

DUNHAM HILL & HAPSFORD ANNUAL PARISH COUNCIL MEETING

Tuesday 2nd July 2019, at 7.30pm, in the Village Hall, Dunham Hill.

MINUTES

Present: Cllr D Cowap – Chair
Cllr S Moore
Cllr R Johnson
Cllr R Hadden

Cllr K Bradley
Cllr K Holmes
Cllr S Willett

Clerk: Mrs T Ryall-Harvey

Members of the public: 6

APOLOGIES FOR ABSENCE – apologies for absence were received from Cllr Green and Cllr Deynem (CWaC) due to work commitments.

DECLARATION OF INTERESTS – Cllr Bradley declared that he was a Governor of Helsby Hillside Primary School should this be relevant to any discussions in the meeting.

ACCEPTANCE OF MINUTES

RESOLVED 19/037 - that the Chairman signs, as a correct record of the circulated minutes of the Parish Council meeting on the 7th May 2019.

PUBLIC PARTICIPATION

- Confirmation was sought as to whether the Parish Council had paid for the benches in Dunham Hill and Hapsford to be painted as this had not been undertaken.
- A request was received to find out how much was left in the Christmas Tree fund for Hapsford?
- Confirmation was sought as to who would be purchasing the Christmas Trees on behalf of Dunham Hill and Hapsford for 2019?
- It was reported that the footpaths in Dalecroft were covered in Moss.
- It was requested of the Parish Council if they could find out from CWaC when they were undertaking to cut the verges and how many times a year this would be undertaken?
- It was reported that in Hapsford this week contractors from CWaC had turned up to undertake the grass cutting, however after noting that a resident had started to undertake this work they turned round to left.
- Gully at bottom of village road – request this to be cleared.
- Chevron sign at bottom of village road had fallen off and now been removed – requested CWaC to reinstate this sign.

REPORT IT

- Leak on Chester road – it was reported that this had been raised with Severn Trent.
- Sign on Hob Lane – it was reported that this had been reported to CWaC

CLERK VACANCY

Cllr Holmes had circulated for all Parish Councillors an amended contract. **RESOLVED 19/038** – that the contract be approved for Mrs T Ryall-Harvey to become the permanent Clerk and Responsible Financial Officer for Dunham Hill and Hapsford Parish Council and sign this should be outside the meeting.

ITEMS FOR DISCUSSION

- Website – it was reported that the currently website was difficult to update and therefore it was **RESOLVED 19/039** that a new website be drafted by Cllr Johnson
- Travellers – No further updates had been received from CWaC
- Road Cleaning Update – Gully clearing still needed to be undertaken – check with CWaC as to if they intended to undertake the Road Cleaning that was required – it was suggested that this be brought to Cllr Deynem's attention together with the need for road sweeping and grass cutting.

- Speed Camera Training – this had been undertaken and the volunteers now had the SID machine for 4 weeks, it was also reported that the speed gun was working and could be used at the designated sites. Cllr Moore to distribute a rotor around all of the volunteers to get the SID manned throughout the next four weeks.
- Green Space Application – the Parish Council would like to consider applying for the area in front of the Wheatsheaf to be granted 'green space' status. This would ensure that it could not be used or sold in the future for development. A working group of KB, SM, SW, KH & DC was set up to look into this further – a date in the future would be agreed. It was also suggested that the ward councillor be approached to seek clarification of its ownership status.
- Defib Training – it was agreed that a date in October should be scheduled for Defib Training for any residents interested in undertaking this.
- Bins – it was reported that CWaC had assessed the area by the bus stop outside the Wheatsheaf as not an appropriate location of a bin. Parish Councillors questioned this and requested a meeting with CWaC to discuss further.

PLANNING

- Councillors noted the Planning Register.
- Following Cllr's recent visit to residents of Hob Lane, Cllr Holmes undertook to update the response to planning application 19/01715/FUL and submit it to the Planning Office as soon as possible.
- 19/00613/FUL (Cllr Johnson declared an interest in this planning application due to him being a neighbour), the parish council had no objections to this application.

ACCOUNTS

Cashbook – the council accepted the cashbook as circulated.

Income & Expenditure **RESOLVED 19/040** – to accept the income and expenditure as circulated at the meeting:-

Date	To Whom Paid	Particulars	Amount
	HMRC – VAT - INCOME	VAT Rebate	£89.60
25/07/2019	Clerk	Salary – Tax Point 4	£214.85
02/07/2019	Clerk	Mileage & Expenses	£117.97
02/07/2019	Internal Auditor		£50.00
02/07/2019	Anne Wright	Training	£210.00

Training

It was **RESOLVED 19/041** to invoice Ashton Hayes Parish Council and Barrow Parish Council for their share of the Training undertaken in June.

Bank Accounts

RESOLVED 19/042 to transfer all accept the budget money for the year into a Deposit Account on behalf of Dunham Hill Parish Council.

VILLAGE IN BLOOM & COMMUNITY LITTER PICKING EVENTS – Cllr Bradley reported that he intended to circulate a flier requesting volunteers from Hapsford and Dunham Hill to set up a 'Village in Bloom' working-group for the future, Cllr Green had undertaken to lead this.

Additionally, Cllr Bradley undertook set up a further litter picking event in September and would also include this in the flier.

A suggestion was made to seek grant funding from Gowy Landfill Site towards the Village in Bloom project.

GOWY LIAISON GROUP – the minutes of the recent Gowy Liaison Group were circulated to all Parish Councillors, those in attendance of the meeting felt that Gowy Landfill were very supportive of Community Litter Picking events and had committed to supplying equipment, high viz jackets and staff for the next event, this was welcomed by the Parish Council.

CHAIR / VICE-CHAIR JOINT MEETINGS – the clerk proposed to hold quarterly meetings with chairs/vice-chairs of other parish councils if this Parish Council saw a benefit to this. The Parish Council welcomed this and therefore the Clerk undertook to contact local Parish Council to suggest joint meetings.

STANDING ORDERS AND FINANCIAL REGULATIONS

Standing Orders and Financial Regulations were submitted for the meetings comments and approval. It was **RESOLVED 19/043** that these should be adopted.

ITEMS FOR INCLUSION IN THE NEXT NEWSLETTER

- Village in Bloom
- Littering Picking Day
- Defib Training Day

DATE OF NEXT MEETING

The next meeting would be held on Tuesday 3rd of September, 2019 at 7.30pm in the Village Hall.
The meeting closed at 9.15pm

Signed:..... Dated:.....
Mrs T Ryall-Harvey 02/07/2019