OF PARISH COUNCIL ASSETS – it was reported that two quotes had been received in for the maintenance work that was required for the bus shelters and benches in Dunham Hill and Hapsford, Cllr K Holmes undertook to meet with A J Wilkie to review the quote and check the appropriate Risk Assessments and Insurance would be in place to undertake this work.

GRANT REQUEST FORMS – It was **RESOLVED 19/057** to use this forms in future for any Parish organisation wishing to seek Grant Funding from the Parish Council, a budget should be put in place when reviewing the 2020-21 budget to cover such community applications.

RISK ASSESSMENT TRAINING NEEDS – It was requested that the Clerk contact CHALC to see if they have any sample Risk Assessment Forms.

FINANCIAL REGULATIONS – following a Working Group Meeting to review the Financial Regulations, it was **RESOLVED 19/058** to adopted the amended Financial Regulations.

CWaC – Play Your Park – an engagement on CWaC’s next four year plan, the Parish Council agreed to review this in a Working Group and submit a response.

ITEMS FOR INCLUSION IN THE NEXT NEWSLETTER

Items for inclusion in the next Newsletter were:-
Bulbs, Trees, Litter Picking, Planning Applications, Budget for 2020, WI Tree Donation, Highways report on leak on A56, Grant Application.

DATE OF NEXT MEETING

The next meeting would be held on Tuesday 7th of January, 2020 at 7.30pm in the Village Hall.

The meeting closed at 9.00pm

Signed:..... Dated:.....
Mrs T Ryall-Harvey 06/11/2019